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1987

1987 Annual Reports

Litchfield, N.H.

University of New Hampshire
Library

EMERGENCY TELEPHONE NUMBERS

Ambulance 883-7707
Fire 432-9515
Police 424-4141

BUSINESS TELEPHONE NUMBERS

Selectmen's Office 424-4046
Town Clerk & Tax Collector 424-4045
Police Chief 424-4047
Building Inspector 424-4592
Health Officer 424-4592
Library 424-4044
Planning Board 424-2131

—OFFICE HOURS—

Selectmen's Office ..... Town Hall
8 a.m. to Noon and 1 p.m. to 5 p.m. Monday Through Friday

Town Clerk & Tax Collector ..... Town Hall
Every Weekday, 8:00 a.m. to 2:00 p.m.
Every Monday Evening, 6:30 to 8:30 p.m.
Every Saturday Morning, 10:00 a.m. to Noon*
THE OFFICE WILL BE CLOSED EVERY ELECTION DAY

Building Inspector ..... Town Hall
Weekdays 9:00 a.m. to 1 p.m.
Monday Evenings 7 p.m. to 9 p.m.

Library Hours:
Monday: 10-12, 2-8; Tuesday: 2-6; Wednesday: 10-12, 2-8;
Thursday: 2-6; Friday: 2-6; Saturday: 11-1
No Saturday hours during the months of July and August. Closed Holidays

Incinerator Facility Hours:
Sunday: 8 to Noon; Wednesday: 2 to 6; Saturday: 8 to 4

—PUBLIC MEETINGS—

Selectmen ..... Town Hall the 1st, 2nd, 3rd, and 4th Monday evenings from 7:00 to 9:00 p.m. during the months of September-May; and the 2nd and 4th Monday evenings during the months of June-August. When a holiday occurs on a regularly scheduled meeting night, the meeting is held on the following night.

Planning Board ..... Town Hall
1st Wednesday of the month at 7:30 p.m.

Zoning Board of Adjustment ..... Town Hall
2nd Wednesday of the month at 7:00 p.m.

Library Trustees ..... Library
1st Tuesday of the month at 7:30 p.m.

Conservation Commission ..... Town Hall
3rd Monday of the month at 7:30 p.m.

* Effective June 1, No Saturday Hours - Monday Evening, 6:00 to 9:00 p.m.

On the cover: The barn at Dar-Col Stables, Route 3A, is one of a series of pen-and-ink drawings of Litchfield barns by Michael Bergeron of Busy Bee Farm.

Annual Reports

OF THE TOWN OF

LITCHFIELD

NEW HAMPSHIRE

YEAR ENDING DECEMBER 31,1987

ALSO

ANNUAL REPORTS OF THE SCHOOL DISTRICT

YEAR ENDING JUNE 30, 1987

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TOWN OFFICERS TERMS

Office	Office Holder	Term Expires
Selectmen	M. Patricia Jewett (chairman)	1988
	Arthur R. Frappier	1988
	Ralph G. Boehm	1990
Administrative Assistant	Cecile Durocher	
Moderator	Philip M. Reed	1988
Checklist Supervisors	Carolyn Lambert (chairman)	Resigned
	Andrea Hamilton	1988
	Marion Cason	1990
	Robert Redding	1992
Town Clerk/Tax Collector	Diane L. Jerry	1990
Deputy	Maureen Huneke	1990
Sub Register	Police Department	1990
Treasurer	Marion Cason	1990
Road Agent	Roland E. Bergeron	1988
Trustees	Rina Petit	1990
Town Trust Funds	Mark R. Dudley	Resigned
	Richard W. Lascellas	1988
	Michael J. Mancini Jr.	1989
Health Officer	Roland E. Bergeron	Tenure
Building Inspector	Roland E. Bergeron	Tenure
Library Trustees	Patricia Sutin (chairman)	1988
	Enid Phelps	1988
	Kathleen Dudley	Resigned
	Christine E. Lepine	1988
	Kathleen Algeo	1989
	Claudette Durocher	1990
	Frances Martineau	1990
Librarian	Claudia Danielson	
Assistant	Marilyn Dickenson	
Planning Board	Warren Adams (chairman)	1990
	Claudette Durocher	1988
	David L. Vaillancourt	1988
	Joan McKibben	1989
	Willis E. Jewett	1989
	Gerard Parent	1990
	Gary Garfield (alternate)	1990
	Timothy Wade (alternate)	Resigned
	William Dickenson (alternate)	1989
	Robert Martineau (alternate)	1988
	Arthur R. Frappier (Selectmens Rep.)	1988
Nashua Regional Planning Commission	Arthur Frappier	1990
	William Dickenson	1988
	Robert Martineau (alternate)	1988

Budget Committee	Michael P. McCarthy (chairman)	1988
	Deborah McCormick	1990
	Scott Raswyck	1990
	Philip Cudmore	1989
	Mark Giuliano	1988
	James R. Toland (Resigned)	1988
	Ralph G. Boehm (selectman rep.)	1988
	Elaine Vaillancourt (school board rep.)	1988
Zoning Board of Adjustment	Robert Gocazlk (chairman)	1990
	Maureen Sheehan	1988
	Thomas W. Levesque Sr.	1989
	Hector E. Ducharme	1989
	Laura Nihan	1990
	Paul L. Belliveau (alternate)	1988
	Richard Rodonis (alternate)	1989
	Cecil A. Williams (alternate)	1990
Conservation Commission	Glenn McKibben (chairman	1990
	Florence Leary	1988
	Mark F. Peabody	1989
	Marilyn Wade	1989
	Joan McKibben	1990
Parks and Recreation	G. Wayne Michaud (chairman)	1988
	Richard Lascellas	1988
	David A. Hickey	1989
	Joseph J. Principato Jr.	1990
Representatives to H. General Court		
District 12	Ellen A. Robinson	1988
District 14	Ellen Duby (Litchfield/Merrimack)	1988

Police Department

Chief	David L. Roberts	Tenure
Sergeant	Gerard A. Millette	Tenure
Full-Time Patrolmen	Brian Moore	Resigned
	Victor Durham	Tenure
	James Gentry	Resigned
	Michael R. Houle	1988
	Judith M. Constantino	Resigned
Dog Constable	George Bailey	1988

Part-Time Patrolmen	Nelson R. Breton	1988
	Mark T. Campbell	1988
	Robert J. Gagliardi	1988
	Richard Jordan	1988
	Douglas McGowan	1988
	Sharon Price	1988
	Steven Temperino	Resigned
	Frederick J. Williams	1988
	James Toland	1988
	Robert D. Bennett	1988

Fire Department

Brent T. Lemire
Fire Chief

James R. Beetz
Assistant Fire Chief

Brian G. Barton
Deputy Fire Chief

John S. Shea
Fire Captain

J. Kenneth Webber
Fire Lieutenant

Kevin A. Lynch
Fire Lieutenant

Permanent Firefighters

Michael Allard

Steven Davis

Call Force

Company A Members

Warren Adams
Michael Croteau
Lori Flood
Dwayne Hogencamp
Dennis Laplante
Douglas Nicoll
Edward Patria
Normand Pinard
Francis Ring
J. Kenneth Sullivan
Wayne Wentworth

Company B Members

John Cody
Leo Grenier
Matthew Griffin
Timothy Kearns
Timothy Lamper
James O'Brien
John Pinciaro
Edmund Ring
Thomas Schofield
Suzanne Sullivan

TOWN WARRANT

TOWN OF LITCHFIELD
STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM
7:00 A.M. to 7:00 P.M.

To the Inhabitants of the Town of Litchfield in the County of Hillsborough in said state, qualified to vote on Town affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID LITCHFIELD ON TUESDAY, MARCH 8, 1988 AT 7:00 A.M. TO ACT UPON THE FOLLOWING:

1. To elect by ballot the following Town Officers:

One Selectman—one year term; one Selectman—three year term; one Moderator—two year term; one Road Agent—one year term; one Trustee of Town Trust Funds—three year term; one Library Trustee—one year term; two Library Trustees—three year terms; two Budget Committee members—three year terms; one Budget Committee member—one year term; one Checklist Supervisor—six year term; and one Fire Chief—one year term.

2. To vote by ballot on the following amendments to the Town Zoning Ordinances:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the town building code as follows:

Amend the existing building code by striking out existing Section 110.3 and insert an amended version of Section 110.3. This amendment will permit the Board of Selectmen to adopt a fee schedule for the issuance of building permits after a public hearing. The building inspector shall make annual recommendations to the Board of Selectmen for adjustments in the fee schedule. (Vote by official ballot.)

Yes ☐ No☐

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend Section 250.4(b) by adding a new Section 250.4(b)(2). This amendment will permit churches by special exception in the residential district, subject to certain mininum restrictions and further subject to site plan review by the Planning Board? (Vote by official ballot.)

Yes ☐ No ☐

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend Section 251 by adding new subsection 251.1(a). This amendment will provide that the terms "mobile home(s)" or "trailers" as used in the ordinance shall mean "manufactured housing" as that term is defined in RSA 674:31? (Vote by official ballot.)

Yes ☐ No ☐

4. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend Section 251.2 by deleting the requirement that any proposed mobile home park first receive approval from the Planning Board and from the majority of voters at a special or regular town meeting. This amendment will bring the zoning ordinance into compliance with RSA 674:32? (Vote by official ballot.)

Yes ☐ No ☐

5. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend existing Section 330.3 by reducing the amount of area that a site proposed for use in the commercial district may be covered by improvements, such as buildings, driveways and parking areas. The amount of site coverage will be reduced from 75% to 65% of the total are of the lot? (Vote by official ballot.)

Yes ☐ No ☐

6. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend Section 330 by adding a new subsection 330.4, in order to provide that uses of land in the commercial zone shall have a minimum lot size of one (1) acre (43,560 square feet)? (Vote by official ballot.)

Yes ☐ No ☐

7. Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend Section 350 of the ordinance by rewording the introductory paragraph making clear that certain enumerated uses are permitted in the commercial zone. Further, this amendment will add new subsections 350.8, 350.9, 350.10, and 350.11 in order to allow churches, recreational facilities, fraternal orders or membership clubs, schools, day care centers and funeral homes as permitted uses in the commercial zone? (Vote by official ballot.)

Yes ☐ No ☐

8. Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend Section 570.5(a) by clarifying that proposals to alter a watercourse in the floodplain conservation district must be sent to the Governor's Office of Emergency Management? (Vote by official ballot.)

Yes ☐ No ☐

9. Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend Section 650.2(a) by providing that permitted forestry-tree farming uses in the wetlands conservation district zone must obtain special exceptions for the use of access roads that will cross wetlands and streams? (Vote by official ballot.)

Yes ☐ No ☐

10. Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the town zoning ordinance as follows?

Amend Section 700 of the ordinance in order to provide that the disposal, recycling and treatment of hazardous wastes produced outside of the Town of Litchfield shall be prohibited. This amendment will further provide that those hazardous wastes produced by manufacturing operations within the Town of Litchfield will be allowed to be disposed, recycled or treated within Litchfield in the industrial zone? (Vote by official ballot.)

Yes ☐ No ☐

11. Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board for the town building code as follows:

Amend the building code by adding a new Section 170 in order to designate

the Litchfield Zoning Board of Adjustment as the Building Code Board of Appeals as required by RSA 763:1(V)? (Vote by official ballot.)

Yes ☐ No ☐

12. Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend Section 190.4, Board of Adjustment, in order to provide that fees for applications to the Zoning Board of Adjustment will be set by the Board of Selectmen. The amount of those fees shall be based upon the previous year's operating expenses for the Zoning Board of Adjustment, divided by the number of cases during the same period? (Vote by official ballot.)

Yes ☐ No ☐

13. Are you in favor of the adoption of Amendment No. 13 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend Section 170.1, Setback Requirements, by adding a new requirement that would provide that every building and dwelling shall be set back 20 feet from the rear and side lot lines? (Vote by official ballot.)

Yes ☐ No ☐

14. Are you in favor of the adoption of Amendment No. 14 as proposed by the Planning Board for the town zoning ordinance as follows:

Amend existing Section 250.4(a)(1) in order to correct a referencing error in the home occupation ordinance. The reference to Section 250.7 in said subparagraph will be changed to Section 250.3? (Vote by official ballot.)

Yes ☐ No ☐

YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID LITCHFIELD ON FRIDAY, MARCH 11, 1988, AT 7:30 P.M. TO ACT UPON THE FOLLOWING ARTICLES:

1. To see if the Town will vote to raise and appropriate the sum of $1,000,000.00 for the reconstruction and overlay of town roads and to authorize the issuance of $1,000,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Town Officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The length of the bonds or notes not to exceed five years. (Vote by ballot [Two-thirds majority required].) Recommended by the Budget Committee.

2. To see if the Town will raise and appropriate, through the sale of Municipal Bonds and Notes, the sum of $230,000.00 for the purpose of constructing a two-bay fire sub-station in the vicinity of Talent Road and Albuquerque Avenue. (By Petition) (Vote by ballot [Two-thirds majority required].) (Not recommended by the Budget Committee.)

3. To see if the Town will vote to raise and appropriate the sum of $8,050.00 for the purpose of leasing a front-end loader for the use of the Highway Department, and to authorize the Board of Selectmen to enter into a one-year lease agreement for that purpose. At the town's option, the lease may be renewed for additional one-year periods subject to further appropriation of the town. (Recommended by the Budget Committee.)

4. To see if the Town will vote to raise and appropriate the sum of $16,000.00 to purchase and equip one new police cruiser and to authorize the Selectmen to withdraw for this purpose $13,719.77 together with accrued interest from the Federal Revenue Sharing Fund, and further to authorize the Selectmen to raise the balance of $2,280.23 of the appropriation by taxation. The specifications for and the selection of said vehicle shall be determined by the Selectmen; and the purchase of said vehicle shall be by competitive bidding. That further, the Selectmen are authorized to sell the Town cruiser being replaced by the new police cruiser, as they shall determine, and that said sale shall be by sealed bid procedure with the proceeds therefrom to be paid to the Town Treasurer. (Recommended by the Budget Committee.)

5. To see if the Town will vote to hire two additional full-time police officers effective April 3, 1988 at an annual salary of $18,978.96 and to raise and appropriate the sum of $36,264.74 for salaries and related costs for the period of April 3, 1988 to December 31, 1988. (By Petition) (Not recommended by the Budget Committee.)

6. To see if the Town will raise and appropriate the sum of $20,000.00 for the design and preliminary site work for the construction of a two-bay fire sub-station in the vicinity of Talent Road and Albuquerque Avenue. Expenditure of such monies may be offset by the use of Federal Revenue Sharing Funds. (By Petition.) (Not recommended by the Budget Committee.)

7. To see if the Town will vote to raise and appropriate the sum of $20,000.00 to be used for plumbing and bathrooms at Roy Memorial Park and for fencing for Darrah Pond. (Recommended by the Budget Committee.)

8. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes.

9. To see if the Town will authorize the Selectmen to apply for, receive and expend federal or state grants, which may become available during the course of the year, and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the town may legally appropriate money; provided (1) that such grants and other monies do not require the expenditure of other town funds, (2) that a public hearing shall be held by the Selectmen prior to the receipt and expenditure of such grants and monies; and (3) that such items shall be exempt from all provisions of RSA 32 relative to limitation and expenditure of town monies, all as provided by RSA 31:95b.

10. Shall we adopt the provisions of RSA 72:43-f for the adjusted elderly exemptions from property tax? These statutes provide for the following exemptions, based on assessed value, for qualified taxpayers: for a person 65 years of age up to 75 years, $10,000.00; for a person 75 years of age up to 80 years, $15,000.00; for a person 80 years of age or oder, $20,000.00. To qualify, the person must have been a New Hampshire resident for at least five years; own the real estate individually or jointly, or if the real estate is owned by his spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of less than $10,000.00 or if married a combined net income of less than $12,000.00, and own net assets of $30,000.00 or less, excluding the value of the person's residence. (Vote by ballot.)

11. To see if the Town will vote to rescind Article 15 of the Annual Town Meeting, March 11, 1964, whereby it authorized the Tax Collector to discount 3% of property taxes paid before July 1st of each year.

12. To see if the Town will vote to abolish the position of Town Road Agent and to adopt the following in lieu thereof:

To see if the Town will vote to enact the following ordinance creating the Town of Litchfield Department of Public Works. The ordinance will take effect on January 2, 1989.

A. Establishment

1. There is hereby created the Department of Public Works, an executive department of the Town of Litchfield. It shall consist of the Director of Public Works, who shall be the head of the Department, and all officers and employees assigned thereto.

2. The Director of Public Works shall serve under the direction and guidance of the Board of Selectmen and shall be the functional equivalent of the town road agent.

3. The Director of Public Works shall be a full-time position as of January 2, 1989. The rate of compensation shall be set according to the salary schedule. The Grade on the salary schedule shall be set by the Board of Selectmen.

B. Duties and Responsibilities

1. The Department of Public Works shall have the charge of and the supervision over the care, maintenance and construction of all town highways, streets, sidewalks, alleys, public ways and bridges, except as provided in the laws pertaiing to state aid for highways and bridges and town road and bridge aid, and shall have authority to employ the necessary men and equipment and purchase timber, planks and other material for construction and repair of such highways, streets, sidewalks, alleys, public ways and bridges; the construction, operation and maintenance for stormwater and sanitary sewers and all street gutters and drains and the appurtenances thereto.

2. The Department shall have charge of the streetlighting system, and shall coordinate with appropriate public utility authorities for the maintenance, repair and extension thereof.

3. The Department shall have the charge of, and shall supervise, the operation of the Town Incinerator and the Town Landfill.

4. The Department shall have the authority over the maintenance of Town Parks and Recreational facilities and coordinating said maintenance with the Parks and Recreation Committee.

C. Properties Assigned to Department

All physical properties of the town, including the parks, playgrounds and all municipal utilities not assigned to some other department or officer, shall be and are hereby assigned to the Department of Public Works.

D. Tools and Equipment of Town

The Director of Public Works shall be custodian of all tools, equipment and other personal property belonging to the town and not assigned to the care of other town departments or of any other public officer.

E. Additional Duties

In addition to the above, the Department of Public Works shall undertake other and additional duties as may be assigned to it from time to time by the Board of Selectmen.

13. Shall we adopt the provisions of RSA 80:58-86 for a real estate tax lien procedure? These statutes provide that tax sales to private individuals for

nonpayment of property taxes on real estate are replaced with a real estate tax lien procedure under which only a municipality or county where the property is located or the state may acquire a tax lien against land and buildings for unpaid taxes. (By Petition) (Vote by ballot.)

14. To see if the Town will vote to amend the existing Town of Litchfield Ordinance pertaining to the operation of the Town of Litchfield Municipal Incinerator and Solid Waste Disposal Facility as follows:

Amend existing Section I. *Hours of Operation and Admittance Thereto,* by renumbering said section as Section II, and by adding a new Section I to read as follows:

Section I. Fees for Non-Residential Solid Waste Disposal:

"The Litchfield Municipal Incinerator and Solid Waste Disposal Facility will accept residential solid waste without charge. For the purpose of this section 'Residential Solid Waste' shall mean that solid waste generated solely by a residential household. All other generators of solid waste, including but not limited to commercial, industrial and agricultural uses and operations, may dispose solid waste at the facility after paying such fees as may be established by the Board of Selectmen."

Further, amend the remaining sections of said ordinance by renumbering each section in consecutive order so that each will appear as follows: "Section III, *Use of the Municipal Incincerator and Solid Waste Disposal Facility,*" "Section IV, *Commercial and Household Compactors,*" "Section V, *Commercial and Industrial Haulers,*" "Section VI, *Transportation and Origin,*" "Section VII, *Supervision and Operation,*" "Section VIII, *Trespass,*" "Section IX, *Penalties,*" "Section X, *Separability and Effective Date.*"

15. To see if the Town will vote to provide that any person violating the provisions of the Litchfield Park Regulations adopted by the Board of Selectmen and Parks and Recreation Committee on August 31, 1987 shall be guilty of a violation and shall be fined not more than $500.00.

16. To see if the Town will authorize the Selectmen to accept private donations of land, interest in land or money for the purposes of contributing to the local matching portion required for acquiring conservation land or interest in land and other costs associated therewith for permanent conservation use under the New Hampshire Land Conservation Investment Program (LCIP) RSA 221-A, and authorize the Selectmen to apply for and accept the state matching funds under the LCIP for the purposes of acquisition of the simple fee or lesser interest in conservation land. Said appropriated funds

and state matching funds may be expended by majority vote of the Conservation Commission with the approval of the Selectmen.

17. To see if the Town will vote to recognize the following roads as dedicated to public use and hereby accept as Public Highways for the Town of Litchfield:

Birch Street
Steven Way

18. To see what action the Town will take to amend Section B of Litchfield Ordinance #76-1 *Dogs running at large prohibited* as follows:

By deleting the present wording:

Section B: It shall be unlawful to permit any dog to run at large within the limits of the town. "At large" means off the premises of the owner or the keeper, and not under the control of the owner or a responsible person. Dogs are not considered running at large if under the control of the owner, and under the control of the owner while hunting, or on the owner's premises.

And to insert in lieu thereof, the proposed wording:

Section B: It shall be unlawful to permit any dog to run at large within the limits of the Town. "At large" means off the premises of the owner or keeper, when such dog is not restrained by a leash of ten feet or less. Dogs are not considered running at large if under the control of the owner while hunting or on the owner's premises. All owners are required to keep their dog(s) kennelled or tied. (By Petition)

19. To see if the Town will discontinue a portion of Pinecrest Road, from the point where Pinecrest Road intersects with the proposed McElwain Drive, and running westerly 600 feet more or less to the easterly line of Route 3A.

Provided, however, that the discontinuance shall be effective (1) only after the successful relocation of Pinecrest Road from McElwain Drive to Route 3A in accordance with a plan, entitled "Pinecrest Road Relocation, Route 3A to Underwood Drive" and' (2) subject to the approval of necessary funding by the Town Meeting for the relocation project.

20. To see if the Town will discontinue a portion of Pinecrest Road, from a point where Pinecrest Road intersects with the Londonderry town line and thence running westerly a distance of 430 feet, more or less.

Provided, however, that the discontinuance shall be effective (1) only after the successful relocation of Pinecrest Road at a point where it intersects with

Hillcrest Road in accordance with a plan entitled "Plans for Reconstruction of Pinecrest Road" and; (2) subject to the approval of necessary funding by the Town Meeting for the said relocation project.

21. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same, as set forth, posted herewith and to consider each item in whole or in part.

22. To transact any other business that may legally come before said meeting and to read minutes of said meeting.

Given under our hands and seal, this twenty-second day of February, in the year of our Lord nineteen hundred and eighty-eight.

M. Patricia Jewett
Ralph G. Boehm
Arthur R. Frappier

A true copy of Warrant—Attest:

M. Patricia Jewett
Ralph G. Boehm
Arthur F. Frappier

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

PURPOSES OF APPROPRIATION	Actual Appropriations 1987	Actual Expenditures 1987	Selectmen's Budget 1988	Budget Committee Recommended 1988	Budget Committee Not Recommended
GENERAL GOVERNMENT:					
Town Officers' Salary	68,751	68,987	83,297	83,297	-
Town Officers' Expenses	71,605	77,115	87,621	87,696	-
Election and Registration Expenses	1,630	1,996	4,025	4,142	-
Cemeteries	600	430	600	600	-
General Government Buildings	12,000	12,202	14,650	14,650	-
Reappraisal of Property	90,000	90,000	-	-	-
Planning and Zoning	41,261	34,449	49,676	50,676	-
Legal Expenses	48,000	24,531	30,000	30,000	-
Contingency Fund	6,200	19,477	12,000	15,000	-
PUBLIC SAFETY:					
Police Department	156,588	152,651	221,047	221,047	-
Fire Department	61,751	68,389	77,334	80,730	-
Civil Defense	50	-0-	50	50	-
Building Inspection	3,135	3,091	3,520	3,520	-
Police Officer Hirings	30,483	26,907	36,265	-	36,265
HIGHWAYS, STREETS & BRIDGES:					
Town Maintenance	208,230	208,284	135,855	141,295	-
Street Lighting	3,700	3,594	3,700	3,700	-
SANITATION:					
Solid Waste Disposal	56,280	61,972	98,487	98,487	-

PURPOSES OF APPROPRIATION	Actual Appropriations 1987	Actual Expenditures 1987	Selectmen's Budget 1988	Budget Committee Recommended 1988	Budget Committee Not Recommended
HEALTH:					
Health Department	4,848	3,556	4,305	4,305	-
Animal Control	3,555	4,401	3,840	3,840	-
Visiting Nurses Assoc.	5,000	5,000	5,000	5,000	-
WELFARE:					
General Assistance	10,000	1,364	10,000	10,000	-
Old Age Assistance	800	-0-	800	800	-
CULTURE AND RECREATION:					
Library	28,268	26,031	31,413	31,413	-
Parks and Recreation	10,520	7,661	6,843	6,843	-
Patriotic Purposes	500	220	250	250	-
Conservation Commission	1,551	1,551	1,193	1,193	-
DEBT SERVICE:					
Principal of Long-Term Bonds & Notes	27,200	27,200	27,200	27,200	-
Interest Expense—Long-Term Bonds & Notes	2,584	2,584	1,292	1,292	-
Interest Expense—Tax Anticipation Notes	28,000	44,802	5,000	5,000	-
CAPITAL OUTLAY:					
Police Cruiser Purchase	16,068	15,190	16,000	16,000	-
Highway Truck Purchase	25,000	24,824	-	-	-
Fire Truck Refurbishing	20,000	19,981	-	-	-
Road Design & Construction	123,540	123,540	1,000,000	1,000,000	-
Recreation Bldg. Renovations	40,000	40,000	20,000	20,000	-
Front-End Loader Purchase	-	-	8,050	8,050	-
Fire Station Design & Site Work	-	-	20,000	-	20,000
Fire Station Construction	-	-	230,000	-	230,000

PURPOSES OF APPROPRIATION	Actual Appropriations 1987	Actual Expenditures 1987	Selectmen's Budget 1988	Budget Committee Recommended 1988	Budget Committee Not Recommended
MISCELLANEOUS:					
FICA, Retirement & Pension Contributions	26,700	23,123	29,240	29,240	-
Insurance	85,000	84,907	88,000	88,000	-
Unemployment Compensation	1,025	981	1,200	1,200	-
TOTAL APPROPRIATIONS:	1,320,423	1,310,991	2,367,753	2,094,516	286,265
Less: Amount of Estimated Revenues, Exclusive of Taxes				1,710,609	
Amount of Taxes to be Raised (Exclusive of School and County Taxes)				383,907	

SOURCES OF REVENUE

	Estimated Revenues 1987 (1987-88)	Actual Revenues 1987 (1987-88)	Selectmen's Budget 1988 (1988-89)	Estimated Revenues 1988 (1988-89)
TAXES:				
Yield Taxes	2,000	8,216	5,500	5,500
Interest and Penalties on Taxes	9,800	50,682	25,600	25,600
INTERGOVERNMENTAL REVENUES-STATE:				
Shared Revenue-Block Grant	150,000	153,374	155,000	155,000
Highway Block Grant	54,955	54,955	61,774	61,774
Reimb. a c State-Federal Forest Land	345	210	300	300
Other Reimbursements	2,500	3,448	-	-
DWI Patrol Grant	-	-	1,440	1,440
Gas Refund	-	-	2,000	2,000
INTERGOVERNMENTAL REVENUES-FEDERAL:				
Payment in lieu of Taxes	125	109	125	125
LICENSES AND PERMITS:				
Motor Vehicle Permit Fees	325,000	340,514	350,000	350,000
Dog Licenses	2,500	2,350	2,300	2,300
Business Licenses, Permits and Filing Fees	18,800	28,695	23,350	23,350
CHARGES FOR SERVICES:				
Income From Departments	23,500	29,541	19,000	19,000
MISCELLANEOUS REVENUES:				
Interests on Deposits	35,000	44,199	50,000	50,000
Sale of Town Property	200	1,806	500	500
OTHER FINANCING SOURCES:				
Proceeds of Bonds and Long-Term Notes	-	-	1,230,000	1,000,000
Withdrawals from Capital Reserve	8,492	1,043	-	-
Revenue Sharing Fund	36,266	25,000	13,720	13,720
Fund Balance	75,000	144,000	-	-
TOTAL REVENUES AND CREDITS	**744,483**	**888,142**	**1,940,609**	**1,710,609**

1987 RESIDENT POPULATION

New Hampshire State Planning Office Census	4,934

SUMMARY INVENTORY

Land Residential	$ 6,943,263	
Land Commercial	243,850	
Land - Current Use Values	42,148	$ 7,229,261
Buildings Residential	$ 27,747,012	
Buildings Commercial	877,400	
Manufactured Housing	601,729	29,226,141
Public Electric Utility	$ 727,000	
Public Water Utility	1,012,090	1,739,090
Gross Taxable Valuation		38,194,492
Less:		
Elderly Exemptions	$ 100,424	
Blind Exemptions	15,955	
Physically Handicapped Exemptions	200	-116,579
Net Taxable Valuation		$ 38,077,913

Tax Rate Per Thousand	
School	$ 93.54
Town	16.83
County	7.33
	$ 117.70

War Service Exemptions	$ 19,489.11
Warrant Committed to Tax Collector (Rounded)	$ 4,462,271.00
Total Tax Exempt & Non-Taxable Property	$ 1,466,875

REPORT OF 1987 MONIES RECEIVED
Litchfield Town Clerk

Regular Motor Vehicle Permits	5,035	$ 340,614.00
Military Motor Vehicle Permits	6	n.c.
Disabled Vets Motor Vehicle Permits	2	n.c.
Permanent Motor Vehicle Permits	1	n.c.
Total	5,044	
Dog Licenses (includes 7 group & 1 1988)	543	2,350.50
Motor Vehicle Titles	1,271	1,271.00
Dog Fines & Penalties		947.00
UCC Filings		624.00
Zoning/Subdivision Manuals		715.00
Postage		7.00
Certified Copies		123.00
Dredge & Fill Permits		16.00
UCC Releases		48.00
Marriage Licenses		800.00
Checklist		25.00
UCC Searches		59.00
Candidate Filing Fees		17.00
Pole Permits		15.00
Municipal Liens		5.00
Incorporation Papers		8.00
Photocopies		8.25
Returned-Check Charges		30.00
Duplicate Dog Tag		.50
Overpayment		9.00
Total Receipts		$ 347,692.25

TAX COLLECTOR'S REPORT

FISCAL YEAR ENDED DECEMBER 31, 1987

—DR.—

	——LEVIES OF——			
	1988	1987	1986	Prior
Uncollected Taxes—Beginning of Fiscal Year (2)				
Property Taxes			$395,300.89	$ -0-
Resident Taxes			3,660.00	-0-
Land Use Change Taxes			158,563.00	-0-
Yield Taxes			-0-	-0-
Sewer Rents			-0-	-0-
Taxes Committed to Collector:				
Property Taxes	$ -0-	$4,462,271.00	$ -0-	$ -0-
Resident Taxes	-0-	-0-	-0-	-0-
National Bank Stock Taxes	-0-	-0-	-0-	-0-
Land Use Change Taxes	-0-	-0-	-0-	-0-
Yield Taxes	-0-	8,216.42	-0-	-0-
Sewer Rents	-0-	-0-	-0-	-0-
Added Taxes:				
Property Taxes	-0-	3,878.00	-0-	-0-
Resident Taxes	-0-	-0-	180.00	20.00
Overpayments:				
a/c Property Taxes	-0-	3,986.79	7,671.56	-0-
a/c Resident Taxes	-0-	-0-	10.00	-0-
Interest Collected on Delinquent Taxes:	-0-	2,137.86	36,459.52	-0-
Penalties Collected on Resident Taxes	-0-	-0-	164.00	2.00
TOTAL DEBITS	$ -0-	$4,480,490.07	$602,008.97	$ 22.00

	—CR—			
	1988	**1987**	**1986**	**Prior**
Remittance to Treasurer During Fiscal Year: (1)				
Property Taxes	$ -0-	$3,943,445.23	$395,344.95	$ -0-
Resident Taxes	-0-	-0-	1,710.00	20.00
National Bank Stock Taxes	-0-	-0-	-0-	-0-
Yield Taxes	-0-	8,216.42	-0-	-0-
Sewer Rents	-0-	-0-	-0-	-0-
Land Use Change Taxes	-0-	-0-	158,563.00	-0-
Interest Collected During Year	-0-	2,211.12	36,459.52	-0-
Penalties on Resident Taxes	-0-	-0-	164.00	2.00
Discounts Allowed:	-0-		20.00 res.	
Abatements Made During Year:				
Property Taxes	-0-	10,888.00	7,627.50	-0-
Resident Taxes	-0-	-0-	1,530.00	-0-
Sewer Rents	-0-	-0-	-0-	-0-
Unremitted Cash	-0-	-0-	-0-	-0-

Also received:	duplicate tax bills	$126.00
	carried fwd. 1986	.04
	photocopy	.25

SUMMARY OF TAX SALES ACCOUNTS
FISCAL YEAR ENDED DECEMBER 31, 1987

—DR.—

	——Tax Sales on Account of Levies Of——			
	1987	**1986**	**1985**	**Previous Years**
*Balance of Unredeemed Taxes— Beginning Fiscal Year	$ -0-	$ -0-	$ 21,712.50	$3,751.70
**Taxes Sold To Town During Current Fiscal Year	-0-	2,002.71	-0-	-0-
Subsequent Taxes Paid	-0-	9,461.72	-0-	-0-
		subs. 111.32		
Interest Collected After Sale	-0-	18.51	869.43	2,182.63
Redemption Costs	-0-	1,894.48	86.56	117.30
TOTAL DEBITS	$ -0-	$ 13,488.74	$ 22,668.49	$6,051.63

—CR.—

		Red. Subs. 5128.42		
Remittance to Treasurer During Year:				
Redemptions	$ -0-	$ 1,333.85	$ 3,980.20	$3,751.70
Interest & Costs After Sale	-0-	2,024.31	955.99	2,299.93
Abatements During Year	-0-	-0-	-0-	-0-
Deeded To Town During Year	-0-	-0-	-0-	-0-
Unredeemed Taxes—End of Year	-0-	668.86	17,732.30	-0-
Unreedemed Subsequent Taxes	-0-	4,333.30	-0-	-0-
Unremitted Cash	-0-	-0-	-0-	-0-
TOTAL CREDITS	$ -0-	$ 13,488.74	$ 22,668.49	$6,051.63

UNPAID 1986 RESIDENT TAXES

Baxter, Debra
Bellorado, Karen
Bennett, David
Bennett, Judith
Biron, Elaine D.
Biron, Roger P.
Boutin, Kurt G.
Carpinelli, Alexandra
Carter, Richard, Jr.
Cotton, Jeffrey M.
Cotton, Joan M.
Cram, Anna Marie
Cram, John
Crapser, Alice
Crapser, Thad
Cullinane, Kevin
Daffer, Dorreen
Daffer, Harry
Diviny, Joseph
Diviny, Paula
Dwyer, Jeffrey
Edwards, Janice
Edwards, Robert
Ferreira, Frank
Ferreira, Leanne
Fredette, Albert II
Fredette, Brenda
Fredette, Phyllis
Harmon, Theresa B.
Herbst, Benjamin S.
Herbst, Julie Anne
Herbst, Marijane
Jackson, Ovila
Jackson, Patricia
Jarvis, Steven L.
Kenney, James R.
Kierstead, Brent
Lupoli, Belvina
Lupoli, Vincent J.
McKeown, Dennis
McNally, Karen
McQuarrie, Debbie
Merrifield, Curtis J.
Paradis, Gerard
Paradis, Maureen
Pare, Stephen
Preston, Robert, Sr.
Reilly, Mary
Reilly, Sean
Robichaud, David
Robichaud, Donna
Rolland, Debra
Shultz, Edward
Sperberg, Linda
Swain, Clifford
Swain, Moira
True, David
Winslow, Dorothy
Winslow, Lewis
Worth, Bruce
Young, Donald

1987 UNPAID PROPERTY TAXES

Adamowski, Kevin J.	259.00
Ahlman, Richard S.	2,857.00
Atwood, Kenneth W.	484.00
Ballok, John M.	2,725.00
Ballou, Joseph	740.30
Beebie, Marc H.	439.00
Belliveau, Paul L.	1.85
Bennett, David M.	3,284.00
Bergeron, Leo J. R.	3,475.00
Besse, Thelma	1,071.00
Blanchard, Kenneth P.	718.00
Boilard, Charles Whiting	3,019.00
Borthwick, James R & Irene Y.	933.00
Boston North Associates Inc.	7,091.00
Boston North Associates Inc.	265.00
Boston North Associates Inc.	353.00
Boston North Associates Inc.	471.00
Bosworth, Stephen J.	2,507.00
Boutin, Girard J.	2,475.00
Bragdon, Gregory B.	8.14
Braunfield, Evelyn F.	2,456.00
Cain, David C.	2,000.00
Canady, Catherine E.	406.00
Carter Jr., Richard E.	11.79
Carter, Ronald W.	587.00
Century Farm Estates	691.00
Charbonneau, Claude M.	1,807.00
Charland, Paul N.	3,990.00
Conner, Kenneth C.	2,263.00
Cox Jr., Harold P.	2,742.00
Coye, David F.	637.15
Cram, John A.	3,593.00
Crawford, Daniel T.	362.00
Currier, Barry A.	1.32
Cybulski, Elizabeth	2,401.00
Dapice, Mark A.	3,125.00
Decelle, Lucien A.	742.00
Delisle, Maurice R.	2,407.00
Descheneau, Ronald R.	1.495.00
Desimone, Pasquale	234.00
Desmarais, Dennis	24.00
Deyoung, Richard W.	2,127.79
Dichiara, Charles	2,489.00
Dion, Ernest E.	465.00
Dion, Ernest E.	194.00
Dion, Ernest E.	218.00
Dion, Ernest E.	165.00
Dion, Ernest E.	147.00
Dion, Ernest E.	182.00

Dion, Ernest E.	171.00
Dion, Ernest E.	206.00
Dion, Ernest E.	159.00
Dion, Ernest E.	147.00
Dion, Ernest E.	159.00
Dion, Ernest E.	636.00
Dion, Ernest E.	194.00
Dion, Ernest E.	147.00
Dion, Ernest E.	147.00
Dion, Ernest E.	177.00
Dion, Ernest E.	177.00
Dion, Ernest E.	171.00
Dion, Ernest E.	177.00
Dion, Ernest E.	159.00
Dion, Ernest E.	206.00
Dion, Ernest E.	212.00
Dion, Ernest E.	153.00
Dion, Ernest E.	147.00
Dion, Ernest E.	147.00
Dion, Ernest E.	147.00
Dion, Ernest E.	147.00
Dion, Ernest E.	206.00
Dion, Ernest E.	177.00
Dion, Ernest E.	135.00
Dion, Ernest E.	141.00
Dion, Ernest E.	129.00
Dion, Ernest E.	129.00
Dion, Ernest E.	353.00
Dion, Ernest E.	547.00
Dion, Ernest E.	459.00
Dion, Ernest E.	159.00
Dion, Ernest E.	224.00
Dion, Ernest E.	865.00
Dion, Ernest E.	218.00
Dion, Ernest E.	35.00
Dion, Ernest E.	153.00
Dion, Ernest E.	282.00
Dion, Ernest E.	153.00
Dion, Ernest E.	188.00
Dion, Ernest E.	541.00
Dion, Ernest E.	141.00
Dittman, James A.	135.00
Dodge, Ronald H.	2,528.00
Dogopoulos, Ronald J.	1,901.00
Doran, Jeffrey P.	4.52
Doxey, Frank W.	2,689.00
Dube, Linda B.	541.00
Dubois, Robert	2,830.00
Dunn Jr., Kenneth H.	135.00
Duquette, Peter A.	548.00

Duquette, Robert L.	1,259.30
Durand, Edmond	400.00
Dutton, Michael A.	1.86
Eastman, Gary R.	18.60
Emond, D. Scott	608.07
Espana Bldg. & Development, Inc.	277.00
Falzone, Michael W.	2,595.00
Famison, Nathaniel L.	2,436.00
Febonio, Steven	2,213.00
Finn, Michael W.	2,764.00
Fitsemons, James K.	1,230.00
Flanagan, Thomas J.	3,646.00
Flores, Aleida	519.00
Floyd, Russell	633.00
Fontaine, Russell E.	3,043.00
Forand, Denis B.	3,060.00
Forrence, Wayne	600.00
Frechette, H. Richard	10.80
Freeman, Charles	488.00
French, Donald M.	2,716.79
Furber, Norma	412.00
Gagne, Marlene J.	412.00
Genest, Richard A.	2,554.00
Genova, Joseph M.	2.52
Gentes, Gerald S.	424.00
Glanz, Robert J.	3,296.00
Godzik, Michael J.	2,701.00
Goulet Sr., Richard L.	2,363.00
Gray, Kenneth R.	418.00
Grenier, Rene	394.00
Grenier, Rene	459.00
Griesser, Lea	8.64
Haerinck, Dennis	2,107.00
Hall, Dannis D.	173.00
Hamm, James R.	3,484.00
Hannon, Kathleen	623.00
Hart, Dennis M.	7.11
Hartwell, Julian S.	304.88
Hennessey, Robert P.	3,013.00
Herbst, Benjamin	4,579.00
Hill, David M.	2,124.00
Hogencamp Et Als, Joan	489.00
Holton, John D.	634.94
Howley, John J.	2,219.00
Huard, Roger R.	2,636.00
Hunt II, Paul V.	4,579.00
Hunt, Brian W.	3,631.00
Jackson, Leonard O.	2,978.00
Jackson, Michael	3,107.00
Jackson, Ovila	1,436.00
Jackson, Ovila	4,496.00

Jackson, Ovila	206.00
Jackson, Ovila	188.00
Jackson, Ovila	4,108.00
Jensen Estate, Ellis E.	59.00
Johnson Jr., Victor W.	713.00
Johnston, James H	2,822.00
Keith, Ronald H.	2,734.00
Kenney, Robert	409.00
Knights, Gerard P.	3,990.00
KPV Realty Trust	1,106.00
Lacey, John J.	15.00
Laflame, Thomas S.	515.00
Lambert, Gerard R.	2,722.00
Laplante, Richard A.	459.00
Larrabee, Allan C.	3,978.00
Larrabee, Allan C.	418.00
Larson, Linda L.	3,366.00
Lazzaro, John G.	2.61
Leavitt, Jeannette M.	623.00
Leighton, Arnold	447.00
Letoile, Fernand H.	1.60
Leyfield Associates Inc.	1.65
Leyfield Associates Inc.	335.00
Leyfield Associates Inc.	318.00
Leyfield Associates Inc.	330.00
Leyfield Associates Inc.	435.00
Leyfield Associates Inc.	1.17
Leyfield Associates Inc.	347.00
Leyfield Associates Inc.	353.00
Leyfield Associates Inc.	418.00
Leyfield Associates Inc.	365.00
Leyfield Associates Inc.	365.00
Leyfield Associates Inc.	3,560.00
Leyfield Associates Inc.	430.00
Leyfield Associates Inc.	335.00
Leyfield Associates Inc.	341.00
Leyfield Associates Inc.	359.00
Leyfield Associates Inc.	406.00
Leyfield Associates Inc.	365.00
Leyfield Associates Inc.	365.00
Leyfield Associates Inc.	335.00
Leyfield Associates Inc.	388.00
Leyfield Associates Inc.	388.00
Leyfield Associates Inc.	347.00
Leyfield Associates Inc.	335.00
Leyfield Associates Inc.	365.00
Leyfield Associates Inc.	400.00
Leyfield Associates Inc.	335.00
Leyfield Associates Inc.	347.00
Leyfield Associates Inc.	347.00
Leyfield Associates Inc.	347.00

Leyfield Associates Inc.	365.00
Linnehan, Richard P.	135.00
Lynch, Richard J.	9.79
Mango, John T.	3,284.00
Manoukian, Vatche N.	40.50
Marchildon, Raymond G.	5.58
Martin, Todd B.	2,937.00
Maslanka, Irene M.	238.13
Matiash, Chester W.	2,354.00
Mavrogeorge, Harry A.	830.78
Maynard Et Als, Richard J.	112.00
Maynard, Raymond E.	2,948.00
McCann, Sheila G.	2,042.00
McKee, Ronald E.	903.79
McKillop Jr., Leo D.	6.65
McLaren, Christopher K.	2,636.00
Messina, Marie M.	531.52
Metsiou, Marion E.	2,425.00
Michaud Jr., Patrick	3,278.00
Michaud, Gilbert W.	1,222.00
Mitchell, Richard A.	3,178.00
Miville, Roland L.	11.48
Moody, James	783.55
Morin, Arthur	904.00
Morin, Duane B.	4,343.00
Morin, Karen B.	2,948.00
Murphy, Florence Judy	3,166.00
Murphy, Paul	406.00
Nadeau, Carole A.	135.56
Natsios, Christopher L.	988.08
Olson Jr., Lawrence E.	1,024.00
Olson Jr., Lawrence E.	330.00
Ouellette, Richard J.	636.00
Peck, James C.	4,184.00
Peterson, Glenn Paul	905.03
Petrain, Richard D.	242.00
Petrini, Daniel J.	8.40
Philcrantz, Donald C.	2,519.00
Pierce, Randall	7.29
Plouf Jr. Estate, Henry	62.00
Ponton, William S.	2,572.00
Powers Jr., James F.	2,357.00
Preston, Carole E.	2,737.00
Psaledas, Charlotte D.	3,971.00
Quijano, Richard L.	2,713.00
Rackliff, Angela M.	1,860.00
Ramirez, Tyrone	684.00
Redfield Estate, Katherine	6.72
Reed, Donald W.	2,036.00
Richardson, Leo	2,030.00
Rodonis, William J.	2,042.00

Ross, Marilyn M.	2,810.00
Roy, Steven	1,201.00
Ruiter, Miles L.	2,725.00
Ryan, Christopher T.	617.14
Ryan, Richard N.	2,907.00
Searles, Virginia	683.00
Shaw, Robert F.	3,101.00
Shea, Joseph	2,054.00
Sheehan, Maureen A.	1,680.18
Siemanowicz Sr., John E.	1,892.00
Simard, Roland	2,395.00
Skinner, Kathleen	2,507.00
Small, Charles	1,898.00
Smith, Allan H.	1,097.48
Smith, Walter	424.00
Southern NH Water Co. Inc.	107,020.00
Southern NH Water Co. Inc.	12,103.00
Stanley, Esau C.	5,491.00
Sullivan, William J.	2,795.00
Surette, Gerald R.	286.35
Swain, Clifford F.	2,923.00
Syphers, Richard	886.98
Talbot, Joseph P.	2,695.00
Tardit, Nancy	3,731.00
Tenney Jr., William H.	2,016.00
Terranova, Marion J.	6,350.00
Tiernan, Damien D.	2.01
Tower, Sally A.	2,219.00
True, Alan R.	2,737.00
Vachon, Pierre	2,560.00
Vessels, Terrence R.	307.75
Walsh Et Als, David	1,949.00
Walsh, Michael J.	2,960.00
Wayman, Linda L.	593.47
Weeden, Ralph Jay	533.28
Wells, Joel M.	424.00
Whitten, Lawrence	1,757.90
Willow Creek Realty Trust	23,617.00
Wilson, Malcolm	580.83
Wilson, Thomas J.	10.24
Winslow, Lewis	494.00
Woodbury, Mark R.	2,919.00
Young, Donald C.	1,848.00
Young, Donald C.	826.00
Young, Donald C.	818.00
Zohdi, Mohammad P.	17.90

UNREDEEMED TAX SALE ACCOUNTS

List of Unredeemed Tax Sale Accounts, Tax Sale 4/12/86, tax levy of 1985

Property Owner	Amt. of Lien	Lienholder
Jensen, Ellis C.	51.30	Town of Litchfield
Richardson, Leo & Judith	1,422.10	Town of Litchfield
Willow Creek Realty Trust, The	16,258.90	Town of Litchfield

List of Subsequent Tax Payments, tax levy of 1986

Property Owner	Amt. of Lien	Lienholder
Jensen, Estate of Ellis	47.04	Town of Litchfield
Mango, John & Reta	2,636.02	Town of Litchfield
Richardson, Leo & Judith	1,650.24	Town of Litchfield

List of Unredeemed Tax Sale Accounts, Tax Sale 4/18/87, tax levy of 1986

Property Owner	Amt. of Lien	Lienholder
Laudien, Gerd for mobile home of Carter, Ronald	480.47	Janowitz & Hilliard
Famisan, Nathaniel & Virginia	1,435.94	Janowitz & Hilliard
Finn, Michael W.	2,242.96	J. M. Houle
Young, Donald & Elaine	674.08	Urban Systems Center
Young, Donald & Elaine	668.86	Town of Litchfield
Young, Donald C. & Elaine	1,502.84	Urban Systems Center

The above reports of the Town Clerk and the Tax Collector are a true record of all accounts in this office as of the close of business December 31, 1987.

Attest:
Diane L. Jerry
Town Clerk/Tax Collector

TREASURER'S REPORT
DECEMBER 31, 1987

RECEIPTS

Balance on Hand, January 1, 1987			$(34,291.02)
Received from			
Diane L. Jerry, Town Clerk		$ 347,587.45	
Diane L. Jerry, Tax Collector		4,565,736.93	
Received from State of New Hampshire			
Highway Block Grant	$ 54,954.62		
Forest Land	341.19		
Shared Revenue	153,374.20		
Special Duty	3,448.40	212,118.41	
Received from Selectmen			
Selectmen's Office	$ 56,751.84		
Cablevision Fees	6,098.47		
Pinecrest Offsite Funds	25,000.00		
Refund – Legal Fees	11,113.64		
Court Settlement (Roy Estate)	72,500.00	171,483.95	
Received from Building Dept.			
Permit Fees		6,260.00	
Received from Amoskeag Bank			
Tax Anticipation Loan		1,500,000.00	
Transferred to Certificates		(1,250,000.00)	
Received from Amoskeag Bank			
Certificates of Deposit		1,439,432.67	
Interest		37,573.25	
Received from Amoskeag Bank			
Interest on Money Market Account		6,626.02	
Received from Amoskeag Bank			
Revenue Sharing		25,000.00	
Computer Fund		1,676.57	
Arnold and David Campbell		1,114.17	
Etchstone Properties		168.62	
Louis Foucher		281.12	
Hayes-Leyfield (Brick Mill Estates)		189.10	
Continental Paving Ind. Park		2,098.53	
Sawmill Brook Development		11,977.52	
George W. Colby, Sr.		1,119.89	
Leyfield Assoc. (Locke Mill)		371.17	
Walter Charpentier		1,804.89	
Lombardi Account		53.00	

Chase Brook (Pilgrim Estates Phase II)	2,800.60	
Nesenkeag-Chase Brook	514.90	
Taofila Estates (Ken Blanchard)	2,892.40	
Larchmont-Hawkview Phase I	1,916.00	
Larchmont-Hawkview Phase II	2,095.50	
Naticook Landing	360.56	
U.S. Properties (Broadview)	771.69	
Litchfield-Griffin - Phase I	941.71	
Litchfield-Griffin - Phase II	2,707.75	
Litchfield-Griffin - Phase III	1,768.06	
TOTAL DEPOSITS		7,099,442.43
TOTAL FUNDS		$ 7,065,151.41

Marion E. Cason
Town Treasurer

SUMMARY OF YEARLY TOTALS
1987

Balance – January 1, 1988	$(-34,291.02)
Deposits	7,099,442.43
Total	$7,065,151.41
NSF Checks Not Redeposited	26.00
	$7,065,125.41
Expenditures	6,577,044.97
	$ 488,080.44
Stale Dated Checks, Stop Payments and Credit Memos	30,535.47
	$ 518,615.91
Investments	3,752,977.46
	$4,271,593.37
Transferred to Money Market Account	4,095,522.45
	$ 176,070.92
Outstanding Checks	85,756.93
Checking Account Balance	$ 90,313.99
Money Market Account Balance	514,058.85
Bank Balance, December 31, 1987	$ 604,372.84

Marion E. Cason
Town Treasurer

SUMMARY OF TOWN BANK ACCOUNTS
DECEMBER 31, 1987

Checking Account and Money Market Account		$ 518,615.91
Certificates (Investments)		1,111,441.61
Revenue Sharing		
Deposits	$ 392.00	
Withdrawal	25,000.00	
Interest	2,062.06	13,719.77
Civil Defense		
Withdrawal	-0-	
Interest	11.97	224.01
Fire Pond Dredging Fund		
Withdrawal	-0-	
Interest	64.79	1,210.86
Computer System Fund		
Withdrawal	1,676.57	
Interest	37.72	-0-
Ash Holding Facility Fund		
Withdrawal	-0-	
Interest	503.86	9,415.89
Litchfield/Griffin (Street Light)		
Withdrawal	-0-	
Interest	20.32	379.72
Litchfield/Griffin (Albuquerque Street Light)		
Deposit	700.00	
Interest	19.03	719.03
Conservation Fund		
Deposits	900.87	
Interest	1,403.33	22,414.41
Excavation Performance Bonds		715.17
Road Performance Bonds		8,761.54
Subdivision Bonds		88,245.23

Marion E. Cason
Town Treasurer

FINANCIAL REPORT
Town of Litchfield, N.H.
For The Calendar Year Ending December 31, 1987

ASSETS

CASH:		
All Funds in Custody of Treasurer		
Checking Account	4,557.06	
Money Market Fund	514,058.85	
	518,615.91	
In Hands of Officials		
Adm. Assist. Petty Cash	100.00	
Town Clerk/Tax Coll. Petty Cash	150.00	
Recreation Commission	500.00	
250th Celebration Committee	407.38	
	1,157.38	
Investments		
Certificates of Deposit	1,111,441.61	
Revenue Sharing Fund	13,719.77	
Civil Defense Fund	224.01	
Fire Pond Dredging Fund	1,210.86	
Ash Holding Facility Fund	9,415.89	
Street Light Funds (Escrow)	1,098.75	
Conservation Fund	22,414.41	
Excavation Performance Bonds	715.17	
Road Performance Bonds	8,761.54	
Subdivision Bonds	88,245.23	
	1,257,247.24	
TOTAL CASH		1,777,020.53
Accounts Due to the Town	13,843.00	
Due from State	1,440.00	
Welfare Lien	725.54	
TOTAL DUE TO TOWN		16,008.54
UNREDEEMED TAXES:		
Levy of 1986	5,002.16	
Levy of 1985	17,732.30	
TOTAL UNREDEEMED TAXES		22,734.46

UNCOLLECTED TAXES:		
Levy of 1987	515,802.56	
Levy of 1986	590.00	
TOTAL UNCOLLECTED TAXES		516,392.56
TOTAL ASSETS		2,332,156.09
Fund Balance-December 31, 1986	97,961.55	
Fund Balance-December 31, 1987	43,711.58	
Change in Financial Condition	54,249.97	
LIABILITIES		
Accounts Owed By Town:		
Town Officer Expenses	41.88	
Election and Registration	1,075.16	
General Government Buildings	30.00	
Planning and Zoning	1,026.50	
Police Department	884.05	
Fire Department	4,193.72	
General Highway Department	2,827.00	
Solid Waste Disposal	13,062.16	
Library	1,526.16	
Parks and Recreation	4,530.07	
Conservation Commission	245.00	
Contingency Fund	3,941.60	
		33,383.30
Unexpended Balances of Special Appropriations		
Reappraisal of Property	90,000.00	
Road construction	14,168.25	
Fire Pond	1,210.86	
Ash Disposal	9,415.89	
Recreation Bldg. Renovation	15,128.01	
		129,923.01
Unexpended Revenue Sharing Funds		13,719.77
Unexpended State Highway Subsidy Funds		40,787.94
Unexpended Court Settlement		26,500.00
Unexpended Pinecrest Offsite Improvements		16,000.00
Dog License Fees Collected-Not Remitted		157.00
School District Taxes Payable		1,906,107.00

Other Liabilities		
Celebration 250	407.38	
Civil Defense	224.01	
Street Lights (Escrow)	1,098.75	
Conservation Fund	22,414.41	
Subdivision & Engineering Funds	88,245.23	
Excavation Funds	715.17	
Road Performance Bonds	8,761.54	
		121,866.49
TOTAL ACCOUNTS OWED BY TOWN		2,288,444.51
TOTAL LIABILITIES		2,288,444.51
FUND BALANCE-CURRENT SURPLUS		43,711.58
GRAND TOTAL		2,332,156.09

RECEIPTS

TAXES—ALL FUNDS			
Taxes:			
Property taxes - 1987		3,943,445	
Yield taxes - 1987		8,216	
Property and yield taxes - previous years		395,344	
Resident taxes - previous years		1,730	
Land use change tax - current and prior years		158,563	
Interest and penalties on taxes		44,116	
Tax sales redeemed		14,194	
Motor vehicle permit fees		341,785	
Total Taxes			4,907,393
LICENSES AND PERMITS			
Dog licenses		3,298	
Business licenses, permits and filing fees		20,049	
All other licenses, permits and fees		2,548	
Total Licenses and Permits			25,895
FROM THE FEDERAL GOVERNMENT:			
Federal Revenue sharing grants and interest			25,000
FROM THE STATE OF NEW HAMPSHIRE:			
Shared Revenue		153,374	
Highway block grant		54,955	
All other state grants			
Forest Fire Reimbursement	210		
Gas Refund	2,138		
DWI Patrol Grant	3,448		
		5,796	
Total			214,466
REVENUES FROM CHARGES FOR SERVICES:			
Payments in lieu of taxes-other governments		109	
Other Sales and Service Charges		75,923	
Total			76,032

MISCELLANEOUS REVENUES		
Sale of town property	1,806	
Interest on investments	44,199	
Withdrawals from capital reserve funds	1,043	
Other miscellaneous revenue	16,675	
Total		63,723
OTHER FINANCING SOURCES		
Court Settlement	72,500	
Offsite Improvements	25,000	
Total		97,500
NON-REVENUE RECEIPTS		
Tax anticipation notes	1,500,000	
Other non-revenue receipts-Investments	189,433	
Total		1,689,433
Total Receipts from All Sources		7,099,442
Cash on Hand January 1, 1987		-34,291
Grand Total		7,065,151

	Maintenance budget item Salaries, wages and current operations	Capital outlay Purchase of equipment, land and buildings	Construction
EXPENDITURES ALL FUNDS:			
General Government:			
Town officer salaries	68,987		
Town officer expenses	21,968	819	
Election and registration	1,671		
Cemeteries	430		
General government buildings	12,570		
Planning and zoning	44,506		
Judicial and legal expense	24,531		
Central administration	55,120	820	
Contingency fund	15,535		
Public Safety:			
Police department	178,674	15,190	
Fire department	64,195	19,981	
Highways, Streets, Bridges:			
Town maintenance	3,091		
General highway department	211,536	24,824	213,540
Street lighting	3,662		
Sanitation:			
Solid waste disposal	55,260		

Health:			
Health department	6,750		
Ambulances	1,828		
Animal control	4,401		
Welfare:			
General assistance	1,364		
Culture and Recreation:			
Library	24,505		
Parks and recreation	7,648		54,236
Patriotic purposes	220		
Conservation commission	1,723		
Debt Service:			
Principal long term bonds and notes	27,200		
Interest-long term bonds and notes (except utility debt)	2,584		
Interest-tax anticipation notes	44,802		
Miscellaneous:			
FICA, retirement, pension contributions	23,123		
Insurance	90,878		
Unemployment compensation	981		
Unclassified:			
Payments-tax anticipation notes	1,500,000		
Taxes bought by town	11,435		
Discounts, abatements, refunds	15,400		
Engineering escrow transfers	37,950		
Payments to Other governments:			
To State-dog license and marriage licenses	777		
Taxes paid to county	284,234		
Taxes paid to school district	3,398,096		
Total payments for all purposes	6,247,635	61,634	267,776
GRAND TOTAL	6,577,045		

SCHEDULE OF LONG TERM INDEBTEDNESS

Incinerator Facility Loan	28,492

INTERGOVERNMENTAL EXPENDITURES

Schools	3,398,096
All other - county	284,234
All other purposes	777

SALARIES AND WAGES	332,539

CASH AND INVESTMENTS AT END OF THIS FISCAL YEAR

Cash and Deposits - Cash n hand, CD's, time, checking and savings deposits.	518,616

SCHEDULE OF TOWN PROPERTY
(As of December 31, 1987)

		Value
Town hall, lands and buildings		175,000
Furniture and equipment		45,000
Libraries, land and buildings		160,000
Furniture and equipment		20,000
Police Department - Equipment		38,000
Fire Department, lands and buildings		105,000
Equipment		160,000
Highway department, lands and buildings		30,000
Equipment		55,000
Parks, commons and playgrounds		65,000
Schools, lands and buildings, equipment		4,500,000
All lands and Buildings acquired through Tax Collector's Deeds		
1984 Acquisitions:		
Land - Woodburn Road, Lot 002-003	300	
Land - Garden Drive, Parcel A	875	
1983 Acquisitions:		
Land - Page Road, Lot 004-111	7,500	
1981 Acquisitions:		
Land-Rotterdam Dr. & Amsterdam Cir.	1,710	
Land-Cutler Road, Parcel A	450	
Land-Rotterdam Dr., Lot 5	300	
Land-Rotterdam Dr. Lot 6	300	
Land-Amsterdam Cir., Lot 7	300	
Land-Amsterdam Cir., Lot 8	300	
Land-Amsterdam Cir., Lot 9	300	

Land-Rotterdam Dr., Lot 11	300	
Land-Amsterdam Cir., Lot 13	300	
Land-Amsterdam Cir., Lot 14	300	
Land-Amsterdam Cir., Lot 15	300	
Land-Amsterdam Cir., Lot 16-17	500	
Land-Rotterdam Dr., Lot 25	300	
Land-Hillcrest Rd., Lot 017-BL119	1,260	
Total		15,595
All other property and equipment		
Incinerator Facility, land and building		300,000
Dog Kennel and equipment		75,000
TOTAL		5,743,595

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

FISCAL YEAR ENDING DECEMBER 31, 1987

Title of Appropriation	Appropriations	Expenditures	Unexpended Balances	Deficits
Town Officers Salaries	$ 68,751.00	$ 68,987.24	$	$ 236.24
Town Officers Expenses	55,120.00	58,982.62		3,862.62
Town Clerk—Tax Collector's Expenses	15,834.00	17,332.61		1,498.61
Treasurer's Expenses	501.00	706.07		205.07
Budget Committee Expenses	150.00	93.60	56.40	
Election and Registration Expenses	1,630.00	1,996.73		366.73
Cemeteries	600.00	430.00	170.00	
General Government Buildings	12,000.00	12,201.66		201.66
Planning and Zoning	37,966.00	32,643.54	5,322.46	
Zoning Board of Adjustment	3,295.00	1,805.81	1,489.19	
Legal Expenses	48,000.00	24,530.63	23,469.37	
Contingency Fund	6,200.00	19,476.60		13,276.60
Police Department	156,588.00	152,651.42	3,936.58	
Fire Department	61,751.00	68,389.05		6,638.05
Civil Defense	50.00	-0-	50.00	
Building Inspection	3,135.00	3,090.80	44.20	
Damage by Dogs	50.00	-0-	50.00	
Town Maintenance	208,230.00	208,284.30		54.30
Street Lighting	3,700.00	3,593.69	106.30	
Solid Waste Disposal	56,280.00	61,972.43		5,692.43
Health Department	4,848.00	3,555.62	1,292.38	
Animal Control	3,505.00	4,401.49		896.49
Home Health Care	5,000.00	5,000.00		

Title of Appropriation	Appropriations	Expenditures	Unexpended Balances	Deficits
General Assistance	10,000.00	1,364.09	8,635.91	
Old Age Assistance	800.00	-0-	800.00	
Library	28,268.00	26,031.49	2,236.51	
Parks and Recreation	10,520.00	7,660.52	2,859.48	
Patriotic Purposes	500.00	219.56	280.44	
Conservation Commission	1,551.00	1,551.00		
Principal of Long-Term Notes	27,200.00	27,200.00		
Interest Expense—Long-Term Notes	2,584.00	2,584.00		
Interest Expense—Tax Anticipation Notes	28,000.00	44,802.08		16,802.08
FICA, Retirement & Pension Contributions	26,700.00	23,122.86	3,577.14	
Insurance	85,000.00	84,906.58	93.42	
Unemployment Compensation	1,025.00	981.75	43.25	
Police Cruiser Purchase—Art. 5	16,068.00	15,189.60	878.40	
Highway Truck Purchase—Art. 7	25,000.00	24,823.50	176.50	
Fire Truck Refurbishing—Art. 10	20,000.00	19,980.72	19.28	
Police Officer Hirings—Art. 12	30,483.00	26,907.38	3,575.62	
Reappraisal of Property—Art. 14	90,000.00	90,000.00		
Colby Road Reconstruction—Art. 16	98,540.00	98,540.00		
Recreation Building Renovation—Art. 18	40,000.00	40,000.00		
Engineer & Design Pinecrest Road—Art. 19	25,000.00	25,000.00		
TOTAL	$1,320,423.00	$1,310,991.04	$59,162.84	$49,730.88
			49,730.88	
Net Surplus of Appropriation			$ 9,431.96	

TOWN OFFICERS SALARIES

APPROPRIATION		68,751.00
Town Clerk—Tax Collector Salary	19,919.30	
Police Chief Salary	27,061.84	
Selectmen Salaries	2,850.00	
Treasurer Salary	1,470.00	
Road Agent Salary	232.00	
Fire Chief Salary	232.00	
Building Inspector Salary	15,616.90	
Health Officer Salary	896.00	
Town Trustees Salaries	131.70	
Checklist Supervisors Salaries	577.50	
EXPENDED		68,987.24
DEFICIT		236.24

TOWN OFFICERS EXPENSES

APPROPRIATION		55,120.00
Administrative Assistant Salary	21,816.73	
Secretary-Clerk Wages	6,208.61	
Computer Conversion Wages	262.50	
Selectmen's Expenses	900.00	
Adm. Assistant's Expenses	206.74	
Town Trustees Expenses	50.00	
Florals/Memorials	65.00	
Town Reports	5,796.63	
Assessing	8,944.00	
Tax Map Update	2,500.00	
Postage and Envelopes	370.32	
Office Supplies	997.87	
Printing	141.00	
Dues and Subscriptions	1,412.54	
Public Notices and Ads	300.99	
Recording Fees and Copies	68.10	
Secretarial Services	441.87	
Health Insurance	942.24	
Equipment Repair & Maintenance	33.00	
Equipment Maintenance Contract	2,454.00	
Audit Services	4,200.00	
Seminars and Conventions	47.00	
Telephone	823.48	
EXPENDED		58,982.62
DEFICIT		3,862.62

TOWN CLERK-TAX COLLECTOR EXPENSES

APPROPRIATION		15,834.00
Deputy TC-TC Wages	11,814.10	
Microfilming and Binding	224.79	
Dog Tags and License Forms	229.17	
Postage and Envelopes	931.78	
Office Supplies	440.51	
Copier Charges	63.00	
Printing	552.03	
Dues and Subscriptions	27.00	
Public Notices and Ads	22.00	
Recording Fees	351.18	
Health Insurance	1,202.50	
Petty Cash Fund	50.00	
Safety Deposit Box Rental	20.00	
Equipment Maintenance Contract	418.00	
New Equipment	116.15	
Seminars and Conventions	36.50	
Telephone	833.90	
EXPENDED		17,332.61
DEFICIT		1,498.61

TREASURER'S EXPENSES

APPROPRIATIONS		501.00
Postage and Envelopes	298.41	
Office Supplies	8.50	
Mileage and Tolls	389.16	
Safety Deposit Box Rental	10.00	
EXPENDED		706.07
DEFICIT		205.07

BUDGET COMMITTEE EXPENSES

APPROPRIATION		150.00
Copier Charges	20.08	
Public Notices	73.52	
EXPENDED		93.60
UNEXPENDED		56.40

ELECTION AND REGISTRATION

APPROPRIATION		1,630.00
Election Officials Wages	797.47	
Ballots	667.00	
Postage and Envelopes	7.80	
Office Supplies	55.30	
Chair Rental	60.00	
New Equipment	409.16	
EXPENDED		1,996.73
DEFICIT		366.73

CEMETERIES

APPROPRIATION		600.00
Cemetery Maintenance	430.00	
UNEXPENDED		170.00

GENERAL GOVERNMENT BUILDINGS

APPROPRIATION		12,000.00
Town Hall Custodian Wages	1,296.00	
Repairs to Buildings	107.00	
Fire Alarm Repairs	543.23	
Building Maintenance Supplies	288.87	
Snow Removal (Walkway & Ramp)	99.00	
Lawn Maintenance	745.00	
Leased Fire Alarm Lines	1,021.79	
Water System Maint. Contract	218.00	
Fire Station Heating Oil	1,962.55	
Town Hall Electric Heat	2,060.18	
Fire Station Electricity	2,138.66	
Town Hall Electricity	1,721.38	
EXPENDED		12,201.66
DEFICIT		201.66

PLANNING AND ZONING

APPROPRIATION		37,966.00
Secretary-Clerk Wages	2,034.73	
Postage and Envelopes	1,305.34	
Office Supplies	788.54	

Printing	1,017.92	
NRPC Dues	2,238.00	
Public Notices and Ads	1,296.28	
Recording Fees and Copies	462.22	
Secretarial/Steno Services	8,534.38	
Mileage and Tolls	45.98	
Consulting Engineer	2,008.52	
Planner & Ordinance Drafting	11,687.50	
New Equipment	475.00	
Seminars and Conventions	288.00	
Telephone	461.13	
EXPENDED		32,643.54
UNEXPENDED		5,322.46

ZONING BOARD OF ADJUSTMENT

APPROPRIATION		3,295.00
Postage and Envelopes	418.73	
Office Supplies	183.30	
Public Notices and Ads	1,010.64	
Secretarial Services	77.00	
Chair Rental	60.00	
Seminars & Conventions	49.00	
Telephone	7.14	
EXPENDED		1,805.81
UNEXPENDED		1,489.19

LEGAL EXPENSES

APPROPRIATION		48,000.00
Retainer Fees	10,416.66	
Litigation Fees	12,896.02	
Title Research Fees	70.00	
Bond Counsel	787.95	
Planning Board Meeting Attendance	360.00	
EXPENDED		24,530.63
UNEXPENDED		23,469.37

CONTINGENCY FUND

APPROPRIATION		6,200.00
Hydrant Use Charges	1600.00	

Cruiser Purchase	13,935.00	
Radio Purchase	1,907.00	
Siren Purchase	399.50	
Light Bar	1,635.10	
EXPENDED		19,476.60
DEFICIT		13,276.60

POLICE DEPARTMENT

APPROPRIATION		156,588.00
Full Time Officers Wages	46,498.89	
FT Secretary-Dispatcher	9,735.90	
Part Time Officers Wages	29,823.81	
PT Secretary-Dispatcher	5,554.07	
FT Police Officer Overtime	6,926.66	
Special Duty/DWI Patrol	5,651.75	
Postage and Envelopes	210.14	
Office Supplies	1,306.77	
Copier Charges	59.82	
Printing	289.00	
Dues and Subscriptions	588.19	
Public Notices and Ads	952.49	
Pre-Employment Physicals	260.00	
Photography	102.23	
Health Insurance	6,610.92	
Equipment Repair & Maintenance	239.85	
Vehicle Repairs & Maintenance	7,524.50	
Radio Installation & Repairs	166.34	
Minor Tools and Supplies	186.98	
Uniforms and Accessories	2,611.93	
Uniform Maintenance	749.95	
Oxygen Tank Refills	10.50	
Micro Fiche	150.00	
Radar Maintenance	84.00	
Ammunition	842.20	
DWI—Medical Charges	30.15	
Storage Fees	160.00	
Equipment Maintenance Contract	175.00	
Communication Equip. Maintenance	1,286.50	
Dispatch Service Contract	5,000.00	
Gas and Oil	10,591.07	
New Equipment	3,680.00	
Seminars and Conventions	350.00	

Telephone	4,241.81	
EXPENDED		152,651.42
UNEXPENDED		3,936.58

FIRE DEPARTMENT

APPROPRIATION		61,751.00
FT Firefighter/EMT Wages	31,619.37	
Part Time Firefighter wages	11,314.09	
FT Firefighter Overtime	689.85	
Postage and Envelopes	22.00	
Office Supplies	195.55	
Copier Charges	11.74	
Dues & Subscriptions	208.45	
Pre-Employment Physicals	260.00	
Mileage and Tolls	11.34	
Health Insurance	1,774.90	
Provisions	102.13	
Equipment Repair & Maintenance	554.53	
Vehicle Repairs & Maintenance	5,137.54	
Radio Installation & Repairs	1,051.59	
Minor Tools and Supplies	498.66	
Medical Supplies	207.29	
Uniform and Accessories	583.93	
Building Maintenance Supplies	324.79	
Oxygen Tank Refills	131.09	
Foam & Extinguisher Supplies	82.75	
Medical Charges	55.00	
Fire Chief's Vehicle Expenses	388.91	
Dispatch Service Contract	700.00	
Scott Air Packs Maintenance	549.15	
Gas and Oil	2,951.08	
New Equipment	6,605.74	
Seminars and Conventions	80.00	
Training	336.00	
Community Relations	251.35	
Telephone	1,690.23	
EXPENDED		68,389.05
DEFICIT		6,638.05

CIVIL DEFENSE

APPROPRIATION	50.00
UNEXPENDED	50.00

BUILDING INSPECTION

APPROPRIATION		3,135.00
Postage and Envelopes	86.88	
Office Supplies	195.09	
Copier Charges	22.26	
Printing	125.00	
Dues, Subscriptions, & Licenses	315.00	
Photography	68.00	
Vehicle Repairs & Maintenance	438.05	
Drawings/Blueprints	48.00	
Code Materials	67.75	
Equipment Maintenance Contract	47.50	
Communication Maint. Contract	61.50	
Gas and Oil	411.63	
New Equipment	237.50	
Seminars and Conventions	501.29	
Telephone	465.35	
EXPENDED		3,090.80
UNEXPENDED		44.20

DOG DAMAGE

APPROPRIATION	50.00
UNEXPENDED	50.00

TOWN ROAD MAINTENANCE

APPROPRIATION	208,230.00
Workmen Wages	10,615.83
Postage and Envelopes	22.00
Office Supplies	50.66
Printing	42.00
Photography	12.45
Equipment Repair & Maintenance	100.00
Vehicle Repairs & Maintenance	1,118.56
Minor Tools, and Supplies	740.06
Drawings and Blueprints	58.50
Salt	39,768.43
Sand and Gravel	8,400.14
Asphalt and Cold Patch	6,890.33
Plow and Spreader Repairs	10,235.95

Roadside Mowing & Improvements	162.27	
Signs, Posts, and Accessories	3,864.07	
Truck Rental Charges	2,400.00	
Alburquerque Avenue Project	11,964.25	
Wood Hawk Way Project	4,313.50	
Catch Basin Maintenance	477.75	
Catch Basin Replacements	8,958.00	
Cranberry Lane Project	4,749.72	
Page Road Brook Crossing	20,301.67	
Equipment Maintenance Contracts	337.50	
Consulting Engineer	4,693.66	
Communications Equipment	48.25	
Equipment Hire	65,971.50	
Gas and Oil	1,422.52	
Seminars and Conventions	45.00	
Telephone	353.62	
Electricity	166.11	
EXPENDED		208,284.30
DEFICIT		54.30

STREET LIGHTING

APPROPRIATION		3,700.00
Monthly Charges & Installations	3,593.69	
UNEXPENDED		106.31

SOLID WASTE DISPOSAL

APPROPRIATION		56,280.00
Incinerator Operator Wages	10,785.00	
Asst. Incinerator Operator Wages	7,128.82	
Incinerator Laborer Wages	770.32	
Office Supplies	228.50	
Equipment Repair & Maintenance	11,543.06	
Minor Tools and Supplies	83.86	
Building Maint. and Supplies	496.95	
Bulldozing, Gravel and Fill	5,749.19	
Facility Operations	365.50	
Ash Disposal Expenses	9,437.95	
Equipment Rental Charges	1,206.00	
Gas and Oil	396.19	
Incinerator Unit Fuel Oil	7,396.01	

Telephone	457.82	
Electricity	5,927.26	
EXPENDED		61,972.43
DEFICIT		5,692.43

HEALTH DEPARTMENT

APPROPRIATION		4,848.00
Postage and Envelopes	28.30	
Office Supplies	82.01	
Copier Charges	19.14	
Printing	50.00	
Dues and Subscriptions	10.00	
Photography	25.00	
Vehicle Repairs & Maintenance	137.19	
Water Analysis	50.00	
Nashua Community Council	500.00	
Equipment Maintenance Contract	70.00	
Communication Equipment	5.00	
Ambulance Service	1,827.53	
Gas and Oil	140.21	
New Equipment	237.50	
Telephone	373.74	
EXPENDED		3,555.62
UNEXPENDED		1,292.38

ANIMAL CONTROL

APPROPRIATION		3,505.00
Animal Control Officer Wages	2,910.38	
Office Supplies	68.97	
Copier Charges	4.96	
Dues, Licenses & Subscriptions	76.50	
Mileage and Tolls	1,035.60	
Humane Society Services	69.00	
Veterinarian Services	203.58	
New Equipment	32.50	
EXPENDED		4.401.49
DEFICIT		896.49

HOME HEALTH CARE SERVICES

APPROPRIATION		5,000.00
Merrimack Valley Home Health Care Association	5,000.00	

GENERAL ASSISTANCE

APPROPRIATION		10,000.00
Housing	1,179.00	
Groceries	94.44	
Utilities	65.55	
Medical Expenses	25.10	
EXPENDED		1,364.09
UNEXPENDED		8,635.91

OLD AGE ASSISTANCE

APPROPRIATION		800.00
UNEXPENDED		800.00

LIBRARY

APPROPRIATION		28,268.00
Librarian Wages	9,502.98	
Librarian Assistant	3,388.00	
Library Page	706.00	
Custodian Wages	1,619.88	
Postage and Envelopes	84.70	
Copier Charges	.70	
Mileage and Tolls	127.40	
Equipment Repair & Maintenance	55.00	
Building Maintenance Supplies	96.15	
Library Supplies	289.59	
Heating Oil	1,007.38	
New Equipment	937.70	
Books and Media	6,610.01	
Seminars and Conventions	144.00	
Story Hour Expenses	117.17	
Telephone	368.03	
Electricity	976.80	
EXPENDED		26,031.49
UNEXPENDED		2,236.51

PARKS AND RECREATION

APPROPRIATION		10,520.00
Copier Charges	7.80	
Public Notices and Ads	599.76	
Minor Tools and Supplies	6.98	
Field Maint. & Trash Removal	3,250.73	
Equip. Rental (Chemical Toilet)	909.25	
New Equipment	292.59	
Babe Ruth League	347.35	
Jr.-Sr. Softball League	1,139.97	
Summer Program	421.49	
Field Day	307.59	
Telephone	20.82	
Electricity	356.19	
EXPENDED		7,660.52
UNEXPENDED		2,859.48

PATRIOTIC PURPOSES

APPROPRIATION		500.00
Flags	53.00	
Wreaths	120.00	
Flowers and Plants	46.56	
EXPENDED		219.56
UNEXPENDED		280.44

CONSERVATION COMMISSION

APPROPRIATION		1,551.00
Office Supplies	2.93	
Copier Charges	6.02	
NHACC Dues	119.00	
Mileage and Tolls	17.34	
Equipment (Bridge) Repairs	145.00	
Minor Tools and Supplies	4.12	
Wildlife Sanctuary Lease	1.00	
Conservation Fund	900.87	
Annual Meeting and Seminar	12.00	
Youth Fishing Derby	336.60	
Telephone	6.12	
EXPENDED		1,551.00

PRINCIPAL OF LONG—TERM NOTE

APPROPRIATION		27,200.00
Incinerator Loan	27,200.00	

INTEREST LONG-TERM NOTE

APPROPRIATION		2,584.00
Incinerator Loan	2,584.00	

INTEREST TAX ANTICIPATION LOAN

APPROPRIATION		28,000.00
Amoskeag Bank	44,802.08	
DEFICIT	16,802.08	

FICA & RETIREMENT CONTRIBUTIONS

APPROPRIATION		26,700.00
FICA Administrative Cost	30.85	
FICA Contributions	11,281.90	
Medicare Contributions	1,053.72	
Full Time Employee Retirement	1,091.21	
Full Time Police Retirement	6,564.76	
Full Time Firement Retirement	3,100.42	
EXPENDED		23,122.86
UNEXPENDED		3,577.14

INSURANCE

APPROPRIATION		85,000.00
Workmen's Compensation	19,553.00	
Public Official Liability	9,057.00	
Police Official Liability	7,512.58	
Firefighter Liability	1,282.00	
General Liability	20,000.00	
Property Floater	5,850.00	
Boiler and Machinery	525.00	
Auto & Truck Fleets	20,531.00	
Surety Bonds	596.00	
EXPENDED		84,906.58
UNEXPENDED		93.42

UNEMPLOYMENT COMPENSATION

APPROPRIATION		1,025.00
Unemployment Coverage Premiums	981.75	
UNEXPENDED		43.25

WARRANT ARTICLE 5—POLICE CRUISER PURCHASE

APPROPRIATION		16,068.00
Cruiser Purchase Expenses	11,931.80	
Cruiser Lettering	95.00	
Cruiser Equipment	3,162.80	
EXPENDED		15,189.60
UNEXPENDED		878.40

WARRANT ARTICLE 7—HIGHWAY TRUCK PURCHASE

APPROPRIATION		25,000.00
Truck Purchase	19,323.50	
Plow Purchase	1,775.00	
Salter Purchase	3,725.00	
EXPENDED		24,823.50
UNEXPENDED		176.50

WARRANT ARTICLE 10—FIRE TRUCK REFURBISHING

APPROPRIATION		20,000.00
Truck Refurbishing Expenses	19,980.72	
UNEXPENDED		19.28

WARRANT ARTICLE 12—POLICE OFFICER HIRINGS

APPROPRIATION		30,483.00
Wages	22,639.95	
Recruitment Advertisement	6.50	
Pre-Employment Physical	260.00	
Uniforms and Accessories	2,433.25	
Health Insurance	1,567.68	
EXPENDED		26,907.38
UNEXPENDED		3,575.62

WARRANT ARTICLE 14—REAPPRAISAL OF PROPERTY

APPROPRIATION		90,000.00
Due—Avitar Information Management Services	90,000.00	

WARRANT ARTICLE 16—COLBY ROAD RECONSTRUCTION

APPROPRIATION		98,540.00
Eng./Inspection Fees—Colby	5,200.11	
Construction Costs—Colby	90,504.64	
1987 Reserve	2,835.25	
EXPENDED		98,540.00

WARRANT ARTICLE 18—RECREATION BUILDING RENOVATION

APPROPRIATION		40,000.00
Building Materials & Paving	6,408.50	
Fencing	2,575.00	
Water Line & Hydrant	7,478.40	
Due—Southern NH Water Co.	4,465.07	
Entrance & Window Installation	3,945.02	
1987 Reserve	15,128.01	
EXPENDED		40,000.00

WARRANT ARTICLE 19—ENGINEER & DESIGN PINECREST ROAD

APPROPRIATION		25,000.00
Test Pits & Borings	200.00	
Engineering Fees	13,467.00	
Due—Maynard & Paquette, Inc.	11,333.00	
EXPENDED		25,000.00

COMPUTER FUND

Fund Balance—December 31, 1986	1,638.85
Printer Purchases	1,638.85

1985 OUTSTANDING BILLS

General Government Buildings	396.00

1986 OUTSTANDING BILLS

Park & Recreation	51.75
Town Clerk/Tax Collector Expenses	15.36

Street Lighting	67.70	
Town Road Maintenance	3,739.12	
Conservation Commission	74.38	
Darrah Pond Warrant Article	14,235.50	
Colby Road Warrant Article	81,000.00	99,183.81
Total Payments		99,579.81

PAYMENTS TO SCHOOL DISTRICT

1986-87 Outstanding Balance		1,665,096.00
1987-88 School Appropriation	3,639,107.00	
Payments School District	-1,733,000.00	
Balance Due District		1,906.107.00

COUNTY TAX

Hillsborough County Treasurer	284,234.00

PAYMENTS TO STATE

N.H. State Treasurer:		
Marriage Licenses	507.00	
Dog Licenses	269.50	
Total Payments		776.50

TAX ANTICIPATION NOTE

Amoskeag National Bank	1,500,000.00

TAXES BOUGHT BY TOWN

Town of Litchfield—Tax Collector	11,434.53

DISCOUNTS, ABATEMENTS & REFUNDS

Property Tax Abatements	10,417.90
Property Tax Refunds	1,762.25
Property Tax Interest Refund	48.01
Redemption Refunds	22.00
Redemption Interest Refund	7.48
Resident Tax & Penalty Refund	11.00
MV Registration Refunds	524.00

UCC Filing Fee Refund	9.00	
Dog License Refund	1.50	
Total Payments		12,803.14

PINECREST OFFSITE IMPROVEMENT FUND

Leyfield Contribution		25,000.00
Engineering Fees	9,000.00	
Reserve	16,000.00	25,000.00

REVENUE SHARING FUND

Fund Balance—December 31, 1986	36,265.71
Deposit	392.00
Interest Earned	2,062.06
Total Funds Available	38,719.77
Withdrawal—Truck Purchase	-25,000.00
Fund Balance—December 31, 1987	13,719.77

REPORT OF THE TRUST FUNDS OF THE TOWN OF LITCHFIELD DECEMBER 31, 1987

				PRINCIPAL			INCOME				
Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Balance End Year	Balance Beginning Year	Income/Year %	Income/Year Amount	Expended During Year	Balance End Year
1938	Mary Marsh	Maint. Cem. Lots	Cert. of Deposit	109.63		109.63	225.52	1.8	34.02	17.50	242.04
1945	Alphonse Powers	"	"	110.18		110.18	239.94	1.9	35.91	17.50	258.35
1946	Selah Bixby	"	"	1,680.00		1,680.00	6,173.79	44.0	831.69	87.50	6,917.98
1959	Matthew Campbell	"	"	108.84		108.84	196.68	1.6	30.24	17.50	209.42
1962	George Richardson	"	"	108.68		108.68	182.27	1.5	28.35	17.50	193.12
1969	Warren Goodspeed	"	"	3,988.47		3,988.47	6,044.83	47.6	899.73	985.00	5,959.56
1965	Mark Campbell	"	"	109.23		109.23	196.68	1.6	30.27	17.50	209.45
	Pinecrest Totals			6,215.03		6,215.03	13,259.71		1,890.21	1,160.00	13,989.92
1926	Charles Parker	Maint. Cem. Lots	Cert. of Deposit	103.18		103.18	212.06	6.0	33.58	38.46	207.18
1944	Zoe Whittemore	"	"	110.02		110.02	204.02	5.8	32.46	38.46	198.02
1952	J.A. Corning G. Watts	"	"	109.55		109.55	179.68	5.2	29.10	38.46	170.32
1952	Franklin E. Bancroft	"	"	236.00		236.00	454.95	12.0	67.16	38.46	483.65
1956	E.L. Schneider	"	"	109.86		109.86	187.75	5.4	30.22	38.46	179.51
1960	Charles Leach	"	"	108.84		108.84	155.39	4.6	25.74	38.46	142.67
1965	D. & W. McQuesten	"	"	108.99		108.99	167.53	4.9	27.42	38.46	156.49
1965	J. & C. McQuesten	"	Savings	-0-	200.00	200.00					
			Cert. of Deposit	108.52		108.52	163.49	4.8	26.86	38.46	151.89
1966	Herbert C. Leach	"	"	108.44		108.44	150.07	4.3	24.06	38.46	135.67
1967	B. & P. Souriolle	"	"	108.28		108.28	143.24	4.3	24.06	38.46	128.84
1967	William G. Locke	"	"	216.57		216.57	402.33	10.7	59.88	38.46	423.75
1970	H. Hopwood	"	"	300.00		300.00	539.96	14.1	78.91	38.47	580.40
1978	Raymond Staples	"	"	500.00		500.00	693.75	17.9	100.26	38.47	755.50
	Hillcrest Totals			2,228.25	200.00	2,428.25	3,654.18		559.71	500.00	3,713.89
Cemetery Trust Totals				8,443.28	200.00	8,643.28	16,913.89		2,449.92	1,660.00	17,703.81

	Library Funds									
1922	Aaron Cutler	Library Maint.	Stock/Savings	24,710.50		24,710.50	3,945.81	2,627.62	4,000.00	2,573.43
1946	Selah Bixby	Library Use	Savings	111.68		111.68	270.82	20.61	-0-	291.42
1947	John Kennard	Library Books	Savings	546.77		546.77	335.43	47.56	-0-	382.99
1968	Robert Chase	Library Books	Savings	179.82		179.82	972.14	62.09	-0-	1,034.23
1973	Chase Cutler	Library Maint.	Stock/Savings	5,190.00		5,190.00	681.97	224.44	-0-	906.41
1977	Cutler Income	Library Maint.	Money Market	8,781.06		8,781.06	2,644.78	640.65	-0-	3,285.43
1980	Charles Zylonis	Lithuanian Culture	Cert. of Deposit	25,138.39		25,138.39	389.05	2,184.36	2,247.66	325.75
1980	Charles Zylonis Income	Lithuanian Culture	Savings				18,903.54	3,331.33	-0-	22,234.87
	Library Total			64,658.22		64,658.22	28,143.53	9,138.66	6,247.66	31,034.53
	Capital Reserve Funds									
1967	Snow Plow	Purchase	Savings	4,038.60		4,038.60	3,452.69	423.55	-0-	3,876.24
1973	Police Cruiser	Purchase	Savings	-0-		-0-	1,000.48	42.02	1,042.50	-0-
	Capital Reserve Total			4,038.60		4,038.60	4,453.17	463.57	1,042.50	3,876.24
1985	Celebration Fund		Savings	1,000.00		1,000.00	94.07	59.35	-0-	153.42
	Special Funds Total			1,000.00		1,000.00	94.07	59.35	-0-	153.42
TOTALS				78,140.10	200.00	78,340.10	49.604.66	12,113.50	8,950.16	52,768.00

No. of Shares or Other Units	Description of Investment	Principal Balance Beginning Year	Principal Additions Purchases	Principal Balance End Year	Income Balance Beginning Year	Income Income During Year	Income Expended During Year	Income Balance End Year
	Aaron Cutler Memorial Fund							
371	AT & T Common	17,965.50		17,965.50		445.20		
$400.00	AT & T Debenture (8.75)	400.00		400.00		35.00		
55	Ameritech					319.76		
74	Bell Atlantic					279.72		
166	Bell South					379.68		
74	Nynex					275.28		
148	Pacific Telesis					238.28		
111	Southwestern Bell					307.84		
74	U. S. West					238.28		
32	Amstar Preferred	1,080.00		1,080.00				
$800.00	Amstar Debenture	800.00		800.00				
200	Public Service Co. of N.H.	4,465.00		4,465.00				
85	Public Service Co. of N.H.							
	Bank East - Savings				3,945.81	2,627.62	4,000.00	2,573.43
	Bank East - Money Market	8,781.06		8,781.06	2,644.78	640.65	-0-	3,285.43
Subtotal		33,491.56		33,491.56	6,590.59	3,268.27	4,000.00	5,858.86
	Chase Cutler							
100	At & T Preferred (3.64)	5,190.00		5,190.00		182.00		
	Bank East - Savings				681.97	224.44	-0-	906.41
Subtotal		5,190.00		5,190.00	681.97	224.44	-0-	906.41
TOTAL		38,681.56		38,681.56	7,272.56	3,492.71	4,000.00	6.765.27

	Selah Bixby - Bank East Savings	111.68		111.68	270.81	20.61	-0-	291.42
	John Kennard - Bank East Savings	546.77		546.77	335.43	47.56	-0-	382.99
	Robert Chase - Bank East Savings	179.82		179.82	972.14	62.09	-0-	1,034.23
	Charles Zylonis - Bank East Cert./Dep.	25,138.39		25,138.39	389.05	2,184.36	2,247.66	325.75
	Charles Zylonis - Income Bank East Savings	-0-		-0-	18,903.54	3,331.33	-0-	22,234.87
Subtotal				25,976.66	20,870.97	5,645.95	2,247.66	24,269.26
	Pinecrest Cemetery Bank East Cert. of Deposit	6,215.03		6,215.03	13,259.71	1,890.21	1,160.00	13,989.92
	Hillcrest Cemetery - Bank East Savings		200.00	200.00	-0-	50.54		50.54
	Hillcrest Cemetery - Bank East Cert of Deposit	2,228.25		2,228.25	3,654.18	509.17	500.00	3,663.35
Subtotal		8,443.28	200.00	8,643.28	16,913.89	2,449.92	1,660.00	17,703.81
	Snow Plow Fund - Amoskeag Savings	4,038.60		4,038.60	3,452.69	423.55	-0-	3,876.24
	Police Cruiser Fund - Amoskeag Savings				1,000.48	42.02	1,042.50	-0-
	Celebration Fund - Bank East Savings	1,000.00		1,000.00	94.07	59.35	-0-	153.42
Subtotal		5,038.60		5,038.60	4,547.24	524.92	1,042.50	4,029.66
Total - This Page		39,458.54	200.00	39,658.54	42,332.10	8,620.79	4,950.16	46,002.73
Total - Page 1		38,681.56		38,681.56	7,272.56	3,492.71	4,000.00	6,765.27
TOTALS		78,140.10	200.00	78,340.10	49,604.66	12,113.50	8,950.16	52,768.00

AUDITOR'S REPORT

January 28, 1987

Board of Selectmen
Town of Litchfield, New Hampshire

We have examined the general purpose financial statements of the Town of Litchfield, New Hampshire for the year ended December 31, 1986 and have issued our report thereon dated January 28, 1987. As part of our examination, we made a study and evaluation of the system of internal accounting control of the Town of Litchfield, New Hampshire to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards.

The purpose of our study and evaluation was to determine the nature, timing, and extent of the auditing procedures necessary for expressing an opinion on the entity's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the Town of Litchfield, New Hampshire is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of the inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with procedures may deteriorate.

Our study and evaluation made for the limited purpose decribed in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly we do not express an opinion on the system of internal accounting control of the Town of Litchfield, New Hampshire taken as a whole. However, our study and evaluation desclosed the following conditions that we believe result in more than a relatively low risk that errors

or irregularities in amounts that would be material in relation to the financial statements of the Town of Litchfield, New Hampshire may occur and not be detected within a timely period.

AUDIT TRAIL

Treasurer:

Although we noted great improvement in the Treasurer's investment records, the following conditions still exist:

— The total of certificate of deposits with banks did not agree with the Treasurer's records at December 31, 1986.

— The amount recorded as interest earned on deposits/investments was incorrectly stated.

We believe these two conditions to be directly related. When recording investment activity a detailed record of the investment activity should be maintained. Each time a certificate of deposit is recorded the amount of the purchase should be recorded as an investment in certificate of deposit. When the certificate matures the investment records should be adjusted to reflect the maturity, and the amount of interest earned at maturity. If the certificate is rolled over at maturity the investment records should reflect the amount which is rolled over as the amount invested in certificates of the deposits.

The amount reported as interest income was also incorrect. As money was tranferred from the "special fund" to the operating account, interest that had been previously recorded in the "special funds" account was recorded a second time. To eliminate this problem of duplicate recording of interest, as in prior years, we again suggest that the Town close out these "special accounts".

PURCHASE ORDER SYSTEM

The Town of Litchfield is experiencing tremendous growth which will burden current operating practices and require formalized financial procedures to permit continued financial control by the Board of Selectmen. We recommend that the Board of Selectmen consider the implementation of an effective purchase order system to control expenditures at the departmental level. Non-recurring expenditures by the Town office or department heads over a set dollar limit should require the use of a purchase order approved by the Board of Selectmen. Upon receipt of the goods or services, the invoice should be matched with a copy of the purchase order to verify the receipt of the goods or services at the approved cost. While there may be some resistance to formalized procedures by department heads, we believe that it is in the best interest of the Town to utilize an effective purchase order system to control departmental expenditures. We would be most

pleased to assist you to establish formalized procedures in this regard.

TRUST FUNDS

Our examination of trust funds indicated a lack of adequate record keeping for cash receipts and disbursements. Disbursement record keeping was limited to a notebook of all the paid invoices. Cash receipts records are non-existant. In addition, no records are maintained for the Pinecrest and Hillcrest Cemetery certificates of deposit. As a result, it is difficult and very time consuming for us to determine the financial transactions during the year. To further complicate matters, no bank statement of account activity was available for the current audit period.

We recommend that, at a minimum, a detailed cash receipts and disbursements record be maintained for all funds under the Trustees control. We also urge that the Trustees maintain a investment journal where certificates of deposit could be tracked and rollover of interest be recorded on a current basis. We suggest that consideration be given to the transfer of the investment and accounting function to a professional management organization such as a bank or other financial institution (as more fully discussed on our Memorandum of Comments and Recommendations).

Carey, Vachon and Clukay, P.C.

ANNUAL REPORT
BOARD OF SELECTMEN

This year the Board of Selectmen consisted of two new members, Ralph Boehm was elected to office in the March election, and Arthur Frappier was appointed to the seat vacated by Bertha Mieckowski.

The Reassessment Committee interviewed appraisal companies, and invited quotes. With their help we selected the Avitar Corporation to do our re-assessment. The re-assessment is scheduled to be done by October 1. The Board of Selectmen wishes to thank Rina Pettit, Bill Dickinson, and James Waranda for the amount of time and work they put into this committee.

In June, we found out that it would cost the town $44,000 in interest costs. We had only budgeted $28,000 for this expense. In order to satisfy this expense, we had to move money from other accounts. At this time we also decided to have the town go to semi-annual tax collections so even higher expenses for interest would not have to be spent. We also started a purchase order system to keep expenses under control.

In September we found out what exactly our tax increase would be. The 30% increase was more than we had thought. At this point we decided that the Town had to put a halt to increased spending. The proposed town budget is an attempt at that.

As the end of the year approached, we were again hit with a budget setback. The towns new Police Cruiser burst into flames and was totaled. Even though most of the cost would be covered by insurance, the money was needed immediately to purchase a new cruiser. Again some juggling was needed. We were glad when January 1st rolled around.

The Board would also like to thank the members of the various committees and boards that keep the town operating. The members of the Planning Board, Zoning Board of Adjustment, Park and Recreation and other committees as needed, work many hours without any compensation. If you want to help on any board or committee please let us know.

The Board thanks all employees and officers who helped in making this a productive year.

M. Patricia Jewett, Chairman
Ralph G. Boehm
Arthur R. Frappier

LITCHFIELD FIRE DEPARTMENT
Annual Report—1987

It is once again my pleasure to submit to you the annual report of the Fire Department for 1987.

If I may, I would first like to express my sincerest appreciation to all of our firefighters, permanent and call, for their untiring support and devotion to duty. Each year the department responds to more and more calls for assistance and these firefighters keep coming back, day and night–on the hottest summer days and the most bitter cold winter nights. They are your neighbors and friends, with a committment to providing fire protection and basic emergency medical care that is unsurpassed. You might be surprised to know that out of $117 per thousand valuation, the Fire Department costs only about $1.90 per thousand!

1987 proved to be the most trying year to date for the department. There were 265 alarms answered with over $270,000 worth of property damage due to fire. The most difficult was the loss of the Sherrick family in the October 19 fire on Campbell Drive. Not only was the fire difficult to extinguish, but the tragedy of knowing that there were people inside left all of us with a sense of helplessness and hurt. The feeling of "it can't happen here" was brutally shattered in an instant.

We are continuing to seek funds for the south end fire station, as we fell the need now, more than ever, especially with the impending development of the Industrial Park, Route 102, and the Circumferential Highway. Unfortunately, each year we delay, the costs increase. You will notice two warrant articles relating to the station, one for design and one for construction. The Board of Selectmen, while indicating support, advised us to seek petitions for the warrants this year due to the tax rate.

The department once again sponsored a Fire Prevention Week program which was brought to every school and day care center in Litchfield. I am very appreciative of the school district for the financial support received for this important educational program.

The 1975 pumper was sent out for refurbishing in June, being completed in approximately thirty days. The workmanship was quite satisfactory and should carry the truck through several more years of service.

The permanent firefighters have proven to be quite an asset to the Town. In addition to providing fire and emergency medical protection during the daytime hours, they have worked closely with the Code Enforcement Officer with inspections, provided testing of municipal fire alarm systems, conducted various school programs, and training of night shift call firefighters.

The department also continued to maintain a rigorous training schedule for all firefighters–a necessity these days with the complex hazards we are running into. Again, a note of thanks to them for volunteering their time for this training!

In summation, I wish to thank the Board of Selectmen and the various department heads and agencies in town for their support throughout the year. I would also ask that all of you take an extra few minutes to check your house for fire hazards, make sure you have properly operating smoke detectors, and finally, have a healthy and fire safe 1988!

Respectfully submitted,

Brent T. Lemire,
Chief of Fire Department

LITCHFIELD FIRE DEPARTMENT
Statistical Report—1987

TYPE OF ALARM:		
Fire:	45	
Special Service:	202	
Accidental Alarm:	18	(265)
Total estimated fire damage for 1987:	$273,150.00	
TYPE OF FIRE:		
Structure Fires:	20	
Vehicle Fires:	7	
Brush Fires:	15	
Other:	3	(45)
TYPE OF SPECIAL SERVICE:		
Medical Emergency:	110	
Assist Police:	2	
Water Problem:	3	
Stand-by:	28	
Mutual Aid:	11	
Arcing Wires:	21	
Power Surge:	2	
Transformer Problem:	2	
Smoke Investigation:	17	
Kerosene/Propane Leak:	3	
Lock-out:	3	(202)
CALLS BY HOUR DAY:		
Most:	6:00 to 7:00 pm:	33
Least:	6:00 to 7:00 am:	2
CALLS BY VEHICLE:		
Engine 1:	73	
Engine 2:	108	
Tanker 1:	45	
Tanker 2:	12	
Forestry 1:	50	
Forestry 2:	15	
Forestry 3:	5	
Cars only:	22	

POLICE DEPARTMENT

ANNUAL REPORT 1987

1987 showed some changes for the Litchfield Police Department. The most significant change being the addition of two full time Police Officers. The Department has received many positive comments from residents who have seen the increase of patrols in their neighborhoods. The addition of these two Officers has allowed Town coverage with two Officers on patrol to increase to 16 hours per day. It is hoped that 1988 will allow us to increase our patrol even more. We will be looking to give two Officer coverage 24 hours a day.

Crime as a whole stayed just about the same for 1987. However, we did show small increases in the areas of Burglaries, Assaults, Possession of Alcohol by Minors, and Thefts. Areas showing decline were Arson Fires, OHRV Complaints, and Motor Vehicle Accidents (see complete statistical data following).

A major goal for 1988 is in the area of working with the young people of Litchfield. Drug education is an area that needs strengthening. Currently there is little being done to educate our young people in the area of drugs. A survey completed by the Litchfield Highway Safety Committee indicated that the young people are looking in this area. Several projects to help correct this situation are currently in the planning stages and hopefully will be implemented during 1988.

Respectfully submitted,

David L. Roberts
Chief of Police

POLICE DEPARTMENT

STATISTICAL DATA

Recorded Incidents		
Incident Reports	3909	
Crimes Investigated		
Arson		25
Assaults (Simple)		22
Assaults (1st & 2nd)		1
Assaults (Sexual)		7
Burglary		21
Criminal Mischief		130
Criminal Threatening		5
Criminal Trespass		18
Disorderly Conduct		19
Domestic Violence		50
Disorderly Vehicles		59
Drug Law Violations		4
Harassment/Annoyance Calls		25
Missing Persons		9
OHRV Complaints		25
Noise Complaints		78
Possession of Alcohol		19
Robberies		1
Recovered Property		30
Runaways		21
Shoplifting		1
Theft (Misc.)		88
Theft (Motor Vehicle)		7
Suspicious Persons		90
Suspicious Vehicles		121
Motor Vehicle Enforcement		
Driving While Intoxicated		65
Summons		1522
Warnings		744
Accidents (no injuries)		71
Accidents (with injuries)		17

Arrests	
Adult	123
Juvenile	31
Other	
Alarms	55
Assist Other Agencies	94
Civil Complaints	22
Paper Work Served	32
Police Info	350
Medical Emergencies	49
Unsecured Premises	27

LITCHFIELD CONSERVATION COMMISSION

This year the Trust for New Hampshire Lands was funded by the State and will soon be considering applications for matching fund grants to purchase lands of local and state significance. The purpose of these land acquisitions is to protect and conserve natural resource lands for their perpetual use by the citizens of New Hampshire. We, at the Conservation Commission, would like to see some of these funds expended on the purchase of land for river access. Anyone who would like to have more information on the Trust for New Hampshire Lands, please contact us or the Nashua Regional Planning Commission.

This year we had another large turnout for our annual fishing derby. The weather cooperated and the fish all arrived on time. We purchased fish from Greenwood Trout Hatchery, and received our matching amount of fish from our State Hatchery at Milford. This year we were able to repair the bridge, partly from wood donated from local lumber yards. Thanks to John Curtis for finding the donations.

We planted trees donated by the State Nursery in honor of the Bicentennial of the Constitution. These young Maple trees will provide shade around our new school for future generations.

We would like to have some more volunteers for alternate members to the Commission. We have a lot of things to do this year, we could really use the help.

We would like to do some work to improve the trails used for hiking and cross-country skiing in town. Any volunteers who would like to donate time to mapping and clearing trails, please contact us.

Glenn McKibben, Chairman
Florence Leary
Joan McKibben
Marilyn Wade
Mark Peabody

SAVE THE FARMLAND COMMITTEE

The Save-the-Farmland Committee was formed after last year's Town Meeting and has had meetings throughout the year. We've looked into any and all possibilities that we could think of to save land. At first, we started all effort on farmland, but then decided to broaden our look into all land. We inquired at the state level to see if any town had done anything like this to save farmland Contact was made to four towns in our state when we heard they had saved some of their land, by giving a tax break, but the state does not allow tax credits.

We had several speakers and personally invited twenty-eight land owners with at least ten acres to attend. Speakers explained several options that landowners had to help themselves, taxwise and at the same time to help the town. These included, current land use, selling development rights to the state, conservation easements and others.

Once our town is reassessed, this will put all land at a much higher tax rate and the twelve large landowners present, realize that.

Speaker Ed Jansen of Rollingford, N.H., a selectman, explained how his town purchased fourteen acres of riverfront land for $90,000 last year. This land was to be sold to a developer to build condominiums. Our committee all agreed that land in our town hasn't been sold for $6,500 an acre for a long time. Because we are in the busiest growth region in the state, we feel it is urgent to pursue open space. But the town could not afford to buy any land this year.

The committee has inquired about other possible recreation sites. We realize once the land is sold for development, chances are slim for the town to buy it. We're still looking to any small or large landowner in town to pursue further option to secure open space for future generations.

The committee members include—Barry Bean, Perley Colby, William Dickinson, Joan McKibben and Maurice Morin.

M. Patricia Jewett
Chairman

INDUSTRIAL—COMMERCIAL DEVELOPMENT COMMITTEE

The Industrial-Commercial Development Committee has had over ten meetings since organizing after last year's Town Meeting. The committee members were appointed by the Planning Board. William Dickinson was chosen to be chairman.

At present, the Industrial Park has only limited access to water, with no direct gas or sewerage lines.

A group of local developers has donated $20,500 to be spent by this committee on engineering and related work to determine the visibility of connecting with bordering towns' utilities. The committee has proposed the hiring of Louis Caron, engineer from Manchester, to do the necessary engineering.

Bylaws, objectives and goals have been adopted by the Industrial Commercial-Development Committee. This committee is an extension of the Planning Board and will report to the board at least quarterly to keep them informed of the progress.

Industrial and commercial zoning ordinances of area towns are being reviewed to make recommendations for proposed changes for Litchfields' current zoning and related ordinances.

Various speakers have addressed the committee at their regular meetings on related topics.

The committee was formed to prepare for the growth expected as the result of the circumferential Highway and to help establish a sound tax base for the Town of Litchfield.

Members of the committee are: Rina Petit, Warren Adams, Leon Calawa, Richard Charbonneau, William Dickinson, David Doyle, Eugene Ducharme, Willis Jewett, and Richard Lascelles.

M. Patricia Jewett
Secretary

LIBRARY TRUSTEES ANNUAL REPORT

After having reviewed the last year's activities, it would be most fair to characterize 1987 as a year of wrestling with many problems - a lot of time spent trying to get anyone we dealt with to do anything. Here is a partial list of things we tried to negotiate and got nowhere with:

1. Acquisition of land adjacent to library for expansion purposes.
2. Grant application for renovation of basement.
3. Purchase new sign for library.
4. Repair gaping holes in library driveway.
5. Estimate paving of parking lot for Capital Improvements purposes.
6. Selection of new furniture to create more efficient work station for librarian.

This new year saw a turnover in Trustees with the departure of Gloria Driggers and Kathy Dudley and the election of Fran Martineau and appointment of Chris Lepine. A new position, that of library page, was created in this year's budget and has been filled very well by Laurel Kampe.

The trustees, after struggling for several years with their inability to spend the amount of interest accumulating from the Zylonis Trust on Lithuanian books and periodicals (the only purchases allowed under the terms of this will), decided to explore the possibility of joining the Lithuanian Cultural Center in Nashua. Perhaps at some point the terms of the will can be expanded sufficiently to allow us to provide something of benefit to the citizens of Litchfield.

A portion of our time was spent wrestling with defining the actual responsibilities of library trustees, clarifying those responsibilities with the Selectmen and rearranging our budget to cope with the $1500.00 which the Selectmen removed from it after Town Meeting to cover other expenses.

We are presently in the process of interviewing and selecting an architect to design the renovation of the basement for a children's room and the provision of handicapped access. This step is necessary in order to apply for a grant for matching funds which we hope to do in the coming year.

Respectfully submitted

Patricia Sutin
President
Litchfield Board of Library Trustees

LIBRARIAN'S REPORT 1987

The staff and trustees continued their efforts to upgrade the library resources and facilities during 1987. 171 new borrowers registered and circulation for the year reached 13,712. Over 1,000 books, acquired either through expenditure of town funds and fine money or through generous donations, were added to our collection. Donors this year include: B. Ahlman, K. Allaire, J. Austin, S. Broussard, B. Cadran, D. Cahill, Mrs. Catman, A. Clark, John Colby, Dabrowski family, C. Danielson, M. Dickenson, D. Dominici, Claudette Durocher, Liz Durocher, J. Fleming, W. Flood, M. Ham, A. Hamilton, Chad & Rebecca Henrichs, M. L. Hunt, Jeanne Ince, Pat Jewett, N. Larrabee, Mrs. Lolicata, Kevin McGivern, Joan McKibben, Jane Meadows, B. Mieckowski, K. Mygan, Peterson family, S. Raswyck, Phil Reed, the Rotary Club of Hudson, L. Ryan, S. Sullivan, Pat Sutin, L. Thompson, C. Townsend, L. Vessels, J. Warenda, L. White, and S. Wiatrzyk.

I am pleased to note that many of the above names are those of young people. Also taking an interest in the library were Chris Lepine's Brownie troop, who planted pansies beside our rear entrance. Girl Scouts, led by Rita Kohari and Linda Pelletier, donated books and cassettes that they had recorded themselves. Troop members included: Kelly Anderson, Kathy Cirka, Robyn Collins, Sherrie Davis, Kim Edwards, Jenny Frechette, Melissa Lane, Meredith Malborne, Lynne McCormick, Amanda Murray, Holly Pelletier, and Jessica Psaradelis. Several young people worked as volunteers this year. They were: Jeffrey Chabot, Sarah Dalton, Jessica Meins, and Laurel Kampe (who was later hired as our page). A special thanks to all of you.

Thirty-two children registered for the preschool story hour, under the direction of Ginny Farrar. Assisting Mrs. Farrar were Dianne Cahill, Janet Doxey, Maria Maynard, and Cindy Parker. We are grateful for your help.

During National Library Week, the Library held an open house and community expo. Thanks to the local organizations who participated. This past October, the Library Trustees and the Litchfield Historical Society cosponsored our most popular program. "Ghost Hunter" Norm Gauthier spoke to an overflow crowd. We hope to offer similar programs this year.

Before I close, I would like to thank Mr. Tim Phelps for reinforcing our shelves and for donating his time and expertise throughout the year.

I am most grateful to the Trustees for their continued support.

Thanks to your combined efforts, the Library will continue to meet the needs of our growing community.

BUILDING DEPARTMENT

Report of the Building Inspector
1987

There were four hundred and twenty-six (426) permits issued during the year 1987 and were classified as follows:

Description	No. of Permits	Estimated Valuation
Single Family Dwellings	66	$ 11,880,000.00
Two Family Dwellings	5	1,225,000.00
Utility Storage Buildings	5	4,000.00
Additions & Alterations	45	300,000.00
Attached Breezeway & Garages	30	625,000.00
Unattached Garages	4	72,000.00
Farm Buildings & Shelters	1	10,000.00
Swimming Pools	20	240,000.00
Decks & Porches	17	28,000.00
Signs	0	0.00
Commercial Structures & Alt.	7	835,000.00
Chimneys & Fireplaces	70	280,000.00
Electrical & Plumbing	147	310,000.00
Demolition	5	-18,000.00
Mobilehome	1	8,000.00
Seasonal Greenhouse	1	2,500.00
Moved	1	
Middle School	1	3,450,000.00
Total Permits Issued	426	$ 19,251,500.00
Less Middle School		-3,450,000.00
Estimated Increase of Valuation on Completion of Construction		$ 15,801,500.00

Respectfully Submitted,
Roland E. Bergeron
Code Enforcement Officer

HEALTH DEPARTMENT
Report of the Health Officer
1987

Description	Cases	Permits
Individual Sewerage Disposal Systems		96
Individual Wells		25
Sewerage System Inspection	152	
Viewing Test Pits & Soil Percolation Rates	248	
Inspection of Food Service Establishments	5	
Inspection Mobile Home Parks	6	
Dog Bites Reported by Animal Control Officer	10	
Complaints Received & Investigated	42	
TOTAL	463	121

Respectfully Submitted,
Roland E. Bergeron
Health Officer

HILLCREST CEMETERY ASSOCIATION

BALANCE SHEET
DECEMBER 30, 1987

ASSETS		
Current Assets:		
Cash		$ 681.18
Savings		4,372.17
Certificate of Deposit		7,000.00
Total Assets		$ 12,053.35
LIABILITIES & EQUITY		
Current Liabilities:		$ -0-
Equity:		
Principle Fund		$ 10,970.63
Net Income	$ 1,082.72	
Total Equity		12,053.35
TOTAL LIABILITIES & EQUITY		$ 12,053.35

INCOME STATEMENT
FOR TWELVE MONTHS ENDED DECEMBER 30, 1987

Contributions	$ 1,300.00	
Interest Income	1,712.85	
Total		$ 3,012.85
Operating Expenses:		
Maintenance	$ 1,105.74	
Fee to State NH for 1985	25.00	
Supplies (stamps & etc.)	6.39	
Repairs	793.00	
Total		1,930.13
NET INCOME		$ 1,082.72

HILLCREST CEMETERY ASSOCIATION

NOTES TO FINANCIAL STATEMENTS
DECEMBER 30, 1987

Hillcrest Cemetery Association is a non-profit association established on November 11, 1908, to improve and maintain the Hillcrest Cemetery located in Litchfield, New Hampshire.

CASH	
Checking A/C Nashua Trust Co.	$ 681.18
Savings	
BankEast Savings	4,372.17
Cert. of Deposit (Merchants National)	7,000.00
Total	$ 12,053.35
Contributions	
Perpetual Care (5 lots)	$ 600.00
Town of Litchfield	200.00
Hillcrest Cemetery Trust Fund	500.00
TOTAL	$ 1,300.00
Interest Income	
Nashua Trust Co. (NOW A/C)	51.45
BankEast Savings	202.98
BankEast Cert. of Deposit	1,458.42
Total	$ 1,712.85

PINECREST CEMETERY ASSOCIATION

BALANCE SHEET
DECEMBER 31, 1987

ASSETS			
Current Assets:			
Cash		$ 775.12	
Savings		17.63	
Certificate of Deposit		4,418.25	
Total Current Assets			$ 5,211.00
TOTAL ASSETS			$ 5,211.00
LIABILITIES & EQUITY			
Current Liabilities:			$ -0-
Long Term Liabilities:			-0-
Equity:			
Principle Fund		$ 4,518.25	
Income Fund	$ 649.46		
Net Income 12/31/87	43.29	692.75	
Total Equity			5,211.00
TOTAL LIABILITIES & EQUITY			$ 5,211.00

INCOME STATEMENT
FOR TWELVE MONTHS ENDED DECEMBER 31, 1987

Contributions	$ 1,234.00	
Interest Income	347.56	
Total Income		$ 1,581.56
Operating Expenses:		
Maintenance	$ 750.00	
Labor	300.00	
Repairs	294.67	
Professional Services	110.00	
Flowers	38.00	
Gas & Oil	35.60	
Service Charges	10.00	
Total Operating Expenses		1,538.27
NET INCOME		$ 43.29

PINECREST CEMETERY ASSOCIATION

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1987

Pinecrest Cemetery Association of Litchfield, N.H. is a non-profit association established to improve and maintain the Pinecrest Cemetery, located in Litchfield, N.H. It is on the cash basis of accounting with its year end on December 31st.

CASH

Checkbook–Nashua Trust	$ 775.12
Savings–Nashua Trust	$ 17.83
Certificate of Deposit–Nashua Trust Rate: 8.0% / Expires: 09-23-89	$ 4,418.25

PRINCIPLE FUND

During 1987, the fund increased by $100.00

CONTRIBUTIONS

Town Trustees	$ 1,034.00
Town of Litchfield	200.00
Total	$ 1,234.00

INTEREST INCOME

All interest was earned from Nashua Trust accounts as follows:

Checkbook	$ 30.17
Certificates	317.39
	$ 347.56

ANNUAL REPORT PLANNING BOARD

The Planning board held forty-six public meetings and several on-site inspections during the 1987 fiscal year. Ten subdivisions were approved creating 157 house lots. Four commercial site plans also were approved as well as one excavation site plan.

The Planning board has recovered, in the form of charges back to developers 23% of its budget.

We have worked very closely with developers and accepted their contributions for off-site improvements. The developers of both Forest Hills and Hillcrest Estates have agreed to construct two tennis courts at Darrah Pond. Lockmill Estates has contributed funds for engineering studies and reconstruction of a portion of Pinecrest Road.

The Board of Selectmen is considering the offer of funds from Sawmill Brook Development and Tate Brothers Paving for the reconstruction of the intersection of Hillcrest Road and Rt. 3A.

In an effort to protect water resources for the citizens of Litchfield, we have accepted numerous conservation easements bordering streams, ponds and wetlands. We have also asked for and received conservation easements along the Merrimack river.

As Litchfield does not have a full time professional planner, the services of the Nashua Regional Planning Commission Circuit Rider, Jay Minkarah, is absolutely essential to the continued success of the planning board. Jay previews site plans to see that they meet requirements for acceptance. He charges his time back to the applicant when appropriate. Jay advises the Planning Board as to changes to the Town's Ordinances.

The Circuit Rider, with the resources of the Nashua Regional Planning Commission, is also assisting us in investigating the possibility of impact fees from developers. Impact fees will help pay for expansion of schools, roads and fire and police protection necessitated by the increased population directly related to new residential developments.

Jay assisted with the Capitol Improvements Plan Update and will assist in the update to the Master Plan this year. We are considering the establishment of an Historic District along the Charles Bancroft Highway centered near Town Hall.

As you know, Litchfield has experienced tremendous residential growth pressures over the past few years. This unbalanced growth is placing more and more demands on the infrastructure of the Town and has increased the tax burden by 45% over the past two years. We believe that balanced growth

in residential, industrial and commercial uses will broaden the tax base and ease the tax shock to homeowners. To this end, the Planning Board recently established the Litchfield Industrial/Commercial Development Committee. The goal of this committee is, "To advise the Planning Board in preparing for industrial/commercial development in the Town of Litchfield." An immediate objective is to produce a feasibility study to extend utility services (sewage, water and gas) from Hudson to the south end industrial park before the Circumferential Highway eliminates this opportunity. The Board of Selectman has accepted $20,500 from the owners of the industrial park for this study.

Claudette Druocher produced and sent an exploratory proposal to the Trust for New Hampshire Lands. The objective is to identify an area of farm land along the Merrimack River that can be preserved as open space and a possible boat ramp.

We welcome two new Planning Board members. Bob Martineau has a background in civil engineering. This includes surveying, site plan review and layout of roads and sewage systems. Gary Garfield is a Geotechnical Engineer. His background includes soil engineering and construction inspection. Gary's goal is to work in the area of Environmental Engineering. He is currently studying municipal and indsutrial hazardous waste disposal techniques.

With this additional expertise, the Planning Board is well positioned to meet the issues and challenges of the new year.

Warren W. Adams
Planning Board Chairman

ZONING BOARD OF ADJUSTMENT

ANNUAL REPORT

The ZBA during 1987 acted on twenty-five requests for variances and ten requests for special exceptions. While the majority of variances were for reductions in frontage, setback, sideline and lot size requirements, variances were also sought for incresed sign sizes and removal of use restrictions. Special exception appeals included one request to permit a golf course in the residential district.

Several decisions made by the ZBA over the course of the year are presently being challenged through the court system. The decisions are all related to case number 1986-25 where Continental Paving, Inc. sought a special exception to allow construction of an asphalt manufacturing facility and a variance to access the Litchfield Industrial Park from 3A.

The Board also experienced an increase in community involvement with the appointment of three new members. The Board extends an invitation to Litchfield residents to fill the two remaining vacancies.

Zoning Board of Adjustment

Robert Goczalk, Chairman
Thomas Levesque, Jr., Vice-Chairman
Maureen Sheehan, Clerk
Paul Belliveau
Gene Ducharme
Laura Nihan
Richard Rodonis
Cecile Williams

ANNUAL REPORT OF THE NASHUA REGIONAL PLANNING COMMISSION

We are pleased to report that 1987 has been a year of major accomplishment for the Nashua Regional Planning Commission, with significant progress made on numerous regional and local projects. The NRPC is a cooperative venture of twelve local governments in the Nashua Area which is supported, in part, by funding from each member community's dues. We perform long range transportation planning for the region, assist each town in its local planning and zoning efforts and develop plans and programs for the solution of regional problems such as solid waste disposal and water quality protection.

Perhaps the most significant regional accomplishment over the past year has been the completion of the Regional Aquifer Delineation Study, conducted by the U.S. Geological Survey. The final report and maps were released at a press conference at the NRPC offices in November, followed by NRPC-sponsored workshops explaining how this $250,000 Study provides our communities with aquifer maps upon which legally-defensibly aquifer protection regulations can be based. Due to the efforts of the Nashua Regional Planning Commission, which coordinated funding and support for this project, our region is the first part of New Hampshire to be mapped.

As we all know, transportation is a major problem in the Nashua Area and the NRPC is striving to improve traffic conditions and transportation opportunities for our region's residents. Notable accomplishments include the Transportation Improvement Program (TIP) which provides a ranked list of transportation improvement projects. Many of these projects, such as the Hudson Circumferential Highway, widening of the F. E. Everett Turnpike and construction of new highway interchanges are included in the Governor's Ten Year Highway Plan and scheduled for construction in the near future. We have also been active in encouraging the State to keep our project on schedule and to address concerns raised by our communities. For example the NRPC sponsored a meeting of State and local officials to discuss the location of toll booths along the Circumferential Highway. We were also successful in convincing the State to expand the Route 101A bypass Study Steering Committee to include local elected officials to ensure local input throughout the corridor selection process. Furthermore, the Commission has aided several towns in determining traffic impacts associated with proposed developments via our traffic impact review service and has established a regional traffic count system to provide reliable trend data for traffic studies in our region. In an effort to improve our total transportation system, the NRPC continued to provide transit planning services and, in concert with the

Chamber of Commerce and City of Nashua, we have initiated a feasibility study of extending passenger rail service between Nashua and Boston.

In response to inquiries from several communities, the Commission is in the process of writing an Impact Fee Handbook under contract with the Office of State Planning. This handbook covers legal issues, methodologies for developing a reasonable and legally-defensibly impact fee system, sample ordinances and issues associated with town administration.

As you might expect, the NRPC is inundated with requests for data about the Nashua Region. The Economic Profile, which was last prepared in 1981, has been rewritten and updated to include commonly requested information and help reduce staff time consumed by data research. In addition, computer science graduate students at Rivier College prepared a Program Plan and Software Product Performance Specification for our Regional Data Center which we hope to establish during the coming year as a public/private partnership.

The Merrimack River is one of our region's most important natural, scenic and recreational assets. As a follow-up to hearings sponsored by the Commission last year, the NRPC is conducting a detailed parcel-byparcel analysis of land use, ownership and natural resources. We seek to identify parcels which could provide public access and park land and are reviewing the consistency of local master plans and land use regulations in the four communities bordering the river.

In an effort to help protect and enhance our region's historic resources, the NRPC has established an historic preservation program and has hired a part-time historic preservation specialist. This service is available on a 50/50 matching basis to assist communities with historic resource inventories, creation of local historic districts, National Register Nominations and preparation of historic preservation chapters for town master plans.

The NRPC is very enthusiastic about the prospects for a geographic information system (computer-based mapping) for the region and state as a whole. Commission staff attended an intensive training program at UNH on the use of new GIS software for microcomputers and recently conducted a survey and analysis of potential public and private sector users who could share the costs and benefits of a geographic information system in our region.

The Nashua Region Solid Waste Planning District continues to move closer to resolution of solid waste issues and a feasibility study for a waste-to-energy plant in Nashua has been completed. Using some of the data and analysis contained in this study, the NRPC completed and updated the Regional Solid Waste District Management Plan and after extensive nation-wide research, prepared a Regional Recycling Plan. The Solid Waste District and NRPC

also sponsored two successful Household Hazardous Waste Collection Days at four different sites in the region to help increase public awareness and provide a means by which residents can dispose of hazardous wastes properly.

This has been a frustrating year for septage planning in the Nashua Area. On the positive side we have secured funding for the construction of a facility to treat septage from the four towns of the Souhegan Landfill District. State and Federal funds earmarked for the project stand at $495,000. However, the reversal by the present Board of Selectmen of Milford of the previous Milford commitment to allow the Souhegan Landfill District towns to use their grant and other monies to finance an expansion of the Milford Waste Water Treatment Plant has left towns with a grant but no place to use it. Efforts are underway to decide upon an alternative strategy, insure that the Federal and State grant is not lost, and to finally fulfill the septage treatment obligation of the four towns under State law.

The Commission also provides direct technical assistance to the Town of Litchfield. The Litchfield Planning Board is entering its second year of involvement with the Commission's "circuit rider" town planner program. The program allows the Planning Board to engage the services of a full time planner on a part-time basis to assist in the review of development proposals, preparing land use ordinances and regulations, and other planning related tasks. The circuit rider program also provides technical assistance to the Board in preparing planning reports such as the up-dated Capital Improvements Program.

In addition to the circuit rider program, Litchfield may take advantage of the wide range of services available to NRPC member communities including transportation and traffic impact studies, environmental planning, and access to a broad base of information ranging from model ordinances to demographics.

The Nashua Regional Planning Commission looks forward to working with the Town of Litchfield during the coming year.

Nashua Regional Planning
Commission
Robert W. Varney,
Executive Director

TOWN MEETING, MARCH, 1987
ELECTION RESULTS

March 10, 1987

At 7:00 a.m., Moderator Philip M. Reed read the Town and School District voting Warrants and the Zoning and Building Code Ballot in their entirety. He announced that selectmen were in receipt of a valid Protest Petition pursuant to RSA 675:5 concerning Amendments #14, 15, 16, and 17 of the proposed zoning amendments. Because of the petition, #14, 15, 16, and 17 would require a favorable vote of two-thirds (⅔) of all voters present and voting on the questions.

The polls were declared open at 7:10 a.m. by Moderator Reed. Polls were declared closed at 7:11 p.m. Results follow:

Names on checklist, opening of day	2,375
Names on checklist, end of day	2,380
Ballots Cast, regular	638
Ballots Cast, absentee	13
Total	651

One ballot received through the mail 03/10/87 could not be counted.

Selectman, 3-year term:		
Ralph G. Boehm	490	Elected
Moderator, 1-year unexpired term:		
Philip M. Reed	572	Elected
Town Clerk/Tax Collector, 3-year term:		
Diane L. Jerry	614	Elected
Treasurer, 3-year term:		
Marion Cason	20 write-in	Elected
Road Agent, 1-year term:		
Roland E. Bergeron	523	Elected
Trustee, Town Trust Funds, 3-year term:		
Rina Petit	6 write-in	Elected
Library Trustee, 3-year term: VOTE FOR TWO		
Claudette Durocher	510	Elected
Frances Martineau	385	Elected
Budget Committee, 3-year term: VOTE FOR TWO		
Deborah McCormick	26 write-in	Elected
Scott Raswyck	8 write-in	Elected
Budget Committee, 2-year term:		
Philip Cudmore	476	Elected
Budget Committee, 1-year term:		
Michael P. McCarthy	494	Elected
Fire Chief, 1-year term:		
Brent T. Lemire	564	Elected

RESULTS OF SCHOOL DISTRICT ELECTIONS

Moderator, 1-year term:		
Philip M. Reed	583	Elected
School Board Member, 3-year term:		
Laele Cruikshank	139	
Elaine Vailincourt	461	Elected
School Board Member, 2-year term:		
Kathleen McClasky	287	Elected
Linda Payeur	169	
Patricia M. Rice	120	
School Board Member, 1-year term:		
Ellen-Ann Robinson	461	Elected
School District Clerk, 1-year term:		
Joan McKibben	26 write-in	Elected
School District Treasurer, 1-year term:		
JoEllen Bellerive	528	Elected

ZONING AND BUILDING CODE BALLOT QUESTIONS

1. Removing housing development signs if not maintained

YES 598 NO 37 Carried

2. Temporary manufactured housing while primary residence destroyed by natural disaster is reconstructed.

YES 532 NO 107 Carried

3. Site plan approval for utility structures.

YES 390 NO 232 Carried

4. Not more than 75% of commercial property to be covered by improvements.

YES 486 NO 115 Carried

5. Height on structures in industrial zone not to exceed 2½ stories if habitable, non-habitable to be set back from line a distance equal to height.

YES 420 NO 203 Carried

6. Floodplain area to comprise no more than 25% of a lot to meet minimum size.

YES 452 NO 156 Carried

7. Grammatical and title changes in maximum growth ordianace.

YES 454 NO 129 Carried

8. Eliminating requirement to pay for building permits at time of application under maximum growth ordinance.

YES 256 NO 353 Defeated

9. Clarify boundries of residential district.

YES 421 NO 136 Carried

10. Allow recreational uses in residential zone by special exception.

YES 451 NO 176 Carried

11. Wetland areas of 2,000 square feet or more to be considered.

YES 495 NO 110 Carried

12. Provide standards for granting special exceptions in wetlands conservation district.

YES 336 NO 255 Carried

13. No leachfield closer than 100 feet to wetland conservation district area.

YES 500 NO 114 Carried

14. Petition Article, landowner's petition also filed--100 foot residential buffer around industrial districts.

YES 372 NO 260 Defeated; ⅔ would have been 422

15. Petition Article, landowner's petition also filed--Change to residential part of the existing Industrial District.

YES 211 NO 425 Defeated

16. Petition Article, landowner's petition also filed--No access other than Route 102 (emergency vehicles excepted) from Industrial Zone.

YES 256 NO 379 Defeated

16. Petition Article, landowner's petition also filed--Exclude heavy uses from Industrial Zone.

YES 326 NO 310 Defeated; ⅔ would have been 424

18. Clustered housing development.

YES 257 NO 393 Defeated

19. Clarify frontage requirements in commercial zone and provide setbacks for automobile storage and repair.

YES 485 NO 117 Carried

BUSINESS PORTION

March 27, 1987

Meeting called or order at 7:35 p.m. by Moderator Philip M. Reed

Present were selectmen M. Patricia Jewett (chairman), Ralph boehm, and Bertha Mieckowski, Town council Jay Hodes and Stephen Buckley, Administrative Assistant Cecile Durocher, members of the Budget Committee, and approximately 200 voters and observers.

Fire Chief Brent Lemire led the assembly in the Pledge of Allegiance. Moderator Reed read the rules of procedure under which the meeting would operate. By voice vote, citizens approved of allowing non-voters to speak during the course of the meeting.

The meeting was opened to business under Article 1:

1. M. Patricia Jewett MOVED to authorize the selectmen to borrow money in anticipation of taxes. Bertha Mieckowski seconded. Motion carried by voice vote.

Bertha Mieckowski MOVED to authorize the selectmen to apply for, receive and expend federal or state grants which may become available during the course of the year, and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the town may legally appropriate money; provided: (1) that such grants and other monies do not require the expenditure of other town funds; (2) that a public hearing shall be held by the selectmen prior to the receipt and expenditure of such grants and monies; and (3) that such items shall be exempt from all provisions of RSA 32 relative to limitation and expenditure of town monies, all as provided by RSA 31:95-b. M. Jewett seconded. Motion carried by voice vote.

3. Ralph Beohm MOVED that the Town recind Article 4 of the Annual Town Meeting, March 14, 1986, whereby it was resolved to pay the following hourly pay scale for part-time employees effective April 1, 1986: $4.50-unskilled labor; $5.00-skilled labor and manual labor; and $5.25-administrative and high risk labor, and adopt in lieu thereof the following hourly pay scale for part-time and temporary employees effective April 5, 1987: $5.00-manual-unskilled; $5.50-clerical and semi-skilled; and $6.00-high risk. M. Jewett and Richard Lascelles (chairman of Budget Committee) seconded. Ralph Boehm MOVED to amend Article 3 by eliminating the portion beginning "...and to adopt in lieu thereof..." and substituting instead the following: "and in lieu thereof the following grade levels of Litchfield Salary Schedule: Grade 1-manual and unskilled; Grade 3-clerical and semi-skilled; Grade 4-high risk." The amendment was seconded by B. Mieckowski and M. Jewett. The amend-

ment CARRIED by voice vote. The main motion, as amended, CARRIED by voice vote.

4. Jewett MOVED that the Town adopt the provisions of RSA 72:37 for the exemption for the blind from property tax. (This had been presented by petition and specified a ballot vote). There were numerous seconds from the floor. M. Jewett proposed to AMEND Article 4 by adding the following wording:

. . .This statute provides that every inhabitant who is legally blind shall be exempt from the property tax on a residence to the value of $15,000.

The motion on the amendment was seconded from the floor. Mrs. Jewett explained that town counsel had recommended that the additional wording be added.

The amendment carried by voice vote.

The main motion, as amended, CARRIED by a ballot vote of 48 yes and 8 no.

5. David Roberts (police chief) MOVED that the Town raise and appropriate the sum of $16,068.00 to purchase and equip one new police cruiser and to authorize the selectmen to withdraw for this purpose $1,000.48 together with accrued interest from the police cruiser capital reserve fund; and further to authorize the selectmen to raise the balance of $15,067.52 by taxation. The specifications for and the selection of said vehicle shall be by competitive bidding. That further, the selectmen are authorized to sell the Town cruiser being replaced by the new police cruiser, as they shall determine, and that said sale shall be by sealed bid procedure with the proceeds therefrom to be paid to the Town treasurer. M. Jewett seconded. The motion CARRIED by voice vote.

6. Bertha Mieckowski MOVED to expand the position of Town Clerk/Tax Collector to a full time position as of April 5, 1987, and to set the rate of compensation for said office in lieu of statutory fees according to the Salary Schedule adopted by the board of selectmen on January 2, 1987. M. Jewett seconded. Motion CARRIED by voice vote.

7. Roland Bergeron (Road Agent) MOVED to raise and appropriate the sum of $74,000.00 to purchase a dump truck equipped with snow plow and related equipment for the highway department and to authorize the selectmen to withdraw for this purpose $7,491.29 together with accrued interest from the snow plow capital reserve fund, and to withdraw $36,265.71 together with accrued interest from the Federal Revenue Sharing Fund; and further to authorize the selectmen to raise the balance of $30,243.00 of the appropriation by taxation. David Roberts SECONDED.

Warren Adams proposed to amend the article to read as follows: To see if the Town will vote to raise and appropriate the sum of $25,000.00 to purchase a one ton 4x4 V8 dump truck equipped with automatic transmission, power steering and brakes, a snowplow and sander/salter. Also, to authorize the selectmen to withdraw for this purpose $10,000.00 from snowplow capital reserve fund and $15,000 from taxation.

David Roberts questioned the legality of making such a substantial change in the article by amendment. Attorney Hodes replied that the amendment fell within the permissible range. Following considerable discussion. Mr. Adams proposed to AMEND his amendment by changing the funding proposal to the following: $15,000 to be taken from Revenue Sharing and $10,000 from taxation.

Richard Lascelles and Michael Mancini seconded. Following further discussion, the amendment to the amendment LOST by voice vote.

Warren Adams proposed a new AMENDMENT specifying that the full $25,000.00 would be taken from Revenue Sharing Funds. The motion was seconded from the floor. Mr. Adams stated that he really didn't care where the money came from; his primary concern was with the amount of spending.

A voice vote on the amendment to the amendment CARRIED by voice vote.

A voice vote on the now-amended amendment produced uncertain results, and a standing vote was taken.

Yes—111; No—50. Amendment CARRIED.

The Moderator said he was in receipt of a valid written request for a ballot vote on Article 7. The request contained eight signatures.

Vote on the Main Motion, as Amended: Ballots cast: 161; Yes—123; No—138. Motion CARRIED.

CITATION

Fire Chief Brent Lemire presented Firefighter Timothy Kearns with a citation for bravery in the performance of activities above and beyond the call of duty. The award was in reference to a call for assistance received by the Department on May 16, 1986, when a local child was pinned under an unstable pile of logs. Without regard to his own personal safety, Firefighter Kearns crawled under the log pile to examine the boy and keep him until the stack of wood could be removed.

Chief Lemire noted that, in addition to the Expression of Thanks being given at Town Meeting by the Board of Selectmen and the Fire Chief on

behalf of the Litchfield townspeople, Firefighter Kearns would also be receiving a N. H. Hero Award of 3/31/87 from the Manchester Union Leader.

The assembly gave Firefighter Kearns a standing ovation.

8. M. Jewett MOVED that the Town vote to adopt an ordinance pertaining to the operation of the municipal incinerator and solid waste disposal facility, as follows:

> Town of Litchfield Ordinance Pertaining to the Operation of the Town of Litchfield Municipal Incinerator and Solid Waste Disposal Facility

Pursuant to the authority of RSA 149-M:13, and Article 16 of the 1955 Town Meeting, the Town of Litchfield hereby adopts the following Ordinance for the operation of its Municipal Incinerator and Solid Waste Disposal Facility.

Section 1 Hours of Operation and Admittance to:

A. The Litchfield Municipal Incinerator and Solid Waste Disposal Facility shall be opened for public use during the following days and hours:

Wednesday:	2 p.m. to 6 p.m.
Saturday:	8 a.m. to 4 p.m.
Sunday:	8 a.m. to 12 p.m.

B. Use of the Litchfield Municipal Incinerator and Solid Waste Disposal Facility is limited to residents of the Town of Litchfield and other persons authorized by written permits issued in accordance with the rules and regulations prescribed herein.

1. Any vehicle wishing to gain admission to the Incinerator/Disposal Facility must display a current and validated Litchfield identification sticker.

2. Litchfield identification stickers shall be required for both residents and authorized non-residents.

3. Litchfield identification stickers shall be displayed in the lower left-hand corner of the windshield of the vehicle wishing to gain entrance to the Incinerator/Disposal Facility.

4. Identification stickers may be obtained, without charge to Litchfield residents, from the office of the Town Clerk during regular business hours.

5. No vehicle shall be admitted to the Incinerator/Disposal Facility after October 1, 1980, which does not have an identification sticker displayed in accordance herewith.

Section II. Use of the Municipal Incinerator and Solid Waste Disposal Facility

The following rules are to be strictly followed and enforced. Failure to comply with any rules regarding the Incinerator/Disposal Facility may result in revocation of the Litchfield identification sticker and other penalties as provided in Section VIII.

A. All solid waste delivered to the Incinerator/Disposal Facility shall be separated and placed in the proper bins provided for glass, cans, and burnable waste in accordance herewith.

B. Only the following items may be deposited in the Incinerator:

1. Household refuse
2. Plastic
3. Paper
4. Magazines
5. Clothing
6. Broken-down cardboard

C. All other material brought to the Incinerator/Disposal Facility and which is not specifically excluded herein, shall be separated into the following categories to be deposited in designated containers or locations at the disposal facility and at the direction of the Incinerator/Disposal Facility operator.

1. *Glass:* glass must be separated from other refuse and deposited in appropriately marked bins at the disposal facility. Bins will be provided for brown, green, and clear glass. Labels and covers do not have to be removed from the glass. All glass should be free of food particles and substances other than the labels and caps.

Other glass related products and specifically such items as china, ceramics and light bulbs shall be placed in a separate bin marked for these items.

2. *Tires:* tires including automobile, motorcycle, and bicycle tires removed from the wheel or rim are to be deposited in the area specifically designated for tire disposal.

3. *Lawn and leaf refuse:* lawn clippings and leaf refuse are to be separated from other refuse and deposited in the area specifically designated for lawn and leaf refuse.

4. *Metal refuse:* metal objects including refrigerators, stoves, and other junk metals shall be deposited in the area specifically designated for metal refuse.

5. *Branches:* branches and brush with a diameter of four (4) inches or less are to be deposited in the area specifically designated for branches and brush.

6. *Aluminum refuse:* aluminum cans shall be deposited in containers specifically designated for aluminum cans, and all other aluminum items shall be deposited in the area specifically designated for disposal of metal items.

D. **Unacceptable materials:** the following materials will not be accepted at the Incinerator/Disposal Facility.

1. *Bulk items:* no car bodies, engines, tree stumps, and construction materials will be accepted at the Incinerator/Disposal Facility.

2. *Hazardous wastes and explosives:* no harmful, hazardous or toxic substance or explosive material may be deposited in the Incinerator/Disposal Facility.

3. *Industrial Waste and miscellaneous:* any industrial waste including any waste from any process or industry, manufacturing, trade or business or any material which in the opinion of the Incinerator/Disposal Facility operator constituting a serious hazard to other users of the facility, to the property of the Town, or to the operation of the Incinerator/Disposal Facility will not be accepted at the Incinerator/Disposal Facility. Any such waste falling within the above category, if compatible with the other rules and regulations contained herein, may be disposed of by special arrangements only and with prior approval by the Incinerator/Disposal Facility operator.

Section III. Commercial and Household Compactors

Persons or industries using household compactors must separate all refuse, glass, metal, aluminum cans and other objects in accordance with the regulations promulgated herein, before depositing any material in the Incinerator/Disposal Facility.

Section IV. Commercial and Industrial Haulers

A. A commercial hauler shall mean anyone who hauls materials to the Incinerator/Disposal Facility for others for a fee or as part of an industrial disposal system for any industry located within the Town of Litchfield.

B. Commercial collectors and haulers of rubbish and refuse shall be responsible for the separation and proper placement of rubbish at the incinerator in accordance with the rules and regulations promulgated herein.

C. Commercial haulers and collectors shall deliver only separated materials to the Incinerator/Disposal Facility on Wednesdays between the hours of 2 p.m. and 6 p.m.

D. Only materials collected within the Town of Litchfield may be deposited at the Incinerator/Disposal Facility.

E. Commercial haulers or collectors must obtain a Town of Litchfield identification sticker and shall pay a fee for each load of rubbish and refuse depostied at the Incinerator/Disposal Facility in accordance with the following schedule:

1. $1.00 per cubic yard compacted.

2. $ .50 per cubic yard non-compacted refuse.

3. Commercial haulers and collectors fees shall be determined by the total gross carrying weight of the vehicle delivering the refuse to the Incinerator/Disposal Facility. No credit shall be applied for partial loads.

4. The Board of Selectmen shall have the authority to set and adjust the commercial haulers and collectors fees to absorb any increase in operating cost which is attributable to the disposal and incineration of rubbish and refuse deposited at the facility by commercial haulers and collectors.

Section V. Transportation and Origin.

A. All trash and rubbish transported to the Incinerator/Disposal Facility must be in closed containers, or enclosed within the transporting vehicle, or covered securely within the transporting vehicle.

B. Only material collected within the limits of the Town of Litchfield or such other Towns as approved by the Selectmen, shall be disposed of at the Litchfield Incinerator/Disposal Facility.

Section VI. Supervision and Operation.

A. The Incinerator/Disposal Facility operator shall have the right to refuse the use of the facility to any citizen, corporation or other entity who is misusing said facility.

B. The Incinerator/Disposal Facility operator shall have control over the operation of the Incinerator/Disposal Facility and is authorized to direct the placement of waste and rubbish to facilitate the proper functioning of the Incinerator/Disposal Facility.

C. The drinking of alcoholic beverages is prohibited at the Incinerator/Disposal Facility or upon Town land surrounding said Incinerator/Disposal Facility.

D. No unauthorized person shall be allowed in the Incinerator building and/or offices other than the operator, staff and other authorized persons.

E. No burning shall be allowed at the Incinerator/Disposal Facility except at the direction and supervision of the District Fire Warden and the Incinerator/Disposal Facility operator.

Section VII. Trespass.

A. Security gates will be locked at all times when the Incinerator/Disposal Facility is not open to the public. Anyone entering the Incinerator/Disposal Facility when the gate is locked will be guilty of trespass and shall be charged with violating the tems of this Ordinance as well as other applicable state statutes.

Section VIII. Penalties.

A. Any person or corporation convicted of violating any provision of this Ordinance including any person found to be trespassing upon or vandalizing at the Incinerator/Disposal Facility may be punished by a fine not to exceed $100.00 for each violation. In addition, any person found to be in violation of this Ordinance, a directive of the Incinerator/Disposal Facility operator, or other state statute, shall be subject to criminal and civil prosecution in accordance with said state statute.

B. Any person or corporation leaving trash, refuse or other material outside the gate of the Incinerator/Disposal Facility or depositing such items along the Town of Litchfield roads shall be fined at a rate established by state statutes and prosecuted in accordance with criminal statutes applicable thereto.

Section IX. Separability and Effective Date.

A. The invalidity of provision of this Ordinance shall not affect the validity of any other provision nor the validity of the Ordinance as a whole.

B. This Ordinance shall automatically repeal any other Ordinance that is in conflict with this Ordinance. This Ordinance shall take effect immediately upon passage.

The motion was SECONDED from the floor and CARRIED on a voice vote.

9. Ralph boehm MOVED that the Town vote to recognize the following roads as dedicated to public use and hereby accept as Public Highways for the Town of Litchfield:

Harvest Way	Pheasant Street
Mayflower Drive	Standish Circle

Albuquerque Avenue from Stark Lane to Pinecrest Road

Pilgrim Drive from Page Road to Harvest Way.

M. Jewett and B. Mieckowski SECONDED. Motion CARRIED by voice vote.

10. Brent Lemire MOVED that the Town vote to raise and appropriate the

sum of $20,000.00 for the purpose of refurbishing the 1975 Pierce 1000 gallon per minute fire fighting pumper. Such refurbishing shall include, but not be limited to, the installation of a new water tank, repairing leaking valves, rust repair, re-painting, and undercoating.

There were numerous seconds from the floor. Brent Lemire MOVED that the article be amended to a figure of $24.000. Motion was SECONDED from the floor.

Following discussion, the moderator declared that a voice vote showed the amendment defeated. Asked for a standing vote, the moderator asked those in favor of the amendment to stand. The count was 68. Those standing to vote against the amendment numbered 87. The motion LOST on a standing vote. The Main Motion, as originally proposed, CARRIED by voice vote.

11. Bertha Mieckowski MOVED that the Town vote to authorize the Selectmen to exchange a certain tract of Town-owned land, containing 7.006 acres known as Tax Map 5, Lot 70, located near the intersection of Page Road and Cutler Road, for a tract of land of equal acreage owned by Richard Rodonis located on Cutler Road, south of Rotterdam Drive. The parcel to be received by the Town will be created through subdivision of a parcel of land known as Tax Map 2, Lot 44. Provided however, that said exchange of land shall be conditioned upon approval of the subdivision of Tax Map 2, Lot 44 in accordance with a plan approved by the Town of Litchfield Planning Board.

There were several seconds from the floor. Bertha Mieckowski MOVED that the Article as read from the Town Report be AMENDED by replacing the references to Tax Map 2 with references to Tax Map 9, as had been correctly specified in the posted WARRANT. M. Jewett SECONDED. Motion CARRIED on a voice vote. The Main Motion, as amended, CARRIED by voice vote.

12. David Roberts MOVED that the Town vote to hire two additional full-time police officers effective April 5, 1987 at an annual salary of $16,683.00 and to raise and appropriate the sum of $30,483.00 for salaries and related costs for the period of April 5, 1987 to December 31, 1987.

Motion was SECONDED from the floor. Chief Roberts presented a Report, complete with charts, on the 1986 police department activities.

Following discussion, the motion CARRIED by voice vote.

13. M. Jewett MOVED that the Town vote to amend Section I of the Burial Ordinance adopted as Article 11 at the March 11, 1983 Annual Town Meeting by deleting the cemetery situated to the rear of the Litchfield Community Church as an allowable burial site within the Town of Litchfield. That

said section, upon adoption of this amendment, shall provide as follows:

> **Section I.** No person shall bury, or cause to be buried, a deceased human body, or in any manner, aid or assist in the burial of the deceased body of any human being, within the Town of Litchfield, except in Hillcrest Cemetery, Pinecrest Cemetery, or to any other cemetery hereafter laid out by the Town of Litchfield. The burial of deceased persons in other than such cemeteries is hereby declared to be a nuisance and dangerous to public health.

Bertha Mieckowski seconded. Motion CARRIED by voice vote.

SEMI-ANNUAL PROPERTY TAX COLLECTION

M. Jewett asked for an informal vote to gauge the sentiment of the voters concerning semi-annual collection of property taxes. A show of hands indicated a majority of those present would prefer to keep annual tax collection.

14. Bertha Mieckowski MOVED that the Town vote to raise and appropriate the sum of $90,000.00 for the purpose of conducting a revaluation of the properties within the Town by a private firm qualified to provide such evaluations in accordance with the rules and procedures of the State of New Hampshire Department of Revenue Administration. M. Jewett SECONDED.

Rina Petit spoke for the advisory committee which had been appointed by the board of selectmen to conduct a one-year study of the feasibility of having Town properties reassessed.

Following discussion, Ralph Boehm MOVED that the article be amended to provide that such revaluation be conducted by a private firm *or a State Agency* qualified to provide such evaluations... The Amendment was seconded from the floor. The amendment CARRIED by voice vote. The main motion, as amended, CARRIED by voice vote.

15. Bertha Mieckowski MOVED to adopt the provisions of RSA 72:1-c which authorize any town or city to elect not to assess, levy and collect a resident tax. M. Jewett SECONDED. Following brief discussion, the Article CARRIED by voice vote.

16. Roland Bergeron MOVED that the Town vote to raise and appropriate the sum of $98,540.00 to reconstruct Colby Road and to authorize a set off of $65,000.00 against this appropriation by the use of Highway Block Grant Aid and further authorize the Selectmen to raise the balance of $33,540.00 of the appropriation by taxation. B. Mieckowski SECONDED.

Following considerable discussion indicating that citizens want Colby Road to be a top priority project for 1987, the motion CARRIED by voice vote.

17. Glenn McKibben MOVED that the town vote to instruct the Town's representatives to the General Court to take all necessary measures to insure that no low level radioactive waste from the Seabrook nuclear plant shall be stored or disposed of within this Town of Litchfield, N. H. unless and until the proposed site of the proposed storage or disposal has been approved by the voters of the town at the annual Town Meeting by written ballot. The motion was SECONDED from the floor. Following discussion, the motion CARRIED by voice vote.

18. Richard Lascelles MOVED that the Town raise and appropriate the sum of $40,000.00 to install a heating/ventilation system, a septic system, plumbing, electric wiring, lights and windows, and to construct a new entrance to the Edward Roy Memorial Park building at Darrah Pond. Bertha Mieckowski seconded. Following discussion, the motion CARRIED by voice vote.

19. Roland Bergeron MOVED that the Town raise and appropriate the sum of $25,000.00 to engineer and design the relocation of the westerly end of Pinecrest Road at Route 3A. David Roberts SECONDED the motion. It CARRIED by voice vote.

20. Richard Lascelles MOVED that the Town raise and appropriate $940,292.00 to defray Town charges for the ensuing year and to make appropriations of the same, as set forth, posted herewith and to consider each item in whole or in part. M. Jewett SECONDED the motion.

Richard Lascelles MOVED to amend the Budget Committee's recommended appropriation for the Fire Department from $58,811.00 to $61,751.00. There were numerous seconds from the floor. The Amendment CARRIED by voice vote.

It was pointed out that a typographical error under the Police Department showed $16,683.00 rather than the correct $30,483.00 for Police Officer Hirings. The correct figure had already been approved under Warrant Article #12, where the correct figure had been used.

Richard Lascelles MOVED to amend the figure for Town Maintenance by adding $32,000 to its $176,230.00; the new figure would then become $208,230.00. The motion was SECONDED from the floor. Motion CARRIED by voice vote.

Glenn McKibben MOVED that $100.00 be added to the conservation Commission's proposed $1,451.00, creating a new figure of $1,551.00. The motion was SECONDED from the floor. Motion CARRIED by voice vote.

Richard Lascelles reported that the new bottom-line budget figure, with amendments just passed, resulted in a figure of $975,332.00 for the Main Motion. The Main Motion, as amended, CARRIED by voice vote.

21. The Moderator inquired of the Assembly whether they wished to dispense with the reading of the previous year's Annual Meeting minutes. By acclamation, the citizens opted to forego the reading. (Minutes were printed in the Annual Reports available to all citizens.) The Motion was made by Bertha Mieckowski, seconded by just about everybody in the hall, and CARRIED by voice vote.

Rina Petit MOVED that the Town pass a non-binding Resolution authorizing the selectmen to appoint an Advisory Committee of Litchfield residents to study possible ways to preserve Litchfield's farmland and to report to Town Meeting, 1988, on its findings and recommendations. The Motion had numerous SECONDS. Motion CARRIED by voice vote.

There were several citizens simultaneously MOVING to adjourn, and numerous SECONDS from the floor. Motion CARRIED by voice vote.

A true record of Town Meeting action, attest:

Diane Jerry,
Town Clerk

MARRIAGES

Date	Names	Residences
09/26/87	Balsamo, David Stohrer, Jennifer	Litchfield Litchfield
08/22/87	Burton, David Baldwin, Lee	Litchfield Litchfield
06/06/87	Deschenes, Joey Tower, Sally	Litchfield Litchfield
07/26/87	Dunn, Kenneth Spinelli, Katerine	Litchfield Litchfield
05/02/87	Durham, Victor Price, Sharon	Hudson Litchfield
06/27/87	Faucher, Paul Pramis, Jacqueline	Litchfield Manchester
09/26/87	Foley, Richard Swain, Colleen	Nashua Litchfield
08/28/87	Frappier, Peter Baril, Robin	Litchfield Litchfield
08/15/87	Gazzara, Michael J. Bellarado, Karen A.	Litchfield Litchfield
04/04/87	Gilcreast, Steven Smith, Kelley	Litchfield Litchfield
11/21/87	Grenier, Leo G. Daddario, Carrol A.	Litchfield Litchfield
01/30/87	Hansberry, David Lane, Cindy	Litchfield Litchfield
04/26/87	Hildebrand, David Egge, Julie	Litchfield Litchfield
04/04/87	Hovey, Richard O'Brien, Ann	Litchfield Litchfield
07/03/87	Kierstead, Timothy Trimm, Gail	Litchfield Derry
10/10/87	Mambro, John J. Elliott, Charlotte A.	Litchfield Litchfield
03/28/87	Martin, Shawn M. Hoglund, Colleen	Tyngsboro, MA Litchfield
08/29/87	McQuesten, Fred Kalil, Lesa	Litchfield Litchfield
04/18/87	Merrill, Walter Collins, Wendy L.	Litchfield Litchfield

Date	Names	Residences
09/27/87	Mitchell, Richard A. DeStefano, Claire M.	Litchfield Litchfield
06/06/87	Monbleau, Thomas Pelletier, Wanda	Nashua Litchfield
09/05/87	Morin, Duane Rodonis, Teresa	Litchfield Litchfield
06/05/87	O'Dea, Thomas Piekos, Linda	Litchfield Litchfield
04/04/87	O'Keefe, Michael Campbell, Jane	Lowell, MA Lowell, MA
11/28/87	Pfingston, Edward G. Kytle, Angela R.	Litchfield Litchfield
05/16/87	Ratte, Thomas W. Waterstrat, Amy	Litchfield Nashua
08/22/87	Remington, Michael Gelinas, Lisa	Manchester Litchfield
06/06/87	Riddell, Christopher Syphers, Kimberly	Bedford Litchfield
06/27/87	Roman, Jamie Gele, Carole	New York Litchfield
09/12/87	Sargent, Charles Misiaszek, Robin	Litchfield Litchfield
12/06/87	Sevigny, Paul A. Smith Kristen I.	Litchfield Litchfield
05/09/87	Shaw, Joseph Padulsky, Susan	Litchfield Litchfield
05/24/87	Tropiano, Vito R. Mrosewski, Jutta	Litchfield Litchfield
06/21/87	Tumelaire, Paul Chicoine, Lorna	Litchfield Litchfield
07/11/87	Turcotte, Claude Boyer, Heidi	Litchfield Litchfield
06/13/87	Warfield, Eric Smith, Kimberly	Litchfield Litchfield
08/15/87	West, Kurt Charbonneau, Alida	Litchfield Hudson

BIRTHS

Date	Child's Name	Name of Father	Maiden Name of Mother	Place of Birth
10/11/87	Anderson, Lauren E.	Anderson, Chris	Kula, Linda	Manchester
04/25/87	Arseneault, Amanda J.	Arseneault, William M.	Hovey, Pamela L.	Nashua
05/05/87	Baldwin, Chantel M.	Baldwin, Mark	Hawkins, Cynthia	Nashua
12/15/87	Boilard, Victoria A.	Boilard, Charles W.	Gurney, Lynda A.	Nashua
06/21/87	Bowen, Erin E.	Bowen, Timothy	Morse, Deborah	Nashua
01/12/87	Brissette, Joseph T.	Brissette, Stephen	Begley, Ann	Derry
07/09/87	Burton, Stephen D.	Burton, David	Welcome, Mary	Nashua
09/09/87	Bush, Julian R.	Bush, Fred W.	Foley, Lisa	Derry
06/15/87	Charles, Krista M.	Charles, Ronald	Holt, Denise	Nashua
08/08/86	Clouthier, Christine	Clouthier, Dennis	Smith, Barbara	Manchester
02/09/87	Comyns, Andrew J.	Comyns, Robert	Ziegler, Sandi	Nashua
01/10/87	Cocoran, Sean R.	Corcoran, Robert	Heroux, Karen	Nashua
07/11/87	Coughlin, Michael G.	Coughlin, James	Dugan, Sharon	Nashua
03/26/87	Cullen, Rachel T.	Cullen, Brian	Ashooh, Donna	Manchester
03/27/87	Cushman, Christopher R.	Cushman, Richard	Bilodeau, Deborah	Manchester
08/11/87	Danico, Matthew C.	Danico, Robert	Olsen, Lisa	Nashua
12/30/87	D'Apice, Thomas J.	D'Apice, Mark A.	Fabiano, Phyllis A.	Malden, MA
01/29/87	David, Amanda L.	Davis, Dwight	Tinkham, Cindy	Nashua
04/10/87	Delangie, Jason J.	Delangie, Brian	Janosz, Joanne	Manchester
07/02/87	Demers, Brandon S.	Demers, Steven	Brunetti, Tina	Manchester
10/10/87	Durand, Randall C.	Durand, Phillip A.	Craik, Elaine M.	Nashua
09/11/87	Fauteux, Levi M.	Fauteux, Marc	Rhyner, Mary Beth	Nashua
09/22/87	Fawcett, Elizabeth H.	Fawcett, James	Sullivan, Rebecca E.	Manchester
03/12/87	Ferreira, Amy L.	Ferreira, Frank	Richard, Leanne	Manchester
11/27/87	Fuller, Laura E.	Fuller, Jack B.	Smith, Susan E.	Nashua
11/01/87	Grenier, Bret R.	Grenier, Rene R.	Estabrook, Janice L.	Manchester
01/20/87	Griswold, Melissa L.	Griswold, Robert	Rossignol, Marie	Nashua
01/24/87	Gutierrez, Mark H.	Gutierrez, David	Hunter, Dianne	Nashua

Date	Child's Name	Name of Father	Maiden Name of Mother	Place of Birth
10/02/87	Haigler, Derek R.	Haigler, Michael J.	Diquette, Jeanne M.	Nashua
04/15/87	Hall, Alexander A.	Hall, Kenneth	Austin, Ellen	Nashua
06/15/87	Hilson, Sarah J.	Hilson, Glenn	Brown, Roxanne	Nashua
02/02/87	Hoffman, Christoher W.	Hoffman, Richard	Roth, Eileen	Nashua
08/28/87	Hovey, Katrina L.	Hovey, Richard A.	O'Brien, Ann	Nashua
03/11/87	Juozokas, Michael W.	Juozokas, Romuald	Czarnecki, Sally	Nashua
06/17/87	Largy, Shane T.	Largy, Garry	Markham, Denise	Nashua
04/28/87	Leboeuf, Derek J.	LeBoeuf, William	Rauth, Denise	Nashua
11/11/87	Leduc, Allen P.	Leduc, Wilfred B.	Piscetello, Theresa A.	Nashua
10/29/87	Lepine, Chrisopher M.	Lepine, Dennis V.	Hineman, Mona R.	Nashua
02/12/87	Levesque, David A. Jr.	Levesque, David	Andrews, Deena	Nashua
10/24/87	Marino, Robyn, N.	Marino, Frank J.	Branch, Deborah M.	Nashua
12/22/87	Martin, Alyssa C.	Martin, Todd B.	Payson, Raelynn	Nashua
06/15/87	Marquis, Peter M.	Marquis, Paul	Atkinson, Arlene	Nashua
07/17/87	Martin, Samantha L.	Martin, Shawn	Hoglund, Colleen	Nashua
05/12/87	Matte, Rachel L.	Matte, David	Fontaine, Brenda	Nashua
11/09/87	McCarthy, Laura M.	McCarthy, Michael P.	Soga, Linda A.	Nashua
06/19/87	McKillip, Michael G.	McKillop, Leo	Cronin, Ann Marie	Nashua
12/29/87	McLavey, Andrew W.	McLavey, David C.	Laquerre, Karen L.	Nashua
07/28/87	Merrill, Eric W.	Merrill, Walter	Collins, Wendy	Manchester
09/04/87	Michaud, Lindsey M.	Michaud, George	Theos, Diane	Nashua
06/02/87	Millen, Kailah M.	Millen, Edward	King, Meredith	Nashua
11/30/87	Moberger, Allison L.	Moberger, George A.	McNally, Patricia L.	Nashua
04/29/87	Montine, Gregory J.	Montine, James	Chambers, Kimberly	Nashua
06/19/87	Mosefski, Stephanie D.	Mosefski, Henry	Mailloux, Cheryl	Nashua
09/01/87	Nelson, Douglas A.	Nelson, William	Dumaine, Sherry	Nashua
02/08/87	Newton, William F.	Newton, David	Michaud, Maureen	Nashua
08/23/87	Nilsen, Brenton M.	Nilsen, Christian	Quinn, Christine	Concord

Date	Child's Name	Name of Father	Maiden Name of Mother	Place of Birth
12/28/87	Petrino, Brittany F.	Petrino, John E.	Santa Cruz, Tita R.	Nashua
11/06/87	Ryan, Joel C.	Ryan, Christopher	Parison, Linda L.	Nashua
05/02/87	Ryan, Meghan E.	Ryan, Timothy	Buxton, Mary	Manchester
06/28/87	Scofield, Adam C.	Scofield, Cary	Fogg, Elizabeth	Nashua
02/22/87	Schofield, Brian	Schofield, Thomas	Gannon, Jeanne	Nashua
06/22/87	Sellers, David R. Jr.	Sellers, David	Foley, Karen	Nashua
03/23/87	Singh, Baby Boy	Singh, Darshan	Goodwin, Janet	Nashua
06/08/87	St. Lawrence, Adam J.	St. Lawrence, Thomas	Morin, Claire	Nashua
02/27/87	Stahl, Christopher A.	Stahl, Eugene	Frank, Diana	Nashua
02/18/87	Sullivan, Karissa M.	Sullivan, Kevin	Gratton, Wendy	Lawrence, MA
06/21/87	Thayer, Laura T.	Thayer, Brian	Kearney, Martha	Winchester, MA
03/13/87	Towne, William B.	Towne, Jeffrey	Voelker, Barbara	Nashua
05/08/87	Vaughan, Timothy F. Jr.	Vaughan, Timothy	Carroll, Judith	Nashua
10/09/87	Vessels, Baby Girl	Vessels, Terrence R.	Fenwick, Leslie H.	Nashua
09/15/87	Wade, Eleanor E.	Wade, Timothy	Missert, Marilyn	Nashua
12/28/87	Walker, Daniel D.	Walker, David R.	Gamache, Donna M.	Nashua
03/11/87	Weghorst, Erich K.	Weghorst, George	Jones, Susan	Nashua
03/11/87	Weghorst, Katie L.	Weghorst, George	Jones, Susan	Nashua
03/31/87	Whalen, Ryan J.	Whalen, Steven	Blanchard, Donna	Nashua
11/10/87	Winter, Jarad M.	Winter, Michael J.	Vogel, Nancy J.	Nashua
06/24/87	Worth, Cody I.	Worth, Bruce	Rollins, Roberta	Nashua
06/29/87	Yusuf, Adam R.	Yusuf, Mohammad	Beaton, Corlyn	Manchester

DEATHS

Date	Name of Deceased	Name of Father	Name of Mother	Place of Death
06/23/87	Barnes, Adelaide	Pray, George	Geary, Delia	Manchester
06/10/87	Campbell, David A. Jr.	Campbell, David	Bete, Barbara	Nashua
06/13/87	Dickner, Graziella C.	Lemay, Joseph	Roi, Marie	Manchester
07/31/87	Gilcreast, Francis G.	Gilcreast, Frank	Clough, Elsie	Manchester
04/05/87	Hughes, Cynthia B.	Wilson, Robert	Newson, Sarah	Litchfield
02/19/87	Keehn, Nathan P.	Keehn, Donald	Unknown	Manchester
09/05/87	MacConnell, Henry A.	Blanchette, Henry	Giroux, Lauriana V.	Litchfield
07/04/87	Ricard, Aurore	Levesque, Alphonse	Edmond, Claudia	Nashua
10/19/87	Sherrick, Andrew T.	Sherrick, Thomas	Botti, Christine	Litchfield
10/19/87	Sherrick, Christine	Botti Raymond J.	DeFazio, Josephine	Litchfield
10/19/87	Sherrick, Timothy W.	Sherrick, Thomas	Botti, Christine	Litchfield
08/22/87	St. Laurent, Kathleen A.	Adams, Raymond	O'Connor, Mildred	Manchester
06/01/87	Sullivan Ella	Mahoney, Dennis	Hayes, Helen	Salem
08/23/87	Thebodeau, Leah E.	Campbell, David A.	Slate, Phyllis	Nashua

SCHOOL DISTRICT OFFICERS

MODERATOR

Philip Reed

CLERK

Joan McKibben

TREASURER

Jo Ellen Bellerive

SCHOOL BOARD

Ellen-Ann Robinson, Chairman
Term Expires March, 1988

Kathleen A. McClaskey
Term Expires March, 1989

Elaine N. Vaillancourt
Term Expires March, 1990

Gerard H. Paradis
Term Expires March, 1988

John Pierog
Term Expires March, 1988

LITCHFIELD VOTING WARRANT
March 8, 1988

The State of New Hampshire

To the inhabitants of the School District of the Town of Litchfield in the County of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID DISTRICT ON TUESDAY, THE 8th DAY OF MARCH, 1988, AT 7:00 O'CLOCK IN THE FORENOON TO ACT UPON THE FOLLOWING QUESTIONS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Member of the School Board for the ensuing three years.
4. To choose a Member of the School Board for the ensuing three years.
5. To choose a Member of the School Board for the ensuing year.
6. To choose a Treasurer for the ensuing year.

POLLS WILL BE OPEN FROM 7:00 A.M. AND WILL CLOSE NO EARLIER THAN 7:00 P.M.

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD THIS 17th DAY OF FEBRUARY, 1988.

Ellen-Ann Robinson
Gerard H. Paradis
Kathleen A. McClaskey
Elaine N. Vaillancourt
John Pierog

LITCHFIELD
SCHOOL DISTRICT WARRANT
March 18, 1988

To the inhabitants of the School District in the Town of Litchfield, New Hampshire, qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID DISTRICT ON THE 18TH DAY OF MARCH 1988 AT 7:30 P.M. TO ACT UPON THE FOLLOWING SUBJECTS:

ARTICLE I

To see what sum of money the District will vote to raise and appropriate to fund those cost items relating to additional salaries and benefits granted to teachers under the collective bargaining agreement with the Litchfield Education Association.

ARTICLE II

To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of statutory obligations of the District, and for the payment of salaries and benefits for school district officials and agents excluding those items raised under Article I.

ARTICLE III

To see if the District will vote to authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the state, Federal and other governmental unit or a private source which becomes available during the 1988–89 school fiscal year provided that such expenditure be made for the purpose for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money.

ARTICLE IV

To hear the reports of Agents, Committees or Officers chosen, and pass any vote relating thereto.

ARTICLE V

To transact any other business that may legally come before this meeting.

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD ON THIS 2nd DAY OF MARCH 1988.

Ellen Ann Robinson
Gerard H. Paradis
Elaine N. Vaillancourt
Kathleen A. McClaskey
John Pierog

NOTES:
1. Article I contingent on agreement with teachers.

LITCHFIELD SCHOOL DISTRICT
BUDGET 1988-89

	BUDGETED 1986-87	EXPENDED 1986-87	BUDGETED 1987-88	SUPT'S 1988-89	SCH. BOARD 1988-89	BUD. COM. 1988-89	NOT RECOMD'D
1000 INSTRUCTION							
1100 Regular Programs							
1-1100-00-0110-2-87-2 Reg. Teacher Salaries	$ -	$ -	$ 185,843	$ 221,843	$ 221,843	$ 185,843	$ 36,000
0110-2-88-1 Reg. Teacher Salaries	577,395	551,880	424,026	484,173	484,173	448,173	36,000
0113-2-81-0 Tutoring Salaries	275	1037	275	493	493	493	
0114-4-87-2 Teacher Aide Salaries	-	-	2,994	19,585	19,585	5,986	13,599
0114-4-88-1 Teacher Aide Salaries	20,066	35,817	16,826	31,509	31,509	16,826	14,683
0120-2-88-1 Substitute Salaries	10,000	18,766	13,500	15,016	15,016	15,016	
0440-0-87-2 Repairs & Main. Inst. Equip.	-	-	-	5,028	5,028	3,600	1,428
0440-0-88-1 Repairs & Main. Inst. Equip.	1,335	2,077	3,380	5,940	5,940	4,500	1,440
0561-0-85-3 Tuition (Alvirne)	798,114	803,057	970,319	1,083,600	1,083,600	1,083,600	
0561-0-86-3 Tuition (Manchester)	181,440	141,709	115,764	176,300	176,300	176,300	
0580-0-00-0 Travel	378	570	378	570	570	570	
0610-0-87-2 Supplies	-	-	-	5,525	5,525	5,525	
0610-0-88-1 Supplies	10,800	13,816	14,718	12,275	12,275	12,275	
0611-0-87-2 Computer Supplies	-	-	-	750	750	500	250
0611-0-88-1 Computer Supplies	1,050	873	900	750	750	500	250
0630-0-87-2 Textbook Replacement	-	-	-	4,088	4,088	4,088	
0630-0-88-1 Textbook Replacement	10,125	9,574	10,035	7,365	7,365	7,365	
0631-0-87-2 Textbooks/New Programs	-	-	-	-	-	-	
0631-0-88-1 Textbooks/New Programs	-	-	-	-	-	-	
0632-0-87-2 Textbooks/Special Programs	-	-	-	210	210	210	
0632-0-88-1 Textbooks/Special Programs	123	-	400	300	300	200	100
0741-0-87-2 Equipment Additional	-	-	-	1200	1200	400	800
0741-0-88-1 Equipment Additional	-	4,587	-	2,852	2,852	1,002	1,850
0742-0-87-2 Equipment Replacement	-	-	-	-	-	-	
0742-0-88-1 Equipment Replacement	-	-	-	6,207	6,207	6,000	207
0751-0-87-2 Furniture Additional	-	-	-	-	-	-	
0751-0-88-1 Furniture Additional	2,404	2,083	-	3,830	3,830	3,830	
0752-0-87-2 Furniture Replacement	-	-	-	-	-	-	

0752-0-88-1 Furniture Replacement	-	-	11,010	2,720	2,720	880	1,840
SUBTOTAL	$1,613,505	$1,585,846	$1,770,368	$2,092,129	$2,092,129	$1,983,682	$ 108,447
1-1100-02-0110-2-87-2 Art/Salary	$ -	$ -	$ -	$ 18,000	$ 18,000	$ -	$ 18,000
0110-2-88-1 Art/Salary	18,405	18,405	20,431	20,431	20,431	20,431	
0610-0-87-2 Supplies	-	-	-	663	663	663	
0610-0-88-1 Supplies	1,000	1,042	1,200	1,495	1,495	1,495	
0741-0-87-2 Equipment Additional	-	-	-	-	-	-	
0741-0-88-1 Equipment Additional	-	-	-	-	-	-	
0742-0-87-2 Equipment Replacement	-	-	-	-	-	-	
0742-0-88-1 Equipment Replacement	-	-	-	-	-	-	
0751-0-87-2 Furniture Additional	-	-	-	-	-	-	
0751-0-88-1 Furniture Additional	409	-	-	-	-	-	
0752-0-87-2 Furniture Replacement	-	-	-	-	-	-	
0752-0-88-1 Furniture Replacement	-	-	-	-	-	-	
SUBTOTAL	$ 19,814	$ 19,447	$ 21,631	$ 40,589	$ 40,589	$ 22,589	$ 18,000
1-1100-08-0110-2-87-2 Physical Ed/Salary	$ -	$ -	$ -	$ 18,000	$ 18,000	$ -	$ 18,000
0110-2-88-1 Physical Ed/Salary	19,792	18,418	21,971	21,971	21,971	21,971	
0610-0-87-2 Supplies	-	-	-	884	884	884	
0610-0-88-1 Supplies	950	756	950	982	982	982	
0741-0-87-2 Equipment Additional	-	-	-	-	-	-	
0741-0-88-1 Equipment Additional	-	-	135	-	-	-	
0742-0-87-2 Equipment Replacement	-	-	-	-	-	-	
0742-0-88-1 Equipment Replacement	-	-	-	-	-	-	
SUBTOTAL	$ 19,792	$ 19,174	$ 23,056	$ 41,837	$ 41,837	$ 23,837	18,000
1-1100-11-0610-0-88-1 Math Supplies	$ -	$ -	$ 100	$ 600	$ 600	$ 600	
0611-0-87-2 Computer Supplies	-	-	-	200	200	50	150
0611-0-88-1 Computer Supplies	-	-	100	300	300	6	294
0630-0-88-1 Math Workbooks	1,490	1,148	1,800	1,972	1,972	1,972	
0631-0-87-2 Texts/New Programs	-	-	-	1,406	1,406	1,406	
0631-0-88-1 Texts/New Programs	2,480	477	-	4,366	4,366	4,366	
SUBTOTAL	$ 3,970	$ 1,625	$ 2,000	$ 8,844	$ 8,844	$ 8,400	$ 444
1-1100-12-0110-2-87-2 Music/Salary	$ -	$ -	$ -	$ 18,000	$ 18,000	$ -	$ 18,000
0110-2-88-1 Music/Salary	20,613	14,601	16,430	16,430	16,430	16,430	
0610-0-87-2 Supplies	-	-	-	673	673	563	110
0610-0-88-1 Supplies	920	882	500	737	737	737	

	BUDGETED 1986-87	EXPENDED 1986-87	BUDGETED 1987-88	SUPT'S 1988-89	SCH. BOARD 1988-89	BUD. COM. 1988-89	NOT RECOMD'D
0671-0-87-2 Tapes, Records	-	-	-	200	200	100	100
0671-0-88-1 Tapes, Records	25	364	-	200	200	100	100
0741-0-87-2 Equipment/Additional	-	-	-	-	-	-	
0741-0-88-1 Equipment/Additional	355	385	524	-	-	-	
0742-0-87-2 Equipment/Replacement	-	-	-	-	-	-	
0742-0-88-1 Equipment/Replacement	-	-	-	-	-	-	
SUBTOTAL	$ 21,913	$ 16,232	$ 17,454	$ 36,240	$ 36,240	$ 17,930	$ 18,310
1-1100-13-0610-0-87-2 Supplies/Science	$ -	$ -	$ -	$ 774	$ 774	$ 774	
0610-0-88-1 Supplies/Science	650	411	2,000	1,719	1,719	1,719	
0631-0-87-2 Textbooks/New	-	-	-	-	-	-	
0631-0-88-1 Textbooks/New	1,280	1,520	5,343	-	-	-	
0741-0-87-2 Equipment/Additional	-	-	-	-	-	-	
0741-0-88-1 Equipment/Additional	800	875	1,000	1,490	1,490	507	983
0752-0-87-2 Furniture Replacement	-	-	-	-	-	-	
0742-0-88-1 Furniture Replacement	-	-	-	-	-	-	
SUBTOTAL	$ 2,730	$ 2,806	$ 8,343	$ 3,983	$ 3,983	$ 3,000	$ 983
1-1100-23-0110-2-87-2 Reading/Salary	$ -	$ -	$ -	$ 18,000	$ 18,000	$ -	$ 18,000
0110-2-88-1 Reading/Salary	26,160	26,160	28,907	31,798	31,798	28,907	2,891
0610-0-87-2 Supplies	-	-	-	4,390	4,390	2,645	1,745
0610-0-88-1 Supplies	13,879	13,531	14,356	14,240	14,240	13,040	1,200
0631-0-87-2 New Programs	-	-	-	2,525	2,525	2,525	
0631-0-88-1 New Programs	-	-	-	4,290	4,290	4,290	
0632-0-88-1 Special Programs	-	-	-	-	-	-	
SUBTOTAL	$ 40,039	$ 39,691	$ 43,263	$ 75,243	$ 75,243	$ 51,407	$ 23,836
GRAND TOTAL 1100 SERIES	$1,722,713	$1,684,821	$1,886,115	$2,298,865	$2,298,865	$2,110,845	$ 188,020
1200 SPECIAL SERVICES							
1-1200-00-0110-2-87-2 Special Serv./Salary	$ -	$ -	$ -	$ 36,291	$ 36,291	$ 36,291	
0110-2-88-1 Special Serv./Salary	62,326	69,792	96,669	62,864	62,864	60,425	2,439
0569-0-00-0 Tuition/Handicapped	87,808	57,084	104,475	156,367	156,367	156,367	

0610-0-87-2 Supplies	-	-	2,576	999	999	999	
0610-0-88-1 Supplies	2,112	2,219	323	2,782	2,782	2,782	
0631-0-87-2 New Programs	-	-	300	-	-	-	
0631-0-88-1 New Programs	298	271	300	1,000	1,000	1,000	
0632-0-87-2 Special Programs	-	-	-	-	-	-	
0632-0-88-1 Special Programs	185	567	-	606	606	450	156
0741-0-87-2 Equipment/Additional	-	-	-	-	-	-	
0741-0-88-1 Equipment/Additional	-	-	-	931	931	131	800
0742-0-87-2 Equipment/Replacement	-	-	-	-	-	-	
0742-0-88-1 Equipment/Replacement	225	519	-	-	-	-	
0751-0-87-2 Furniture/Additional	-	-	-	-	-	-	
0751-0-88-1 Furniture/Additional	150	155	-	175	175	175	
0752-0-87-2 Furniture/Replacement	-	-	-	-	-	-	
0752-0-88-1 Furniture/Replacement	-	-	-	-	-	-	
GRAND TOTAL 1200 SERIES	$ 153,104	$ 130,607	$ 204,643	$ 262,015	$ 262,015	$ 258,620	$ 3,395
1400 OTHER INSTRUCTIONAL PROGRAMS							
1-1410-00-0110-2-87-2 Extra Curr./Salaries	$ -	$ -	$ -	$ 6,400	$ 6,100	$ 6,400	
0110-2-88-1 Extra Curr./Salaries	5,500	5,900	5,800	-	-	-	
0390-0-87-2 Officials	2,400	1,810	2,400	3,000	3,000	3,000	
0610-0-87-2 Inter Scholastic Supplies	570	613	900	1,216	1,216	1,216	
0741-0-87-1 Equipment/Additional	-	-	-	-	-	-	
0742-0-87-1 Equipment/Replacement	900	1,418	710	-	-	-	
SUBTOTAL	$ 9,370	$ 9,741	$ 9,810	$ 10,616	$ 10,316	$ 10,616	
1-1490-00-0890-0-87-2 Student Activities	$	$	$	$ 2,400	$ 2,400	$ 1,400	
0890-0-88-1 Student Activities	2,504	150	290	350	350	350	
SUBTOTAL	$ 2,504	$ 150	$ 290	$ 2,750	$ 2,750	$ 1,750	$ 1,000
GRAND TOTAL 1400 SERIES	$ 11,874	$ 9,891	$ 10,100	$ 13,366	$ 13,066	$ 12,366	$ 1,000
2000 SUPPORT SERVICES							
2110 Attendance							
1-2112-00-0110-4-00-0 Attendance Officer	$ 1	$ -	$ 1	$ 1	$ 1	$ 1	
GRAND TOTAL 2110 SERIES	$ 1	$ -	$ 1	$ 1	$ 1	$ 1	

	BUDGETED 1986-87	EXPENDED 1986-87	BUDGETED 1987-88	SUPT'S 1988-89	SCH. BOARD 1988-89	BUD. COM. 1988-89	NOT RECOMD'D
2120 Guidance							
1-2120-00-0110-0-87-2 Guidance/Salary	$ -	$ -	$ 23,340	$ 25,674	$ 25,674	$ 23,340	$ 2,334
0110-0-88-1 Guidance/Salary	40,788	39,074	20,035	22,039	22,039	20,035	2,004
0610-0-87-2 Supplies & Testing	-	-	-	1,518	1,518	1,518	
0610-0-88-1 Supplies & Testing	1,457	1,754	2,500	1,505	1,505	1,505	
GRAND TOTAL 2120 SERIES	$ 42,245	$ 40,828	$ 45,875	$ 50,736	$ 50,736	$ 46,398	$ 4,338
2130 Health Services							
1-2134-00-0110-387-2 Nurses/Salary	$ -	$ -	$ 6,839	$ 15,045	$ 15,045	$ 13,677	$ 1,368
0110-3-88-1 Nurses/Salary	12,490	12,490	13,677	15,045	15,045	13,677	1,368
0522-3-00-0 Nurse Liability Insurance	91	-	100	200	200	200	
0610-0-87-2 Supplies	-	-	-	250	250	250	
0610-0-88-1 Supplies	476	375	480	393	393	393	
0741-0-87-2 Equipment/Additional	-	-	-	-	-		
0741-0-88-1 Equipment/Additional	-	-	-	-	-	-	
0742-0-87-2 Equipment/Replacement	-	-	-	-	-	-	
0742-0-88-1 Equipment/Replacement	-	-	-	-	-	-	
0751-0-87-2 Furniture/Additional	-	-	-	-	-	-	
0751-0-88-1 Furniture/Additional	-	-	-	-	-	-	
0752-0-87-2 Furniture/Replacement	-	-	-	-	-	-	
0752-0-89-1 Furniture/Replacement	-	-	-	-	-	-	
GRAND TOTAL 2130 SERIES	$ 13,057	$ 12,865	$ 21,096	$ 30,933	$ 30,933	$ 28,197	$ 2,736
2140 Psychological							
1-2140-00-0110-1-00-0 Psychologist/Salary	$ -	$ -	$ 9,480	$ 11,633	$ 11,633	$ 11,633	
0330-3-87-2 Phys. Exams/Psych. Serv.	-	-	-	-	-	-	
0330-3-88-1 Phys. Exams/Psych. Serv.	22,319	28,506	15,418	26,149	26,149	25,000	1,149
GRAND TOTAL 2140 SERIES	$ 22,319	$ 28,506	$ 24,898	$ 37,782	$ 37,782	$ 36,633	$ 1,149
2150 Speech Path. & Audiology							
1-2150-00-0110-2-88-1 Speech Salaries	$ 13,692	$ 13,691	$ 18,999	$ 18,999	$ 18,999	$ 18,999	

0610-0-88-1 Supplies	301	334	360	437	437	437	
0631-0-88-1 New Programs	-	-	-	-	-	-	
0632-0-88-1 Special Programs	-	-	-	-	-	-	
0741-0-88-1 Equipment/Additional	-	-	-	-	-	-	
0742-0-88-1 Equipment/Replacement	-	-	-	-	-	-	
0751-0-88-1 Furniture/Additional	-	-	-	-	-	-	
0752-0-88-1 Furniture/Replacement	-	-	-	-	-	-	
GRAND TOTAL 2150 SERIES	$ 13,993	$ 14,025	$ 19,359	$ 19,436	$ 19,436	$ 19,436	
2190 Other Pupil Services							
1-2190-00-0811-0-00-1 Seresc	$ 2,430	$ 2,308	$ 2,408	$ 2,563	$ 2,563	$ 2,563	
0891-0-87-2 Other Pupil Services	-	-	-	221	221	221	
0891-0-88-1 Other Pupil Services	250	502	250	491	491	491	
GRAND TOTAL 2190 SERIES	$ 2,680	$ 2,810	$ 2,658	$ 3,275	$ 3,275	$ 3,275	
2200 INSTRUCTIONAL STAFF SERV.							
2210 Improvement of Instruction							
1-2212-00-0640-0-87-2 Prof. Publications	$ -	$ -	$ -	$ 100	$ 100	$ 100	
0640-0-88-1 Prof. Publications	200	255	175	140	140	140	
SUBTOTAL	$ 200	$ 255	$ 175	$ 240	$ 240	$ 240	
1-2213-00-0270-0-00-0 Course Reimb/Non Barg.	$ 3,150	$ 528	$ 1,000	$ 4,500	$ 4,500	$ 4,500	
0271-0-00-0 Course Reimb/Barg.	6,000	4,575	7,000	7,000	7,000	7,000	
0320-0-00-0 Teacher Workshops	850	2,878	4,750	4,750	4,750	4,750	
0580-0-87-2 Professional Mtgs/Travel	-	-	-	643	643	643	
0580-0-88-1 Professional Mtgs/Travel	985	683	1,240	1,743	1,743	857	886
SUBTOTAL	$ 10,985	$ 8,664	$ 13,990	$ 18,636	$ 18,636	$ 17,750	$ 886
GRAND TOTAL 2210 SERIES	$ 11,185	$ 8,919	$ 14,165	$ 18,876	$ 18,876	$ 17,990	$ 886
2220 Educational Media							
1-2222-00-0110-2-87-2 Librarian/Salary	$ -	$ -	$ -	$ -	$ -	$ -	
0110-0-88-1 Librarian/Salary	19,675	19,701	21,870	25,405	25,405	25,405	
0610-0-87-2 Supplies	-	-	-	150	150	150	
0610-0-88-1 Supplies	350	297	350	350	350	350	
0600-0-87-2 Computer Software	-	-	-	250	250	250	
0600-0-88-1 Computer Software	-	-	-	500	500	250	250

	BUDGETED 1986-87	EXPENDED 1986-87	BUDGETED 1987-88	SUPT'S 1988-89	SCH. BOARD 1988-89	BUD. COM. 1988-89	NOT RECOMD'D
0630-0-87-2 Textbook Replacement	-	-	-	510 -	2,510	2,510	2,000
0630-0-88-1 Textbook Replacement	5,015	4,864	6,250	5,210	5,210	3,000	2,210
1-2223-00-0440-0-87-2 Audio Visual Repairs	-	-	-	500	500	300	200
0440-0-88-1 Audio Visual Repairs	250	173	300	550	550	550	
0453-0-87-2 Audio Visual Rentals	-	-	-	200	200	200	
0453-0-88-1 Audio Visual Rentals	300	-	250	250	250	250	
0640-0-87-2 Periodicals	-	-	-	342	342	342	
0640-0-88-1 Periodicals	665	650	665	323	323	323	
0670-0-87-2 Filmstrips	-	-	-	-	-	-	
0670-0-88-1 Filmstrips	850	-	-	1,000	1,000	500	500
0671-0-87-2 Tapes, Records, Etc.	-	-	-	50	50	50	
0671-0-88-1 Tapes, Records, Etc.	50	-	50	50	50	50	
0680-0-87-2 Maps, Charts, Globes	-	-	-	-	-	-	
0680-0-88-1 Maps, Charts, Globes	575	557	575	-	-	-	
0741-0-87-2 Equipment/Additional	-	-	-	-	-	-	
0741-0-88-1 Equipment/Additional	1,766	1,668	1,240	-	-	-	
0742-0-87-2 Equipment/Replacement	-	-	-	717	717	520	197
0742-0-88-1 Equipment/Replacement	-	-	300	-	-	-	
0751-0-87-2 Furniture/Additional	-	-	-	-	-	-	
0751-0-88-1 Furniture/Additional	-	-	-	1,419	1,419	1,000	419
0752-0-87-2 Furniture/Replacement	-	-	-	-	-	-	
0752-0-88-1 Furniture/Replacement	-	-	-	4,168	4,168	2,100	2,068
SUBTOTAL	$ 29,496	$ 27,910	$ 31,850	$ 43,944	$ 43,944	$ 37,590	$ 6,354
1-2224-00-0810-0-00-1 Dues & Fees	$ 1,013	$ 969	$ 1,004	$ 1,245	$ 1,245	$ 1,245	
SUBTOTAL	$ 1,013	$ 969	$ 1,004	$ 1,245	$ 1,245	$ 1,245	
GRAND TOTAL 2220 SERIES	$ 30,509	$ 28,879	$ 32,854	$ 45,189	$ 45,189	$ 38,835	$ 6,354
2300 GENERAL ADMINISTRATION							
2310 School Board							
1-2311-00-0110-0-01-0 School Board Salaries	$ 2,000	$ 2,000	$ 2,500	$ 3,000	$ 3,000	$ 2,500	$ 500
0580-0-01-0 Travel	-	-	-	-	1,600	49	1,551

1-2313-00-0110-0-01-0 District Treasurer/Salary	900	900	1,000	1,100	1,100	1,100	
0523-0-01-0 Bonds-Treasurer	60	50	100	100	100	100	
0610-0-01-0 Treasurer Supplies	575	547	650	650	650	650	
1-2314-00-0110-0-01-0 Dist. Moderator Salary	75	75	100	100	100	100	
0550-0-01-0 Ballot Expenses	325	315	400	325	325	325	
0890-0-01-0 District Meeting Costs	300	122	350	350	350	350	
1-2315-00-0380-0-01-0 Legal Fees	9,000	20,724	15,000	21,000	21,000	21,000	
1-2317-00-0380-0-01-0 Audit Fees	1,700	2,355	2,400	2,600	2,600	2,600	
1-2319-00-0110-0-01-0 School District Clerk	75	75	100	100	100	100	
0380-0-01-0 Census Taker	-	-	3,442	-	-	-	
0522-0-01-0 School Bd. Liability Ins.	3,585	2,604	2,995	2,650	2,650	2,650	
0540-0-01-0 Advertising	2,000	4,044	3,000	4,000	4,000	4,000	
0610-0-01-0 Supplies of Dist. Office	1,400	416	700	500	500	500	
0810-0-01-0 Dues & Fees—NHSBA	2,103	2,484	2,000	1,976	1,976	1,976	
GRAND TOTAL 2310 SERIES	$ 24,098	$ 36,711	$ 34,737	$ 38,451	$ 40,051	$ 38,000	$ 2,051
1-2320-00-0351-0-00-0 Office of Supt.	$ 64,920	$ 64,920	$ 72,623	$ 83,322	$ 83,322	$ 83,322	
GRAND TOTAL 2320 SERIES	$ 64,920	$ 64,920	$ 72,623	$ 83,322	$ 83,322	$ 83,322	
1-2330-00-0110-1-00-0 Special Area Adm. Serv.	$ 6,663	$ 6,663	$ 7,296	$ 14,577	$ 14,577	$ 14,577	
GRAND TOTAL 2330 SERIES	$ 6,663	$ 6,663	$ 7,296	$ 14,577	$ 14,577	$ 14,577	
2400 SCHOOL ADMINISTRATION							
1-2410-00-0110-5-87-2 Secretary/Salaries	$ -	$ -	$ 6,694	$ 28,267	$ 28,267	$ 25,697	$ 2,570
0110-5-88-1 Secretary/Salaries	34,424	33,931	37,139	27,326	27,326	24,842	2,484
0112-1-87-2 Principals/Salary	-	-	-	41,932	41,932	38,120	3,812
0112-1-88-1 Principals/Salary	70,069	70,069	76,726	44,798	44,798	40,725	4,073
0440-0-87-2 Repairs & Maintenance	-	-	-	7,540	2,002	2,002	
0440-0-88-1 Repairs & Maintenance	1,040	860	2,153	4,048	4,048	3,800	248
0531-0-87-2 Telephone	-	-	-	6,502	6,502	6,502	
0531-0-88-1 Telephone	5,938	6,008	5,555	6,502	6,502	6,200	302
0532-0-87-2 Postage & General Expenses	-	-	-	500	500	500	
0532-0-88-1 Postage & General Expenses	1,000	850	1,000	1,000	1,000	1,000	
0610-0-87-2 Supplies	-	-	-	500	500	500	
0610-0-88-1 Supplies	1,200	1,678	1,200	1,100	1,100	1,000	100
0641-0-87-2 Equipment/Additional	-	-	-	-	-	-	
0741-0-88-1 Equipment/Additional	1,500	2,263	1,125	-	-	-	

	BUDGETED 1986-87	EXPENDED 1986-87	BUDGETED 1987-88	SUPT'S 1988-89	SCH. BOARD 1988-89	BUD. COM. 1988-89	NOT RECOMD'D
0742-0-87-2 Equipment/Replacement	-	-	-	-	-	-	
0742-0-88-1 Equipment/Replacement	-	-	-	-	-	-	
0751-0-87-2 Furniture/Additional	-	-	-	-	-	-	
0751-0-88-1 Furniture/Additional	-	-	-	-	-	-	
0752-0-87-2 Furniture/Replacement	-	-	-	-	-	-	
0752-0-88-1 Furniture/Replacement	-	-	-	-	-	-	
0810-0-87-2 Professional Membership	-	-	-	425	425	425	
0810-0-88-1 Professional Membership	800	698	800	425	425	425	
SUBTOTAL	$ 115,971	$ 116,357	$ 132,392	$ 170,865	$ 165,327	$ 151,738	$ 13,589
1-2490-00-0610-0-87-2 Sch. Admin. Serv. Awards & Report Cards	$ -	$ -	$ -	$ 375	$ 375	$ 375	
0610-0-88-1 Sch. Admin. Serv. Awards & Report Cards	1,500	1,450	1,500	1,000	1,000	1,000	
0892-0-87-2 Graduation	900	565	950	500	500	500	
SUBTOTAL	$ 2,400	$ 2,015	$ 2,450	$ 1,875	$ 1,875	$ 1,875	
GRAND TOTAL 2400 SERIES	$ 118,371	$ 118,372	$ 134,842	$ 172,740	$ 167,202	$ 153,613	$ 13,589
2500 BUSINESS SERVICES							
2540 Operation & Maintenance of Plant							
1-2540-00-0110-9-87-2 Custodial Salaries	$ -	$ -	$ 41,508	$ 70,726	$ 70,726	$ 64,296	$ 6,430
0110-9-88-1 Custodial Salaries	83,095	84,077	91,925	103,092	103,092	91,925	11,167
0130-9-87-2 Custodial Overtime	-	-	2,906	4,952	4,952	4,501	451
0130-9-88-1 Custodial Overtime	-	-	6,435	7,079	7,079	6,435	644
0440-0-87-2 Maintenance Contractor	-	-	-	1,250	1,250	1,250	
0440-0-88-1 Maintenance Contractor	3,635	6,193	6,107	6,283	6,283	6,283	
0610-0-87-2 Custodial Supplies	-	-	5,750	13,500	13,500	13,500	
0610-0-88-1 Custodial Supplies	11,523	12,147	11,523	13,527	13,527	13,500	27
0741-0-87-2 Equipment/Additional	-	-	-	-	-	-	
0741-0-88-1 Equipment/Additional	-	-	-	-	-	-	
0742-0-87-2 Equipment/Replacement	-	-	-	-	-		
0742-0-88-1 Equipment/Replacement	6,000	4,490	-	540	540	540	

2500 BUSINESS SERVICES							
1-2542-00-0420-0-87-2 Water	$ -	$ -	$ 6,672	$ 6,672	$ 6,672	$ 6,672	
0431-0-87-2 Disposal Services	-	-	1,669	5,032	5,032	5,032	
0431-0-88-1 Disposal Services	3,600	3,638	4,173	5,032	5,032	5,032	
0440-0-87-2 General Repairs to Bldg.	-	-	-	14,000	14,000	2,000	
0440-0-88-1 General Repairs to Bldg.	52,362	87,055	69,984	15,798	15,798	15,798	
0441-0-87-2 Painting	-	-	-	-	-	-	
0441-0-88-1 Painting	2,000	4,372	2,000	3,820	3,820	3,820	
0490-0-87-2 Repairs to Boilers	-	-	-	1,200	1,200	1,200	
0490-0-88-1 Repairs to Boilers	2,200	5,585	3,000	3,656	3,656	3,656	
0521-0-00-0 Property Ins/Fire Liab.	9,780	10,504	28,150	17,000	17,000	17,000	
0652-0-87-2 Electricity	-	-	-	14,000	14,000	14,000	
0652-0-88-1 Electricity	12,945	14,442	13,716	16,979	16,979	17,000	
0653-0-87-2 Fuel Oil	-	-	-	17,600	17,600	17,600	
0653-0-88-1 Fuel Oil	16,598	14,683	18,022	21,469	21,469	21,400	69
0655-0-88-1 Electricity (Heat)	20,547	27,134	25,130	33,135	33,135	30,000	3,135
0657-0-87-2 Bottled Gas	-	-	-	472	472	472	
0657-0-88-1 Bottled Gas	636	606	595	606	606	606	
SUBTOTAL	$ 120,668	$ 168,019	$ 173,111	$ 176,471	$ 176,471	$ 161,288	$ 15,204
1-2543-00-0432-0-87-2 Snow Plowing	$ -	$ -	$ -	$ 12,400	$ 12,400	$ 7,400	5,000
0432-0-88-1 Snow Plowing	5,570	4,788	4,370	12,788	12,788	12,788	
0440-0-87-2 Repairs	-	-	-	-	-	-	
0440-0-88-1 Repairs	-	-	3,000	-	-	-	
0610-0-87-2 Supplies	-	-	-	2,000	2,000	2,000	
0610-0-88-1 Supplies	-	-	1,000	4,000	4,000	4,000	
1-2544-00-0445-0-87-2 R&M Non-Instr. Equip.	-	-	-	1,896	1,896	1,900	
0445-0-88-1 R&M Non-Instr. Equip.	-	-	-	2,211	2,211	2,211	
0460-0-87-2 R&M Contractors	-	-	-	144	144	144	
0460-0-88-1 R&M Contractors	-	-	-	144	144	144	
1-2546-00-0110-0-00-0 Community Serv./Salary	1,200	175	500	200	200	200	
SUBTOTAL	$ 6,770	$ 4,963	$ 8,870	$ 35,783	$ 35,783	$ 30,787	5,000

	BUDGETED 1986-87	EXPENDED 1986-87	BUDGETED 1987-88	SUPT'S 1988-89	SCH. BOARD 1988-89	BUD. COM. 1988-89	NOT RECOMD'D
GRAND TOTAL 2540 SERIES	$ 231,691	$ 279,889	$ 348,135	$ 433,203	$ 433,203	$ 394,305	$ 38,923
2550 PUPIL TRANSPORTATION							
1-2551-00-0110-0-00-0 Trans. Coordinator	$ -	$ -	$ 3,800	$ 4,000	$ 4,000	$ 3,500	$ 500
1-2552-00-0513-0-00-0 Pupil Trans-Regular	127,322	128,164	192,600	238,388	238,000	212,800	25,200
1-2553-00-0110-7-00-0 Pupil Trans-Salary	11,776	13,877	14,185	19,448	16,082	16,082	
0513-0-00-0 Pupil Trans-Handicapped	6,810	6,216	8,879	14,322	14,322	14,321	1
1-2554-00-0513-0-87-2 Pupil Trans-Field Trips	-	-	-	442	442	442	
0513-0-88-1 Pupil Trans-Field Trips	2,025	1,923	1,400	2,700	2,700	2,700	
1-2555-00-0513-0-87-2 Pupil Trans-Interschol.	2,160	2,117	4,200	4,200	4,200	4,200	
GRAND TOTAL 2550 SERIES	$ 150,093	$ 152,297	$ 225,064	$ 283,500	$ 279,746	$ 254,045	$ 25,701
2900 OTHER SUPPORT SERVICES							
1-2900-00-0211-0-00-0 Health/Ltd. Ins.	$ 64,935	$ 57,625	$ 78,300	$ 117,613	$ 117,613	$ 104,099	$ 13,514
0212-0-00-0 Dental	-	-	16,537	22,147	22,147	19,862	2,285
0213-0-00-0 Life Insurance	2,147	2,024	2,263	2,245	2,245	1,922	323
0214-0-00-0 Worker's Compensation	7,804	8,261	12,416	24,452	24,452	22,698	1,754
0221-0-00-0 Non-Teacher's Retirement	2,153	889	1,728	6,296	6,296	5,543	753
0222-0-00-0 Teacher's Retirement	6,890	6,659	7,419	8,638	8,638	7,458	1,180
0223-0-00-0 Legis. Annuity	135	-	-	-	-	-	
0226-0-00-0 Accrued Liability	-	172	80	135	135	135	
0230-0-00-0 FICA	76,684	75,915	91,422	115,643	115,484	96,842	18,642
0260-0-00-0 Unemployment Compensation	2,457	-470	3,479	1,904	1,904	1,652	252
GRAND TOTAL 2900 SERIES	$ 163,205	$ 151,075	$ 213,644	$ 299,073	$ 298,914	$ 260,211	$ 38,703
4000 FACILITY ACQUISTION & CONSTRUCTION SERVICE							
1-4200-00-0700-0-87-2 Site Development	$ -	$ -	$ -	$ -	$ -	$ -	$ -
0700-0-88-1 Site Development	-	1,438	-	42,770	42,770	10,000	32,770
SUBTOTAL	$ -	$ 1,438	$ -	$ 42,770	$ 42,770	$ 10,000	$ 32,770

1-4600-00-0460-0-87-2 Buildings	$ -	$ -	$ -	$ -	$ -	$ -	
1-4600-00-0450-0-88-1 Buildings	3,850,000	3,850,000	-	30,920	30,920	5,920	25,000
SUBTOTAL	$3,850,000	$3,850,000	$ -	$ 30,920	$ 30,920	$ 5,920	$ 25,000
GRAND TOTAL 4000 SERIES	$3,850,000	$3,851,438	$ -	$ 73,690	$ 73,690	$ 15,920	$ 57,770
5100 DEBT SERVICES							
1-5100-00-0830-0-88-0 Principal	$ 165,000	$ 165,000	$ 365,000	$ 270,000	$ 270,000	$ 270,000	
0841-0-88-0 Interest	131,995	150,665	273,845	252,395	252,395	252,395	
1-5110-00-0390-0-00-0 Bond Registration	-	-	-	325	325	325	
GRAND TOTAL 5100 SERIES	$ 296,995	$ 315,665	$ 638,845	$ 522,720	$ 522,720	$ 522,720	
5200 FOOD SERVICE							
1-5240-0-0880-0-00-0 Tnsfr. Food Service	$ 16,000	$ 6,500	$ 16,000	$ 28,088	$ 28,088	$ 28,088	
GRAND TOTAL 5200 SERIES	$ 16,000	$ 6,500	$ 16,000	$ 28,088	$ 28,088	$ 28,088	
GENERAL FUND GRAND TOTAL	$6,945,716	$6,945,681	$3,952,950	$4,729,838	$4,721,687	$4,337,397	$ 384,615
5200 FUND TRANSFER							
2-5220-00-0110-2-00-0 PL 94-142	$ 20,020	$ -	$ 27,000	$ 28,000	$ 28,000	$ 28,000	
0880-0-00-0 Block Grant	8,500	-	12,000	10,000	10,000	10,000	
2-5240-00-0880-0-00-0 Food Services Federal Fund Transfer	18,000	20,292	12,000	14,000	14,000	14,000	
4-5240-00-0880-0-00-0 Food Service	49,000	56,040	49,000	58,000	58,000	58,000	
GRAND TOTAL 5240 SERIES	$ 95,520	$ 76,332	$ 100,000	$ 110,000	$ 110,000	$ 110,000	
TOTAL BUDGET	$7,041,236	$7,022,013	$4,052,950	$4,839,838	$4,831,687	$4,447,397	$ 384,615

LITCHFIELD SCHOOL DISTRICT
REVENUES & CREDITS

	Approved Revenues 1987-88	School Board 1988-89 Estimated	Budget Comm. 1988-89 Estimated
STATE PROGRAMS			
Foundation Aid	$ 188,160.00	$ 166,535.18	$ 166,535.18
School Building Aid	104,766.00	81,000.00	81,000.00
Catastrophic Aid	4,724.00	22,297.00	22,297.00
FEDERAL PROGRAMS			
Child Nutrition	12,000.00	14,000.00	14,000.00
Handicapped (94-142)	27,000.00	28,000.00	28,000.00
Block Grant	12,000.00	10,000.00	10,000.00
LOCAL SOURCES			
Investments	-	5,000.00	5,000.00
Bus Transportation	7,000.00	7,000.00	7,000.00
Food Service	49,000.00	58,000.00	58,000.00
Unreserved Balance	9,193.00	10,000.00	10,000.00
TOTAL REVENUE	$ 413,843.00	$ 401,832.18	$ 401,832.18
DISTRICT ASSESSMENT	$3,639,107.00	$4,429,854.82	$4,045,564.82
TOTAL REVENUES & ASSESSMENT	$4,052,950.00	$4,831,687.00	$4,447,397.00

DEPARTMENT OF REVENUE ADMINISTRATION

Concord, NH 03302-0457

TO: Litchfield Date: October 14, 1987

Your report of appropriations voted and property taxes to be raised for the 1987–88 school year has been approved on the following basis:

TOTAL APPROPRIATIONS	$4,052,950

REVENUE AND CREDITS AVAILABLE
TO REDUCE SCHOOL TAXES

Unreserved Fund Balance	$ 9,193
Revenue From State Source:	
Foundation Aid	188,160
School Building Aid	104,766
Catastrophic Aid	4,724
Revenue From Federal Source:	
ECIA, Chapter I & II	12,000
Child Nutrition Program	12,000
Handicapped Program	27,000
Local Rev. Other Than Taxes:	
Pupil Activities	49,000
Other	7,000
TOTAL SCHOOL REVENUES & CREDITS	413,843
DISTRICT ASSESSMENT	3,639,107
TOTAL REVENUES AND DISTRICT ASSESSMENT	4,052,950

Barbara T. Reid,
Director

CARRI PLODZIK SANDERSON
Professional Association
193 North Main Street
Concord, N.H. 03301
(603) 225-6996

Auditor's Report on Financial Presentation

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have examined the general purpose financial statements of the Litchfield School District as of and for the year ended June 30, 1987, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly the financial position of the Litchfield School District at June 30, 1987, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Litchfield School District. Such information has been subjected to the auditing procedures applied in the examination of the general purpose financial statements, and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

August 3, 1987
Carrie Plodzik Sanderson
Professional Association

CARRI PLODZIK SANDERSON
Professional Association
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Auditor's Report on Internal Controls (Accounting and Administrative)—Based on a Study and Evaluation Made as a Part of an Examination of the General Purpose Financial Statements and the Additional Tests Required by the Single Audit Act

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have examined the general purpose financial statements of the Litchfield School District for the year ended June 30, 1987, and have issued our report thereon dated August 3, 1987. As part of our examination, we made a study and evaluation of the internal control systems, including applicable internal administrative controls, used in administering Federal financial assistance programs to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards, the standards for financial and compliance audits contained in the *Standards for Audit of Governmental Organizations, Programs, Activities, and Functions*, issued by the U.S. General Accounting Office, the Single Audit Act of 1984, and the provisions of OMB Circular A-128, *Audits of State and Local Governments.* For the purpose of this report, we have classified the significant internal accounting and administrative controls used in administering Federal financial assistance programs in the following categories:

Accounting Controls
- Budgeting Cycle
- Payroll Cycle
- Expenditure (other than payroll) Cycle
- Data Processing Cycle
- Revenue Cycle
- Financial Reporting Cycle

Controls Used in Administering Federal Programs
- Political Activity
- Civil Rights
- Cash Management
- Relocation Assistance and Real Property Acquisition
- Federal Financial Reports

The management of the Litchfield School District is responsible for

establishing and maintaining internal control systems used in administering Federal financial assistance programs. In fulfilling that responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of internal control systems used in administering Federal financial assistance programs are to provide management with reasonable, but not absolute, assurance that, with respect to Federal financial assistance programs, resource use is consistent with laws, regulations, and policies; resources are safeguarded against waste, loss and misuse; and reliable data are obtained, maintained, and fairly disclosed in reports.

Because of inherent limitations in any system of internal accounting and administrative controls used in administering Federal financial assistance programs, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the systems to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study included all of the applicable control categories listed in the first paragraph. Such study and evaluation included the significant internal accounting and administrative controls used in administering the following nonmajor Federal financial assistance programs:

Department of Education
Public Law 94-142

Department of Agriculture
National School Lunch Program

During the year ended June 30, 1987, the Litchfield School District expended 100% of its Federal financial assistance under these nonmajor Federal financial assistance programs.

With respect to internal control systems used in administering these nonmajor Federal financial assistance programs, our study and evaluation included considering the types of errors and irregularities that could occur, determining the internal control procedures that should prevent or detect such errors and irregularities, determining whether the necessary procedures are prescribed and are being followed satisfactorily, and evaluating any weaknesses.

Our study and evaluation was more limited than would be necessary to express an opinion on the internal control systems used in administering the Federal financial assistance programs of the Litchfield School District. Accordingly, we do not express an opinion on the internal control systems used

in administering the Federal financial assistance programs of the Litchfield School District.

However, our study and evaluation and our examination disclosed no condition that we believe to be a material weakness in relation to a Federal financial assistance program.

This report is intended solely for the use of management and the applicable state and Federal agencies and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the Litchfield School District, is a matter of public record.

August 3, 1987
Carri Plodzik Sanderson
Professional Assocation

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Auditor's Report on Compliance with Laws and Regulations Related to Nonmajor Federal Financial Assistance Programs in Circumstances in Which the Recipient Received No Major Program Funding

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have examined the general purpose financial statements of the Litchfield School District for the year ended June 30, 1987, and have issued our report thereon dated August 3, 1987. Our examination was made in accordance with generally accepted auditing standards; the standards for financial and compliance audits contained in the *Standards for Audit of Governmental Organizations; Programs, Activities, and Functions*, issued by the U.S. General Accounting Office; the Single Audit Act of 1984; the provisions of OMB Circular A-128, *Audits of State and Local Governments;* and the *Code of Federal Regulations* 34 CFR 74.62, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The management of the Litchfield School District is responsible for the School District's compliance with laws and regulations. In connection with the examination referred to above, we selected and tested transactions and records from nonmajor Federal financial assistance programs to determine the School District's compliance with laws and regulations, noncompliance with which we believe could have a material effect on the allowability of program expenditures.

The results of our tests indicate that, for the transactions and records tested, the Litchfield School District complied with the laws and regulations referred to above. Our testing was more limited than would be necessary to express an opinion on whether the Litchfield School District administered these programs in compliance in all material respects with laws and regulations, noncompliance with which we believe could have a material effect on the allowability of program expenditures; however, with respect to the transactions that were not tested by us, nothing came to our attention to indicate that the Litchfield School District had violated laws and regulations

August 3, 1987
Carrie Plodzik Sanderson
Professional Assocation

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Auditor's Report on Supplementary Information
Schedule of Federal Financial Assistance

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have examined the general purpose financial statements of the Litchfield School District for the year ended June 30, 1987, and have issued our report thereon dated August 3, 1987. Our examination of such general purpose financial statements was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the *Standards for Audit of Governmental Organizations, Programs, Activities, and Functions*, issued by the U.S. General Accounting Office and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The information in that schedule has been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

August 3, 1987
Carrie Plodzik Sanderson
Professional Association

EXHIBIT A
LITCHFIELD SCHOOL DISTRICT

Combined Balance Sheet — All Fund Types and Account Groups
June 30, 1987

	Governmental Fund Types			Fiduciary Fund Type	Account Groups	Totals (Memorandum Only)	
ASSETS	**General**	**Special Revenue**	**Capital Projects**	**Agency**	**General Long-Term Debt**	**June 30, 1987**	**June 30, 1986**
Cash and Equivalents	$30,079	$	$3,767,805	$5,615	$	$3,803,499	$ 31,908
Receivables							
Due From Other Governments		5,176				5,176	4,362
Due From Other Funds	2,474	3,500	90			6,064	2,727
Due From Other Sources	3,199					3,199	3,190
Amount To Be Provided For Retirement of General Long-Term Debt					4,005,000	4,005,000	320,000
TOTAL ASSETS	$35,752	$8,676	$3,767,895	$5,615	$4,005,000	$7,822,938	$362,187
LIABILITIES AND FUND EQUITY							
Liabilities							
Cash Deficit	$	$2,938	$	$	$	$ 2,938	$
Accounts Payable	3,000	740				3,740	1,787
Contracts Payable			10,541			10,541	
Due To Other Governments		310				310	

Due To Other Funds	3,590	2,474				6,064	2,726
Due To Student Groups				5,615		5,615	5,339
Bonds Payable					4,005,000	4,005,000	320,000
TOTAL LIABILITIES	$ 6,590	$6,462	$ 10,541	$ 5,615	$ 4,005,000	$ 4,034,208	$ 329,852
Fund Equity							
Fund Balances							
Reserved For Encumbrances	19,969					19,969	5,945
Reserved For Incomplete Projects			3,757,354			3,757,354	
Unreserved							
Undesignated	9,193	2,214				11,407	26,390
TOTAL FUND EQUITY	$29,162	$2,214	$3,757,354	$	$	3,788,730	$ 32,335
TOTAL LIABILITIES AND FUND EQUITY	$35,752	$8,676	$3,767,895	$5,615	$4,005,000	$7,822,938	$362,187

The accompanying notes are an integral part of these financial statements.

EXHIBIT B
LITCHFIELD SCHOOL DISTRICT

Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types
For the Fiscal Year Ended June 30, 1987

	Governmental Fund Types			Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	June 30, 1987	June 30, 1986
Revenues					
School District Assessment	$ 2,890,096	$	$	$2,890,096	$2,336,191
Intergovernmental Revenues	184,579	57,510		242,089	290,106
Local Sources	5,834		232,160	237,994	8,135
Lunch and Milk Sales		56,040		56,040	45,717
Miscellaneous		165		165	3,262
Other Financing Sources					
Bond Proceeds			3,850,000	3,850,000	
Operating Transfers In		6,500		6,500	
Total Revenues and Other Sources	$ 3,080,509	$ 120,215	$4,082,160	$7,282,884	$2,683,411
Expenditures					
Instruction	1,825,293			1,825,293	1,584,678
Supporting Services					
Pupils	95,854			95,854	59,897
Instructional	38,908			38,908	26,435

General Administration	108,294			108,294	89,134
School Administration	118,413			118,413	97,930
Business	572,529			572,529	497,729
Facilities Acquisition and Construction			324,806	324,806	20,470
Debt Service	315,665			315,665	195,338
Food Service		85,897		85,897	79,846
Federal Projects		34,330		34,330	28,536
Other Uses					
Operating Transfers Out	6,500			6,500	
Total Expenditures and Other Uses	$ 3,081,456	$ 120,227	$ 324,806	$3,526,489	$2,679,993
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(947)	(12)	3,757,354	3,756,395	3,418
Fund Balances—July 1	30,109	2,226		32,335	28,917
Fund Balances—June 30	$ 29,162	$ 2,214	$3,757,354	$3,788,730	$ 32,335

The accompanying notes are an integral part of these financial statements.

EXHIBIT C
LITCHFIELD SCHOOL DISTRICT

Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual
General and Special Revenue Fund Types
For the Fiscal Year Ended June 30, 1987

	General Fund			Special Revenue Funds			Totals (Memorandum Only)		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
Revenues									
School District Assessment	$ 2,890,096	$ 2,890,096	$	$	$	$	$ 2,890,096	$ 2,890,096	$
Intergovernmental Revenues	181,254	184,579	3,325	46,520	57,510	10,990	227,774	242,089	14,315
Local Sources		5,834	5,834					5,834	5,834
Lunch and Milk Sales				49,000	56,040	7,040	49,000	56,040	7,040
Miscellaneous					165	165		165	165
Other Financing Sources									
Operating Transfers In				16,000	6,500	(9,500)	16,000	6,500	(9,500)
Total Revenues and Other Sources	3,071,350	3,080,509	9,159	111,520	120,215	8,695	3,182,870	3,200,724	17,854
Expenditures									
Instruction	1,891,786	1,825,293	66,493				1,891,786	1,825,293	66,493
Supporting Services									
Pupils	94,295	95,854	(1,559)				94,295	95,854	(1,559)

Instructional	43,342	38,908	4,434				43,342	38,908	4,434
General Administration	95,681	108,294	(12,613)				95,681	108,294	(12,613)
School Administration	118,371	118,413	(42)				118,371	118,413	(42)
Business	544,989	572,529	(27,540)				544,989	572,529	(27,540)
Debt Service	296,995	315,665	(18,670)				296,995	315,665	(18,670)
Food Service				83,000	85,897	(2,897)	83,000	85,897	(2,897)
Federal Projects				28,520	34,330	(5,810)	28,520	34,330	(5,810)
Other Uses									
Operating									
Transfers Out	16,000	6,500	9,500				16,000	6,500	9,500
Total Expenditures and Other Uses	3,101,459	3,081,456	20,003	111,520	120,227	(8,707)	3,212,979	3,201,683	11,296
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(30,109)	947)	29,162		(12)	(12)	(30,109)	(959)	29,150
Fund Balances—July 1	30,109	30,109		2,226	2,226		32,335	32,335	
Fund Balances—June 30	$ -0-	$ 29,162	$ 29,162	$ 2,226	$ 2,214	$(12)	$ 2,226	$ 31,376	$ 29,150

The accompanyingnotes are an integral part of these financial statements.

LITCHFIELD SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 1987

NOTE 1—Summary of Significant Accounting Policies

The following is a summary of significant accounting policies employed in the preparation of these financial statements.

A. Fund Accounting

The accounts of the School District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the School District:

GOVERNMENTAL FUNDS

GENERAL FUND—The General Fund is the general operating fund of the School District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

SPECIAL REVENUE FUNDS—Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. Included in this fund type are the Food Service and Federal/State Projects Funds.

CAPITAL PROJECTS FUNDS—Transactions related to resources obtained and used for the acquisition, construction or improvement of capital facilities are accounted for in Capital Projects Funds. Such resources are derived principally from proceeds of long-term notes or bonds.

FIDUCIARY FUNDS

AGENCY FUNDS—Agency Funds are used to account for the assets held as an agent by the School District for others. The Student Activities Funds are shown in this fund type.

B. Account Groups (Fixed Assets and Long-Term Liabilities)

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts for accountability purposes. In accordance with the practices followed by other municipal entities in the State, the School District does not maintain a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group. This account group is not a fund. It is concerned only with the measurement of financial position and not results of operations. since they do not affect net current assets, such long-term liabilities are not recognized as governmental fund type liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

C. Basis of Accounting

The accounts of the General, Special Revenue, and Capital Projects Funds are maintained and reported on the modified accrual basis of accounting. Under the modified accrual basis of accounting, sources of financial resources and assets are recognized when measurable and available to finance operations during the year. Uses of financial resources and liabilities are recognized when obligations are incurred from receipt of goods and services, when assessments are made by the State or, in the case of judgments and claims against the School District when there is a probability that such judgments and claims will result in liabilities, the amounts of which can be reasonably estimated. Exceptions to this general rule include: 1) accumulated unpaid vacation and sick pay, and 2) principal and interest on general long-term debt which is recognized when due. Agency Funds are accounted for using the accrual basis of accounting.

D. Budgetary Accounting

General governmental revenues and expenditures accounted for in

budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the School District's operations. State Statutes require balanced budgets and the use of beginning general fund unreserved fund balance to reduce District assessments. In 1986–87, the beginning fund balance was applied as follows:

Unreserved Fund Balance Used To Reduce District Assessment	$ 24,366
Beginning Fund Balance— Reserved for Encumbrances	5,743
Total Use of Beginning Fund Balance	$ 30,109

E. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at June 30, 1987 and are carried forward to supplement appropriations of the subsequent year.

The reserve for encumbrances at June 30 consists of the following:

General Fund	
Special Education	$ 4,789
Psychological	3,180
Operation and Maintenance of Plant	12,000
	$ 19,969

F. Cash and Investments

At year end, the carrying amount of the District's deposits was $3,800,561 and the bank balance was $3,840,071. Of the bank balance, $106,242 was covered by Federal depository insurance and $3,733,829 was uninsured.

State Statutes authorize the District to invest excess funds in the custody of the Treasurer, in obligations of the United States Government, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire, or in certificates of deposit of banks incorporated under the laws of the State of New Hampshire, or in national banks located within this state or the State of Massachusetts. These financial statements report investments in certificates of deposit and savings bank deposits under the caption Cash and Equivalents.

G. Accumulated Unpaid Vacation and Sick Pay

Accumulated unpaid vacation and sick pay is not accrued in the governmental funds using the modified accrual basis of accounting. Teachers may accumulate up to 125 days sick leave at a rate of 15 days per year.

Vacation is granted in varying amounts based on length of service for employees other than teachers. Vacation pay accumulation does not exceed a normal year's allowance. Estimated value of sick leave is $164,901.

H. Interfund Transactions

During the course of normal operations, the School District has transactions between funds, including expenditures and transfers of recources to provide services. The accompanying governmental fund financial statements reflect such transactions as transfers.

I. Interfund Receivable and Payable Balances

Individual fund interfund receivable and payable balances at June 30, 1987 were as follows:

Fund	Interfund Receivables	Interfund Payables
General Fund	$ 2,474	$ 3,590
Special Revenue Funds		
Federal Projects Fund		828
Food Service Fund	3,500	1,646
Capital Projects Fund	90	
Totals	$ 6,064	$ 6,064

J. Inventories

Inventory in the General and Special Revenue Funds consists of expendable supplies held for consumption. The cost thereof has been recorded as an expenditure at the time individual inventory items were purchased.

NOTE 2—Changes in Long-term Debt

The following is a summary of long-term debt transactions of the School District for the fiscal year ended June 30, 1987.

	General Obligation Debt
Long-Term Debt Payable July 1, 1986	$ 320,000
New Debt Incurred	3,850,000
Long-Term Debt Retired	(165,000)
Long-Term Debt Payable June 30, 1987	$ 4,005,000

Long-term debt payable at June 30, 1987 is comprised of the following individual issues:

General Obligation Debt	
$230,000 1972 Elementary School Addition Bonds (State Guaranteed) due in annual installments of $15,000 through April 1, 1986 and $10,000 through April 1, 1988; interest at 4.50%	$ 5,000

$80,000 1972 Elementary School Addition Bonds due in annual installments of $5,000 through April 1, 1988; interest at 5.20%	5,000
$285,000 1977 Griffin Memorial Addition Bonds due in annual installments of $25,000 through November 1, 1986 and $20,000 through November 1, 1989; interest at 4.90%	65,000
$845,000 1977 Griffin Memorial Addition Bonds (State Guaranteed) due in annual installments of $85,000 through November 1, 1986 and $80,000 through November 1, 1987; interest at 4.40%	80,000
$3,850,000 1986 School Building Bonds due in annual installments of $250,000 through July 15, 2001 and $100,000 through July 15, 2002; interest at 7.20% and 7.30%	3,850,000
Total	$ 4,005,000

The annual requirements to amortize all debt outstanding as of June 30, 1987, including interest payments, are as follows:

Annual Requirements To Amortize Long-Term Debt

Fiscal Year Ending June 30	General Obligation Debt Principal	Interest	Total
1988	$ 365,000	$ 273,845	$ 638,845
1989	270,000	252,395	522,395
1990	270,000	233,415	503,415
1991	250,000	214,925	464,925
1992	250,000	196,925	446,925
1993–2003	2,600,000	982,087	3,582,087
Totals	$ 4,005,000	$ 2,153,592	$ 6,158,592

All debt is general obligation debt of the School District, which is backed by its full faith and credit.

NOTE 3—Defined Benefit Pension Plan

All Litchfield School District full-time employees participate in the New Hampshire Retirement System, a multiple-employer public employee retirement system. The payroll for employees covered by the system for the year ended June 30, 1987 was $956,962.

All District full-time employees are eligible to participate in the system.

Employees who retire before age 65 are entitled to a retirement benefit equal to approximately fifty percent of the employee's average final compensation. After attainment of age 65, the payment by the Retirement System is reduced by the amount of the individual's Social Security entitlement payments. The system also provides death and disability benefits, which are established by State Statute.

Covered employees are required by State Statute to contribute 4.6% of their salary to the plan. The School District is required by the same statute to contribute a percentage of the employee's salary, based on an actuarial valuation of the entire State plan performed June 30, 1983. These contributions represented .77% for teachers and 1.21% for all other employees. The contribution requirements for the year ended June 30, 1987 were $51,846, which consisted of $7,826 from the School District and $44,020 from employees.

The "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess the system's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among retirement systems and employers. The State retirement system does not make separate measurements of assets and pension benefit obligations for individual employers. According to plan administrators, the pension benefit obligation at June 30, 1985 for the system as a whole, determined through an actuarial valuation performed as of that date, was $465,985,000. The system's net assets available for benefits on that date (valued at market) were $520,224,785, leaving no unfunded pension benefit obligation. The percentage that the Litchfield School District has in relation to the entire plan cannot be determined.

CHAIRMAN'S REPORT

To The Citizens of Litchfield:

The 1987-1988 School Year as well as the past year have been challenging years for the School Board. The Board received the resignation of Angela Fitzsimmons, due to her husband's transfer to New York, in May of 1987 and after interviewing three candidates the Board appointed John Pierog in June.

A major responsibility of the Board for the past two years has been the construction of our new middle school. The construction of the new school has produced problems at times although I am happy to report that it is nearly complete and the Board hopes to have students in the building by May 1st. I would take this opportunity to thank Maple Leaf Construction for their fine work and our Clerk of Works, Eugene Taut, for all of his efforts on behalf of the district.

The Board is appreciative of the support of the citizens of Litchfield. When the bond issue for the new school passed by nearly 80% of the vote in March of 1986, we began to plan for the new and continued programs that were supported by the voters when the new school was approved. A major component of our proposed budget for the 88–89 school year is the additional staff needed to put new and continued programs in place in the middle school. Those staff positions will also be the first step in meeting the new Elementary Standards established by the New Hampshire Department of Education. The additional staff positions we have proposed for the new Middle School for new programs and classrooms are two new positions, one in Home Economics and one in Industrial Arts. Also, to continue existing programs, additional staff are needed in Art, Music, Physical Education, and Reading. We are also proposing to hire two library aides to assist in operating both libraries which will allow our existing librarian to oversee the operation in Griffin Memorial and the new middle school. We opened school this year with a population of 667, 21 students over the previous year, so it became necessary to add two new teaching positions, one in first grade and one in the lower grades, and we will need an additional second grade teacher and an additional fourth grade teacher. With enrollment this year in grades 1-5 of 460 students and projections for next year of 491 students, the Board has proposed those additional positions.

The Board spent many hours this year reviewing the school entrance age issue; that is at what age should children be allowed to start first grade? State law requires that any child born prior to September 30 must start school, and further, that any child born between October 1 and December 31 may start school. Some school districts do not allow children born between Oc-

tober 1 and December 31 to start school and other school districts do allow those children to attend at parental option. A committee has been established to review this issue as it effects Litchfield children.

The issue of Kindergarten has also been reviewed by the Board this year. We received the report of the Kindergarten Committee as well as held a public hearing on the issue. There was very strong support at the public hearing, which was well attended, to establish a public Kindergarten program in Litchfield. The Kindergarten Committee also conducted a telephone survey, the results of which also supported establishment of a public Kindergarten program. The Board has voted to support public Kindergarten but it will take at least a year to develop a program to present to the voters.

The Board has been negotiating with the Litchfield Teachers Association since early fall, however, at this time there has been no agreement between the two parties. The Board hopes that an agreement will have been reached prior to School District Meeting.

The Board supports the Town and State efforts to improve Pinecrest Road and the intersection of Pinecrest Road and Route 3A. Pinecrest Road and the intersection has long been hazardous but the need to make improvements became increasingly necessary with the intersection of the new school road.

We appreciate parental involvement with our school and wish to thank the School Volunteers, the PTO, and the Booster Club for their dedication and commitment to our school.

We are fortunate to have a fine teaching staff. Their dedication to our students is outstanding. We must also express our appreciation to our building and central administration for their fine work. I would also like to welcome our new principal, Dr. Linda Kemper, to our school. Dr. Kemper will be a real asset to us in the coming months and years. I would like to thank Mark Genovesi, our principal at Griffin Memorial, who left us to become the assistant superintendent in Keene.

In closing, the Board has a responsibility to the children of Litchfield as well as to the taxpayers. When we propose something in the budget we do so based on the needs of the children in the town. They leave here after eighth grade and must be able to compete with the children from other communities. We would not be doing our job if we did not propose to you what is needed to help our children compete and stay in school.

Respectfully submitted,
Ellen-Ann Robinson
Chairman
Litchfield School Board

REPORT OF THE SUPERINTENDENT

To the Litchfield Board of Education:

The following paragraphs constitute my annual report as Superintendent of Schools.

In submitting this report I will attempt to review the highlights of the past year, particularly our annual goals and objectives, as well as a look at current and future issues.

Our number one goal over the past year was to revise and update our Computer Education Curriculum. Our Computer Education Committee, under the chairmanship of Dr. Barbara Stone, Principal of the Hudson Memorial School, presented the Computer Curriculum to the Litchfield Board of Education for adoption on August 19th. The new curriculum is in use throughout the Litchfield School District and addresses curriculum needs for students throughout the eight grades and at Alvirne High School where most of our students attend high school.

Another goal in effect over the past year was "To Investigate the Feasibility of Implementing a Kindergarten Program." In April of 1987 the Litchfield Board of Education appointed a Kindergarten Study Committee composed of staff members from the Griffin Memorial School, several parents, a Board member, a private Kindergarten Director and the Asst. Supt. of Schools. Before completing their report to the Board the Committee held a public hearing on November 10th. That hearing was attended by over 100 residents who expressed overwhelming support for Kindergarten. The Kindergarten Study Committee presented their report to the Litchfield Board of Education and on December 16th the Board voted to implement Kindergarten in September of 1989.

The Language Arts Curriculum was the subject of another goal over the past year. A committee representing all grade levels met during the summer to review the Language Arts Curriculum and have completed a new Curriculum Guide that is presently under consideration by the Board.

Another exciting new goal during the current year has involved a project to initiate a Program of Inservice Education designed to develop improved teaching strategies throughout our instructional staff. This program is intended to help teachers expand their repertoire of teaching strategies to better meet student needs and curriculum objectives and to develop a conscious connection among strategies, learning styles and curriculum goals.

This is a comprehensive and continuous inservice program with follow

up supervision as opposed to the usual one day "hit and run" approach. The program is designed to develop a cadre of teachers who will actually become trainers and be capable of working with additional teachers until the entire staff will have had the opportunity to participate and benefit from this program. We are currently using the services of the nationally renowned firm of Hanson, Silver and Strong. This firm is active in a number of school systems throughout the country and regularly conducts seminars for the American Association of Supervision and Curriculum Development.

As of this writing, progress on the new Middle School is moving along at an accelerated pace. The building which sits atop a knoll at the end of the new road off Pinecrest Road is very well designed aesthetically and is indeed a credit to the community. The interior of the building is educationally very sound with adequate and very functional space for an up to date middle school program. The building is designed to accept an addition in the future with core facilities designed for a student body of 400 students. We expect to occupy the building in the Spring with the 1988–89 academic year being the first full year in the new building.

Although a functional and educationally sound environment is an important ingredient in the overall educational process, the success or failure of a program depends heavily on the teachers and administrators. We have been very fortunate in recent months to hire two outstanding educators to serve as principals of the two buildings.

Mr. Martin Schlichter has served as Assistant Principal of the Griffin Memorial School for the last two years. During that period of time Mr. Schlichter has demonstrated outstanding leadership abilities and has quickly gained the respect of students, staff and the general public. Mr. Schlichter will serve as the Principal of the new building.

With Mr. Genovesi's recent appointment as Asst. Superintendent of Schools in Keene we found it necessary to look for a new primary principal at a very difficult time of the year. We were exceedingly fortunate to retain the services of Dr. Linda Kemper to head up the Griffin Memorial School. Dr. Kemper comes to us with a wealth of successful educational experience having taught each of Grades 2 through 5 as well as Special Education. She has also served as a highly successful elementary principal in Bedford, Mass. and Goffstown, N.H. Dr. Kemper's interest in Litchfield is a credit to the community.

Adequate state funding for education continues to be a major concern. Statewide we continue to rank 50th in the nation in state aid to education with about 7% of our support coming from the state while the 49th state in ranking of state support receives about 24% of their support from the state. On the average, most states support education at about the level of 50% of the total cost. This inequity places an undue burden on property taxpayers, particularly in communities such as Litchfield. Our community serves as "gateway" to the vibrant economy of southern N. H. but has very little taxable property without an industrial base. Something must be done at the state level to remedy this inequitable situation.

In closing, I would like to extend my appreciation to the entire community of Litchfield for their continued and unselfish support of education, and thank the Board of Education, staff and Central Office personnel for their commitment to a quality educational program.

Respectfully submitted,

Peter G. Dollof
Superintendent of Schools

REPORT OF THE PRINCIPAL OF THE GRIFFIN MEMORIAL SCHOOL

Mr. Peter Dolloff
Superintendent of Schools
Memorial Drive
Hudson, N. H. 03051

Dear Mr. Dolloff:

It is with pleasure that I submit my first Principal's Report to you. Griffin Memorial School has been a very busy place this year. The departure of Mr. Genovesi, who was named Assistant Superintendent of Schools in Keene, the addition of two new staff positions, and the ongoing construction of the new middle school has kept life very interesting for all of us working at Griffin Memorial School. With all of this activity going on our dedicated, caring and capable staff continues to meet the needs of the children of Litchfield.

The present facility is being quite taxed. Our current enrollment of 672 students has us literally bulging at the seams. We are all very anxious for the new middle school to open. Construction is continuing and we look forward to moving grades 6, 7, and 8 in the early spring. All of our staff in grades 6-8 have been involved in learning about middle schools so we can fully implement a middle school program in September. School visitations, workshops, and conferences are just some of the activities the staff has been participating in.

The addition of a fifth first grade position and a fourth third grade position made it necessary to reorganize the present school facility. The staff cooperated and adjusted well to the room changes that had to be made.

New programs are being explored and implemented to meet the needs of the students at all grade levels. The primary team has been involved with "Math Their Way" and "The Young Authors Program." The entire school has been involved with "The Writing Process" and has spent much time in language mechanics and math computation. A new computer curriculum and language arts curriculum are in the process of being implemented. I am pleased to say that our staff does a tremendous job providing the best possible program for the children.

I would like to extend my appreciation to the many parents who have been so helpful and supportive of the school. The P.T.O. Executive Board has been a positive force in supporting all school programs. Their involvement in our school is essential if community support is to continue for our educational program.

I would also like to thank the Police Department, Fire Department, Junior Women's Organization, Booster Club, Jaycees, and Parks and Recreation Committee for their commitment to our school. Finally, I thank the School Board for their hard work and support. They really have the best interest of the students at heart when they make a decision.

Many changes and challenges face our school system in the very near future. The citizens of Litchfield have and hopefully will continue to support us in all our educational endeavors. It is our responsibility to make sure that each child be given the opportunity to succeed and reach their potential. I look forward to serving you and the District as Principal of the new middle school.

Respectfully Submitted,

Martin Schlichter
Principal

GRIFFIN MEMORIAL SCHOOL

LITCHFIELD, NEW HAMPSHIRE

ANNUAL SCHOOL HEALTH REPORT

September, 1986–June, 1987

PHYSICALS	
Heights and Weights	633
Vision Screening	508
Tympometry Screening	527
Scoliosis Screening	262
COMMUNICABLE DISEASES	
Chickenpox	4
Pediculosis	16
Scabies	0
Scarlet Fever	0
Strep Throat	25
Impetigo	10
Conjunctivitis	14
Infectious Mononucleosis	1
Fifth's Disease	1

Respectfully Submitted,

Claudette Vachon, RN
School Nurse

GRIFFIN MEMORIAL SCHOOL
STAFF LIST GRADES 1-8

NAME	DEGREE	SALARY 1987-88
GENOVESI, Mark	M	$ 42,541
SCHLICHTER, Martin	M	34,185
ARCHIBALD, Ellen	B	15,843
BLISS, James	B	19,702
CAMPBELL, Colinette	B	27,170
CAMPION, Candice	B	19,702
CHAREST, Pauline	B	21,187
CHOATE, Joyce	M	22,882
COGAN, Carolyn	B	23,468
COTE, Doris	B	19,702
COYNE, Katherine	M	27,441
DOANE, Lenora	B	26,170
FARO, Constance	M	28,907
FLAGG, Richard	B	21,823
GARVEY, Nancy	B	17,038
GIGERENZA, Carol	M	14,091
HALE, Heidi	B	20,431
HUTCHINS, Kathleen	M	24,388
IRVING, Cheryl	B	21,187
JOHANSON, Gilbert	CAGS	23,340
JOY, Joan	B	26,670
KANAKIS, Debra	B	17,549
LEBLANC, Jeanne	B	25,408
LEVY, Jill	B	18,999
McPHEE, Catherine	B	18,999
MIVILLE, Sandra	B	15,843
MOORE, Teresa	B	17,668
MURRAY, Jane	M	25,291
NEWELL, Gertrude	B	21,044
PARENT, Margaret	B	26,170
POITRAS, Melanie	M	24,388
PROCTOR, Marilyn	B	23,627
RIDDELL, Mary	B	17,549
ROACH, Doris	B	25,237
ROBERTS, Jean	B	16,430
ROCKWOOD, Heidi	B	18,871
ROSENBLUM, Cynthia	M	20,035

SCHMIDT, Denise	B	18,871
SIDILAU, Kathleen	B	18,999
ST. LOUIS, Julie	B	19,702
STOHL, Carolyn	B	16,430
STROKER, Theodora	B	17,668
WHARTON, Joanne	B	18,999
WOODBURY, Tina	B	17,038

LITCHFIELD SCHOOL DISTRICT

ENROLLMENT PROJECTION

Grade	September 1987	January 1988	September 1988
1	128	129	133
2	88	85	102
3	88	88	89
4	81	79	90
5	75	75	77
6	73	72	76
7	72	72	75
8	62	60	70
Total	667	660	712

ENROLLMENT PROJECTION

OUT-OF-DISTRICT HIGH SCHOOLS

Grade	September 1987	January 1988	September 1988
9	77	79	62
10	88	81	75
11	71	69	85
12	59	55	68
Total	295	284	290
Combined Totals	962	944	1002

January 20, 1988

NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION

REPORT OF THE SCHOOL DISTRICT TREASURER
for the
Fiscal Year July 1, 1986 to June 30, 1987

GENERAL FUND
SUMMARY

Cash on Hand July 1, 1986		$ 25,064.66
Received from Selectmen	$2,890,096.00	
Revenue from State Sources	149,399.00	
Revenue from Federal Sources	63,144.11	
Received from all Other Sources	87,177.15	
TOTAL RECEIPTS		3,189,816.26
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (BALANCE AND RECEIPTS)		3,214,880.92
LESS SCHOOL BOARD ORDERS PAID		3,184,801.59
BALANCE ON HAND JUNE 30, 1987 (TREASURER'S BANK BALANCE		30,079.33

September 2, 1987

Jo Ellen Bellerive
District Treasurer

AUDITOR'S CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Litchfield of which the above is a true summary for the fiscal year ending June 30, 1987, and find them correct in all respects.

Carri, Plodzik and Sanderson
Auditors, Concord, N. H.

NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION

REPORT OF THE SCHOOL DISTRICT TREASURER
for the
Fiscal Year July 1, 1986 to June 30, 1987

FOOD SERVICE FUND
SUMMARY

Cash on Hand July 1, 1986		$ 1,503.99
Revenue from State Sources	14,677.00	
Received from all Other Sources	59,217.86	
TOTAL RECEIPTS		73,894.86
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (BALANCE AND RECEIPTS)		75,398.85
LESS SCHOOL BOARD ORDERS PAID		78,336.51
BALANCE ON HAND JUNE 30, 1987 (TREASURER'S BANK BALANCE)		(2,937.66)

September 2, 1987

Jo Ellen Bellerive
District Treasurer

AUDITOR'S CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Litchfield Food Service of which the above is a true summary for the fiscal year ending June 30, 1987, and find them correct in all respects.

Carri, Plodzik and Sanderson
Auditors, Concord, N. H.

NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION

REPORT OF THE SCHOOL DISTRICT TREASURER
for the
Fiscal Year July 1, 1986 to June 30, 1987
Computer and Statistical Services
SUMMARY

Cash on Hand July 1, 1986		$3,850,000.00
Received from all Other Sources	232,160.02	
TOTAL RECEIPTS		232,160.02
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (BALANCE AND RECEIPTS)		4,082,160.02
LESS SCHOOL BOARD ORDERS PAID		314,355.25
BALANCE ON HAND JUNE 30, 1987 (TREASURER'S BANK BALANCE)		3,767,804.77

July 15, 1987

Jo Ellen Bellerive
District Treasurer

AUDITOR'S CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Litchfield Food Service of which the above is a true summary for the fiscal year ending June 30, 1987, and find them correct in all respects.

Carri, Plodzik and Sanderson
Auditors, Concord, N. H.

DISTRIBUTION OF CENTRAL OFFICE SALARIES
1988-89

Distribution of Superintendent's Salary

District	District Percentages	District Share
Hudson	83	$52,041.00
Litchfield	17	$10,659.00
		$62,700.00

Distribution of Assistant Superintendent's Salary

District	District Percentages	District Share
Hudson	83	$47,891.00
Litchfield	17	$ 9,809.00
		$57,700.00

Distribution of Business Administrator's Salary

District	District Percentages	District Share
Hudson	83	$43,741.00
Litchfield	17	$ 8.959.00
		$52,700.00

ANNUAL MEETING

LITCHFIELD SCHOOL DISTRICT

March 20, 1987

Time: 7:35 PM

Place: Gymnasium, Griffin Memorial School

Present: Stephen N. Robinson, Moderator, presiding (appointed for this meeting by Moderator Philip Reed); School Board members Ellen-Ann Robinson (Chairman), Thomas Carroll, Angela Fitzsimmons, and Gerard H. Paradis. Superintendent of Schools Peter Dolloff; Assistant Superintendent Larry Burton; Supervisory Union Business Manager Richard O'Shea; School District Counsel Attorney Barbara Loughman; Griffin Memorial School Principal Mark Genovesi; Assistant Principal Martin Schlichter; Litchfield Budget Committee Richard Lascelles (Chairman), Ralph Boehm, Philip Cudmore, M. Patricia Jewett (Selectmen Rep.), Michael McCarthy, James Toland. Approximately ninety voters and observers.

Principal Mark Genovesi led the assembly in the Pledge of Allegiance.

Moderator Robinson introduced the newly elected School Board members Kathleen McClaskey, Ellen-Ann Robinson, and Elaine Vaillancourt. Moderator Robinson swore the new members into office.

The Moderator explained the rules and procedures under which the meeting was to be governed and asked the assembly if it was their wish that people who are not registered voters or members of the school district could speak at the meeting. The assembly agreed that those people could speak on items that are on the warrant.

Mrs. Robinson introduced the School Board and members of the staff that were present. Mr. Lascelles introduced the Litchfield Budget Committee.

The Moderator opened the meeting to business under Article I.

Article I Ellen Robinson MOVED that the District raise and appropriate $805,655 to fund all cost items relating to teacher's salaries and benefits for the 1987–88 school fiscal year, $66,907 of such sum representing the cost of those additional salaries and benefits offered to teachers by the School Board in the latest bargaining sessions.

Thomas Carroll seconds the motion.

Mrs. Robinson explained this is the second year of a two-year contract with the staff and teachers that are part of the bargaining unit. The contract

represents a 10.5% increase or a 7.7% actual increase because of senior teachers leaving and being replaced by lesser paid teachers.

The article carried by voice vote.

Article II Thomas Carroll MOVED that the District raise and appropriate the sum of $16,900 to pave the play area at the front entrance and security and service drive at the rear of Griffin Memorial School.

Ellen Robinson seconds the motion.

Mr. O'Shea shows the area to be resurfaced. The front of the building that has never been paved and a service roadway and access to the back of the building. The service roadway will give better access for security and fire purposes and to remove the dumpsters from the front of the building to the back.

James Toland AMENDS the motion to read $6,800 to pave the security and service drive.

Michael McCarthy seconds the motion.

Thomas Carroll speaks to the amendment. The figures the School Board has received would require $11,600 to pave the access roadway and $6,300 to pave the play area.

Mr. Desmarais—Blue Jay Way: Questions the impact next year on his taxes.

Ellen Robinson: I can only speak to the school portion of the budget. A major portion of the budget is principal and interest costs and significant high school tuition costs. You will also see the high school tuition cost go up next year because of the high school teacher's salaries going up. We expect our teacher's salaries to go up also.

In '87 a bond issue will be paid off (the addition that connected the present building). We will get increased state aid, but not enough. We can't tell our tax rate beyond this year.

Richard Lascelles: It is impossible to project very closely what the impact will be next year. The impact this year is from principal and interest (on the new building). I think we are looking at a double digit tax increase until something is done on the revenue side.

Mr. Toland stated that in their Budget Committee work figures that the School District supplied it states to pave an 80 X 60 play area $10,100. The service area is listed at $6,800 to pave.

Mr. O'Shea: We have a juxtaposition of the figures.

Tom Levesque Sr.: Does the $6,800 allow the dumpsters to move to the rear of the building?

Mr. Toland: What we received from the School Board was $6,800 for a 320′ service drive.

Ellen Robinson: Mr. Dolloff supplied the calculated figures today. 600 linear feet of roadway is $11,000 approximately $19 per linear foot. The play area is 555 square yards at $10 per square yard. In our opinion the $6,800 is not enough to do the service drive.

The moderator calls for a vote.

The amendment to the motion is defeated by voice vote. The moderator asked the assembly to stand to confirm the voice vote. The vote is confirmed as defeated.

John Shea: Will the service road connect with the new school?

Ellen Robinson: It will not connect and will not have to be ripped out at a later date because of the new school.

Elaine Vaillancourt: Would there be a savings if the paving was done when they do the paving for the new school?

Ellen Robinson: I don't think there would be a savings because the paving for the new building would not be done until much later.

Kevin Lynch: I think we would have a savings if just the base (course) was put down now and the final coat was done later.

Philip Cudmore AMENDS the motion to read $11,600 for paving of the security and service drive at the rear of Griffin Memorial School.

James Toland seconds the amendment.

Bob Crukshank: Why not finish the project now and do it all at once?

Ellen Robinson: It would be a considerable amount of savings on maintenance (to pave play area) because of the children bringing in dirt at recess.

The moderator calls for a vote on the amendment.

The amendment is defeated 38-yes, 46-no. Counted by standing vote.

Wayne Michaud—Mike Lane: I'd rather see Tuckahoe Turf than pavement (in the play area).

Thomas Carroll: Grass is a problem with the amount of (foot) traffic. The dirt that comes in is more than just a sweeping problem. We feel it would be more cost effective to pave the area and have a pay back on maintenance over time.

The moderator calls for a vote.

Article II is defeated 38-yes, 51-no.

Thomas Levesque: I am putting the School Board on notice that the dumpsters should be moved (from the front of the building). I will be notifying the State Fire Marshall if they are not moved.

Article III Thomas Carroll MOVED that the District raise and appropriate the sum of $55,710 to re-roof portions of the 1958 and 1967 sections of Griffin Memorial School.

Ralph Boehm seconds the motion.

Mr. Carroll stated the ceiling, decking and roofing would be replaced in these areas.

David Dominici – Gibson Dr.: Did you go out for competitive bids and is the work guaranteed?

Mr. Carroll: We have not gone out for bids, the work would be guaranteed.

Mr. O'Shea: This estimate was give to us by one roofing contractor that has done some work for us in Hudson. He came and looked at this job.

Mr. Carroll: We would, of course, go out to bid on this.

The article carried by voice vote.

Article IV Richard Lascelles MOVED that the District raise and appropriate $3,191,585 for the support of schools, for the payment of statutory obligations of the District, and for payment of salaries and benefits for school district officials and agents excluding those sums raised under Articles I, II, and III.

Ellen Robinson seconds the motion.

The moderator reads the corrected figure for Alvirne tuition as $970,319.

The moderator led the assembly through the printed budget figures and invited question, comments, and/or amendments.

Mrs. Robinson explained the 1100 series is for regular supplies, paper etc. Teachers salaries have been factored out.

Mr. Dominici questions $11,010 for furniture replacement.

Mrs. Robinson: That is for replacement tables in the cafeteria and $2,000 to purchase additional folding chairs so we don't have to rent them also a small amount for folding tables. The current cafeteria tables are unsafe because the benches tip over.

Mr. Desmarais questions the $5,343 figure for science textbooks.

Mr. Carroll: Last year we made a request to replace math and science textbooks. The Budget Committee asked us to split the purchase over two years. This represents new science books for four grades to replace books that are eleven years old.

1200 series Special Services

Mrs. Robinson: We have experienced more children in this area. This is the only place in the budget where we are looking for a teacher. We are replacing an aide with a teacher.

2150 Speech Path. & Audiology

Mrs. Robinson: Previously we were getting federal funds for part of this salary, that is no longer available.

2300 Legal Fees

Mrs. Robinson: There is a significant increase here due to the increase of legal advice in special education cases.

2540 Operation & Maintenance of Plant

Gerry Parent: Will the new school be using the water company?

Mrs. Robinson: There was no well site for the new school. We have an agreement with So. NH Water Co. to provide water to the new school. We tried to avoid doing that but could find no well site.

Mrs. Shea: There is no heat or electric noted for the new school.

Mr. O'Shea: Those costs will come out of the contingency fund if the school is completed on time.

2550 Pupil Transportation

Mr. Carroll comments on the excellent service we have had over the years with Roz Transportation. Roz Transportation is retiring at the end of this year. That is the reason for the increase in transportation costs.

There were no further questions.

Article IV carried by voice vote.

Article V Ellen Robinson MOVED that the District vote to authorize the School Board to convey to William H. McElwain a parcel of land consisting of approximately 16,708 square feet being a 25 foot wide strip running from Pinecrest Road to the intersection of the new school road and to accept in return from William H. McElwain a 50 foot wide strip of land running from Pinecrest Road to other land of the School District and containing approximately 39,567 square feet on such additional terms and conditions as the School Board deems to be in the best interest of the School District.

Thomas Carroll seconds the motion.

Ellen Robinson AMENDS the motion to read: To see if the District will vote to authorize the School Board to convey to William H. McElwain a parcel of land consisting of approximately 16,708 square feet being a 25 foot wide strip running from Pinecrest Road to land of the School District and to accept from William H. McElwain a 50 foot wide strip of land running from Pinecrest Road to other land of the School District on such additional terms and conditions as the School Board deems to be in the best interest of the School District, and to authorize the School Board to accept on behalf of the School District a gift of the 25 foot wide strip of land to be conveyed by the School District to William H. McElwain.

Gerard Paradis seconds the motion.

The amendment is carried by voice vote.

Mrs. Robinson: This will allow the School District access to our property from Pinecrest Road.

Mr. Desmarais: Is the re-construction of Pinecrest Road going to cost the Town more money in the bottom line?

Mrs. Robinson: I believe this is something that the Selectmen felt had to be done eventually. It may be done sooner than planned because of this. This was a significant savings to re-route the access road to Pinecrest.

Marilyn Proctor—Underwood Dr.: Are you cutting parking spaces at the new school?

Mrs. Robinson: No, we are not decreasing parking.

Article V was carried by voice vote.

Article VI Angela Fitzsimmons MOVED that the district vote to authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the State, Federal and other governmental unit or a private source which becomes available during the 1987–88 school fiscal year provided that such expenditure be made for the purposes for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money.

Ellen Robinson seconds the motion.

There was no discussion. The article carried by voice vote.

Article VII To hear the reports of Agents, committees or Officers chosen, and pass any vote relating thereto.

Thomas Carroll MOVED to dispense with the reading of the reports.

Ellen Robinson seconds the motion.

The motion carried by voice vote.

Mr. Desmarais asks for a report on the new school.

Mrs. Robinson: The design, quality, and size of the building have not changed. The access road length is shorter. There will be little or no playing fields, perhaps a soccer field. Maple Leaf Const. of Nashua was the low bidder.

Mrs. Robinson thanks Bob Bennett for his ten years of service to the School Board. Mrs. Gorman, who has moved, was thanked for her short but dedicated time to the Board. Mrs. Fitzsimmons, who is leaving soon, was thanked

for her dedication of time. Mr. Carroll was thanked for returning to the Board when there was a vacancy that needed to be filled.

Mrs. Robinson also thanked Roz Calawa for her years of good service in the transportation of students.

Article VIII No further business.

Ellen Robinson MOVED to adjourn.

Thomas Carroll seconds the motion.

Motion carried.

The meeting adjourned at 9:35 PM.

A true report of the 1987 Litchfield School District Annual Meeting.

Joan McKibben
School District Clerk